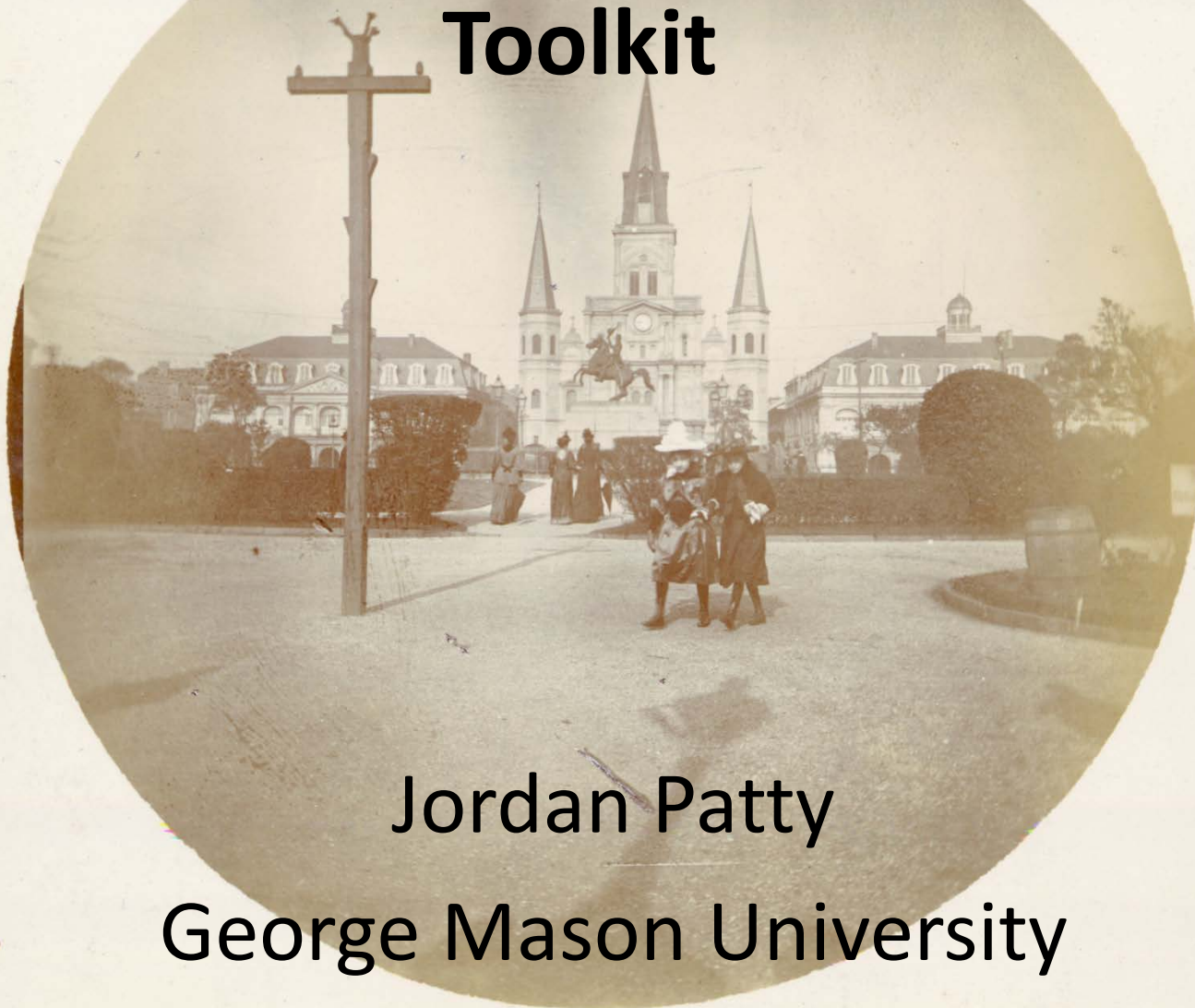


Managing Digital Object Metadata with Archivists' Toolkit



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Opportunity to Automatically Link Digital Object Metadata to Finding Aids

The image displays a digital object management system interface with several overlapping windows. The top-left window shows a list of resources under the title "Midwest commercial architecture photograph collection". The top-right window shows the "Digital Object" details for a specific resource, including fields for Title, Date Expression, and Date Begin/End. The bottom-left window shows a "Contents List" for the "Midwest commercial architecture photograph collection, circa 1900s-1910s". The bottom-right window shows a finding aid view for a specific photograph, including a thumbnail image and detailed metadata.

Resources

Record 1 of 1

Title: Midwest commercial architecture photograph collection

Resource Identifier: C0188

Basic Description | Names & Subjects | Notes Etc.

Level: file | Persistent ID: ref13 | Component Unique Identifier:

Other Level:

Title: Storefront with telephone sign

Extent: Extent Number: | Container Summary:

Wrap in tag:

Date Expression: 1900/1920

Date: Date Begin: | Date End: |

Bulk Dates: Bulk Date Begin: |

Language Code:

Repository Process:

Buttons: Add Child, Add Sibling, Rapid Data Entry, Delete Component

Created: Mar 12, 2013 by wpatty | Modified: Mar 21, 2013 by wpatty |

Digital Object

Record 1 of 2

Title: Storefront with telephone sign

Basic Description | Names & Subjects | Notes

Label:

Title: Storefront with telephone sign

Date Expression: 1900/1920

Date Begin: | Date End: |

Restrictions Apply

Contents List

Midwest commercial architecture photograph collection, circa 1900s-1910s

Box	Folder	Description
1	1	Residential building with telephone sign, 1900s-1910s
		Residential building with telephone sign, 1900/1920
	2	Storefront with telephone sign, 1900s-1910s
		Storefront with telephone sign, 1900/1920
	3	Two-story building, 1900s-1910s
	4	Storefront with four people and telephone sign, 1900s-1910s
	5	Piper's Grocery storefront, 1900s-1910s
	6	Lease & Twining storefront, 1900s-1910s
	7	Three-story commercial building, 1900s-1910s
	8	A.D. Baumhart: The Druggist Store, 1900s-1910s
	9	M.C. Sherman & Co. storefront, 1900s-1910s
	10	DeWitt storefront, 1900s-1910s
	11	Wisman & Mohler grocery storefront, 1900s-1910s

Residential building with telephone sign

Media Information | Explore | Create | Share This | Embed This | Help

Collection: Midwest commercial architecture photograph collection

Item ID: C0188901F01_01

Title: Residential building with telephone sign

Creator: Central Union Telephone Company

Subject: Advertising--Telephone companies--Photographs

Summary: Front and side view of large residential house with a porch. On the side of the house is affixed a "Local and Long Distance Telephone" Bell telephone sign.

Decades: 1900s

Decade: 1910s

Date created: 1900/1920

Genre: Photographic prints

Type: image

Original Format: photographic print; black and white

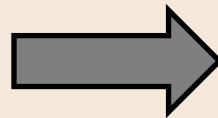
Finding aid: <http://www.amsu.edu/>

Buttons: Add To Workspace, Export

Thumbnail image of a residential building with a porch and a telephone sign.

Option 1: Enter Data into Digital Object Module and Export MODS

The image shows three screenshots of the Digital Object Module interface. The top screenshot shows a 'Storefront with telephone sign' object with fields for Title, Date Expression, Object Type, and Digital Object ID. The middle screenshot shows a 'Two-story building' object with fields for Name, Name Link Function, and Name Link Creator / Subject Role. The bottom screenshot shows a 'Two-story building' object with fields for Title, Abstract, Dimensions note, General Physical Description note, Use Restrictions, General Physical Description note, and Existence and Location of Originals note.



The image shows the Archivist's Toolkit interface. The top toolbar includes buttons for Search, List All, New Record, Reports, Delete, Export MARC, Export MODS, and Export Dublin Core. The 'Export MODS' button is highlighted with a red circle. The main window displays a list of Digital Objects with columns for Title, Object Type, and Date. A 'Save' dialog box is open, showing the 'Save in' location as 'HTML' and the 'Folder name' as 'C:\easdb\HTML'. The 'Files of type' is set to 'All Files'.

Title	Object Type	Date
Residential building with telephone sign	still image	1900/1920
Storefront with telephone sign	still image	1900/1920
Two-story building	still image	1900/1920
Storefront with four people and telephone sign	still image	1900/1920
Piper's Grocery storefront	still image	1900/1920
Loose & Twining storefront	still image	1900/1920
Three-story commercial building	still image	1900/1920
A.D. Baumhart, The Druggist Store	still image	1900/1920
M.C. Sherman & Co. storefront	still image	1900/1920
Dewitt storefront	still image	1900/1920
Wiseman & Mosier grocery storefront	still image	1900/1920
Wiseman & Mosier grocery storefront	still image	1900/1920
Drugs store	still image	1900/1920
Commercial building with telephone sign	still image	1900/1920
Two-story commercial building	still image	1900/1920
Manning Bros. storefront	still image	1900/1920
Commercial building	still image	1900/1920
Laundry office	still image	1900/1920
The Crawford County Can & Electric	still image	1900/1920
Building with Bell telephone sign	still image	1900/1920
N.E. Chicago office	still image	1900/1920
Bank building	still image	1900/1920
Tschannen Bros. storefront	still image	1900/1920
Wyckoff Bros. storefront	still image	1900/1920
Cocooned storefront	still image	1900/1920
Whitin Star laundry storefront	still image	1900/1920
F.A. Conant storefront	still image	1900/1920
Three men	still image	1900/1920
Desk with chairs and telephone	still image	1900/1920
House with telephone sign	still image	1900/1920
House with telephone sign	still image	1900/1920
Three men posing around	still image	1900/1920

Problems with Export from AT

- Data entry is very time-consuming for large numbers of digital objects
- URIs may not be available for export
- MODS records export in batch but no option for them to export into one large file
- Digital object ID not exported within the MODS file

Problems with Export from AT

Digital Objects		Record 1 of 103
◆ Armored Train,	Title: Armored Train,	
	Basic Description Names & Subjects Notes	
	Type	Id
	General note	Digital Object ID
	Abstract	Summary
	Existence and Location of Originals note	Physical Location
	General Physical Description note	Original Format
	General Physical Description note	Original Format
	Dimensions note	Original Extent
		Content
		C0200B01F21
		Aerial view of an armored train stoppe...
		Box 1, folder 21
		lantern slide
		black and white
		4 x 3.25

```
<mods:subject authority="lcsh">
  <mods:topic>War--Slides.</mods:topic>
</mods:subject>
<mods:note displayLabel="Digital Object ID">C0200B01F21</mods:note>
<mods:physicalDescription>
  <mods:extent>4 x 3.25</mods:extent>
  <mods:note displayLabel="Original Format">lantern slide</mods:note>
  <mods:note displayLabel="Original Format">black and white</mods:note>
</mods:physicalDescription>
<mods:abstract displayLabel="Summary">Aerial view of an armored train stopped at a station</mods:abstract>
<mods:relatedItem type="original">
  <mods:note displayLabel="Physical Location">Box 1, folder 21</mods:note>
</mods:relatedItem>
```

Option 2: Import Data into AT

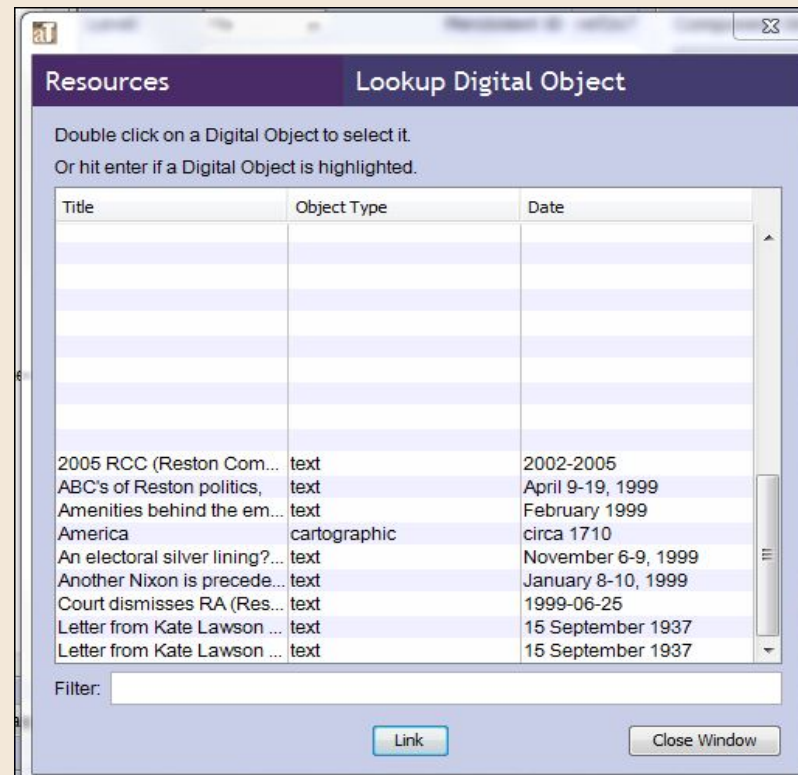
A1		digitalObjectID																	
	A	B	C	D	E	F	G	H	I	J	K	L	M	N	O	P	Q	R	
1	digitalOb	title	NameFun	Name_nai	Name_cor	subjectTe	subjectTe	abstract	dateExpre	Genre	objectTyp	dimension	genPhysD	condition	existence	Location	Originals		
2	C0188801	Residenti	Creator	Corporate	Central	Ur	Topical	Te	Advertisir	Front and	1900/1920	Photograf	still image	4 x 5		photograf	Public dor	Box 1, folder 1	
3	C0188801	Storefront	Creator	Corporate	Central	Ur	Topical	Te	Advertisir	Abandone	1900/1920	Photograf	still image	4 x 5		photograf	Public dor	Box 1, folder 1	
4	C0188801	Two-story	Creator	Corporate	Central	Ur	Topical	Te	Advertisir	Front view	1900/1920	Photograf	still image	4 x 5		photograf	Public dor	Box 1, folder 2	
5	C0188801	Storefront	Creator	Corporate	Central	Ur	Topical	Te	Advertisir	Front and	1900/1920	Photograf	still image	4 x 5		photograf	Public dor	Box 1, folder 2	
6	C0188801	Piper's Gr	Creator	Corporate	Central	Ur	Topical	Te	Advertisir	Front view	1900/1920	Photograf	still image	4 x 5		photograf	Public dor	Box 1, folder 3	
7	C0188801	Lease & Ti	Creator	Corporate	Central	Ur	Topical	Te	Advertisir	Front view	1900/1920	Photograf	still image	4 x 5		photograf	Public dor	Box 1, folder 3	
8	C0188801	Three-sto	Creator	Corporate	Central	Ur	Topical	Te	Advertisir	Front view	1900/1920	Photograf	still image	4 x 5		photograf	Public dor	Box 1, folder 4	
9	C0188801	A.D. Baum	Creator	Corporate	Central	Ur	Topical	Te	Advertisir	Front view	1900/1920	Photograf	still image	4 x 5		photograf	Public dor	Box 1, folder 4	
10	C0188801	M.C. Sheri	Creator	Corporate	Central	Ur	Topical	Te	Advertisir	Front view	1900/1920	Photograf	still image	4 x 5		photograf	Public dor	Box 1, folder 5	
11	C0188801	DeWitt st	Creator	Corporate	Central	Ur	Topical	Te	Advertisir	Front view	1900/1920	Photograf	still image	4 x 5		photograf	Public dor	Box 1, folder 5	
12	C0188801	Wisman &	Creator	Corporate	Central	Ur	Topical	Te	Advertisir	Front view	1900/1920	Photograf	still image	4 x 5		photograf	Public dor	Box 1, folder 6	
13	C0188801	Wisman &	Creator	Corporate	Central	Ur	Topical	Te	Advertisir	Front view	1900/1920	Photograf	still image	4 x 5		photograf	Public dor	Box 1, folder 6	
14	C0188801	Drugs stor	Creator	Corporate	Central	Ur	Topical	Te	Advertisir	Front view	1900/1920	Photograf	still image	4 x 5		photograf	Public dor	Box 1, folder 6	
15	C0188801	Commerci	Creator	Corporate	Central	Ur	Topical	Te	Advertisir	Abandone	1900/1920	Photograf	still image	4 x 5		photograf	Public dor	Box 1, folder 6	
16	C0188801	Two-story	Creator	Corporate	Central	Ur	Topical	Te	Advertisir	Front and	1900/1920	Photograf	still image	4 x 5		photograf	Public dor	Box 1, folder 6	
17	C0188801	Manning f	Creator	Corporate	Central	Ur	Topical	Te	Advertisir	Front view	1900/1920	Photograf	still image	4 x 5		photograf	Public dor	Box 1, folder 6	
18	C0188801	Commerci	Creator	Corporate	Central	Ur	Topical	Te	Advertisir	Front view	1900/1920	Photograf	still image	4 x 5		photograf	Public dor	Box 1, folder 6	
19	C0188801	Laundry o	Creator	Corporate	Central	Ur	Topical	Te	Advertisir	Front view	1900/1920	Photograf	still image	4 x 5		photograf	Public dor	Box 1, folder 6	
20	C0188801	The Crawl	Creator	Corporate	Central	Ur	Topical	Te	Advertisir	Front view	1900/1920	Photograf	still image	4 x 5		photograf	Public dor	Box 1, folder 6	
21	C0188801	Building v	Creator	Corporate	Central	Ur	Topical	Te	Advertisir	Front view	1900/1920	Photograf	still image	4 x 5		photograf	Public dor	Box 1, folder 6	
22	C0188801	W.E. Chap	Creator	Corporate	Central	Ur	Topical	Te	Advertisir	Front view	1900/1920	Photograf	still image	4 x 5		photograf	Public dor	Box 1, folder 6	
23	C0188801	Bank buik	Creator	Corporate	Central	Ur	Topical	Te	Advertisir	Front view	1900/1920	Photograf	still image	4 x 5		photograf	Public dor	Box 1, folder 6	
24	C0188801	Tschanen	Creator	Corporate	Central	Ur	Topical	Te	Advertisir	Front view	1900/1920	Photograf	still image	4 x 5		photograf	Public dor	Box 1, folder 6	
25	C0188801	Wyckoff B	Creator	Corporate	Central	Ur	Topical	Te	Advertisir	Front and	1900/1920	Photograf	still image	4 x 5		photograf	Public dor	Box 1, folder 6	
26	C0188801	Coonrod s	Creator	Corporate	Central	Ur	Topical	Te	Advertisir	Front view	1900/1920	Photograf	still image	4 x 5		photograf	Public dor	Box 1, folder 6	
27	C0188801	White Sta	Creator	Corporate	Central	Ur	Topical	Te	Advertisir	Front view	1900/1920	Photograf	still image	4 x 5		photograf	Public dor	Box 1, folder 6	
28	C0188801	F.A. Gona	Creator	Corporate	Central	Ur	Topical	Te	Advertisir	Front view	1900/1920	Photograf	still image	4 x 5		photograf	Public dor	Box 1, folder 6	
29	C0188801	Three mei	Creator	Corporate	Central	Ur	Topical	Te	Advertisir	Three mei	1900/1920	Photograf	still image	4 x 5		photograf	Public dor	Box 1, folder 6	
30	C0188801	Bank with	Creator	Corporate	Central	Ur	Topical	Te	Advertisir	Front and	1900/1920	Photograf	still image	4 x 5		photograf	Public dor	Box 1, folder 6	
31	C0188801	SCA-Cor	midwestPhonePhotos	Corporate	Central	Ur	Topical	Te	Advertisir	Front and	1900/1920	Photograf	still image	4 x 5		photograf	Public dor	Box 1, folder 6	
Ready																			

File Edit Format View Help																		
digitalObjectID	title	NameFunction	Name_name	Name_corporate	PrimaryName	subjectTerm	TermType	genPhysDesc										
subjectTerm	abstract	dateExpression	Genre	objectType	dimensions													
ConditionsGoverningUse	existence	location	Originals															
C0188801F01_01	Residential building with telephone sign	Creator	Corporate	Body	Central Union Telephone Company..	Topical Term (650)	Advertising--Telephone companies--Photographs.	"Front and side view of large residential house with a porch. On the side of the house is affixed a "'Local and Long Distance Telephone"' Bell telephone sign."	1900/1920	photographic prints.	still image	4 x 5						
C0188801F01_02	Storefront with telephone sign	Creator	Corporate	Body	Central Union Telephone Company..	Topical Term (650)	Advertising--Telephone companies--Photographs.	"Abandoned looking storefront of two-story commercial building. A sign on the building reads "'Coen Bros and Furniture Store"'." On the left hand side of the photograph is a telephone pole with a Bell telephone sign that reads "'Local and Long Distance Telephone"'." 1900/1920	photographic prints.	still image	4 x 5							
C0188801F02_01	Two-story building	Creator	Corporate	Body	Central Union Telephone Company..	Topical Term (650)	Advertising--Telephone companies--Photographs.	"Front view of two-story building. Not clear if it is residential or commercial. Building to the right has a sign for "'Ladies Hair Dressing Parlor"'." 1900/1920	photographic prints.	still image	4 x 5							
C0188801F02_02	Storefront with four people and telephone sign	Creator	Corporate	Body	Central Union Telephone Company..	Topical Term (650)	Advertising--Telephone companies--Photographs.	"Front view of three-story building with Piper's Grocery storefront at street level. In front of the store are people, bicycles, a horse-drawn cart, and a horse-drawn carriage. In the second-story window there is an advertisement for the Central Union Telephone Co. Public Pay Station'." At the top of the building is the name "'Wheeler"'." 1900/1920	photographic prints.	still image	4 x 5							
C0188801F03_01	Piper's Grocery storefront	Creator	Corporate	Body	Central Union Telephone Company..	Topical Term (650)	Advertising--Telephone companies--Photographs.	"Front view of three-story building with Piper's Grocery storefront at street level. In front of the store are people, bicycles, a horse-drawn cart, and a horse-drawn carriage. In the second-story window there is an advertisement for the Central Union Telephone Co. Public Pay Station'." At the top of the building is the name "'Wheeler"'." 1900/1920	photographic prints.	still image	4 x 5							
C0188801F03_02	Lease & Twining storefront	Creator	Corporate	Body	Central Union Telephone Company..	Topical Term (650)	Advertising--Telephone companies--Photographs.	"Front view of Lease & Twining storefront. Wooden boxes with advertisements on them are on the sidewalk in front of the store. A Bell telephone sign for "'Local and Long Distance Telephone"' is seen on a small balcony of the second-story." 1900/1920	photographic prints.	still image	4 x 5							
C0188801F04_01	Three-story commercial building	Creator	Corporate	Body	Central Union Telephone Company..	Topical Term (650)	Advertising--Telephone companies--Photographs.	"Front view of a three-story commercial building. Two businesses can be seen on the street level: one is "'W.B.K. RK & Co.'" the other is a home savings and loan company. The third floor windows have coverings advertising "'Photos"'." A "'Local and Long Distance Telephone"' Bell telephone sign is posted on the second story in between two windows." 1900/1920	photographic prints.	still image	4 x 5							
C0188801F04_02	A.D. Baumhart: The Druggist Store	Creator	Corporate	Body	Central Union Telephone Company..	Topical Term (650)	Advertising--Telephone companies--Photographs.	"Front view of commercial building with A.D. Baumhart The Druggist Store at the street level. To the left is a restaurant with a man sitting in front of it. The second-story has a Freemason symbol in between two windows. A "'Local and Long Distance Telephone"' Bell sign hangs above the doorway to the Druggist store." 1900/1920	photographic prints.	still image	4 x 5							

Problems with Import into AT

- Import limits creator and subject metadata just like the accession record import
- Since digital object records do not link to resource records upon import, you have to manually link them

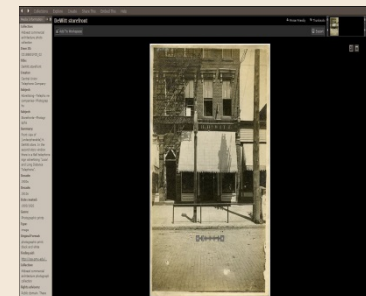
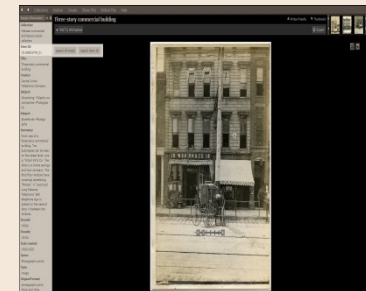
Problems with Import into AT



Conclusion

- Can generate finding aids with links to digital objects

Contents List		
Midwest commercial architecture photograph collection, circa 1900s-1910s		
Box	Folder	
1	1	Residential building with telephone sign, 1900s-1910s
		Residential building with telephone sign, 1900/1920
	2	Storefront with telephone sign, 1900s-1910s
		Storefront with telephone sign, 1900/1920
	3	Two-story building, 1900s-1910s
		Two-story building, 1900/1920
	4	Storefront with four people and telephone sign, 1900s-1910s
		Storefront with four people and telephone sign, 1900/1920
	5	Piper's Grocery storefront, 1900s-1910s
		Piper's Grocery storefront, 1900/1920
	6	Lease & Twining storefront, 1900s-1910s
		Lease & Twining storefront, 1900/1920
	7	Three-story commercial building, 1900s-1910s
		Three-story commercial building, 1900/1920
	8	A.D. Baumhart: The Druggist Store, 1900s-1910s
		A.D. Baumhart: The Druggist Store, 1900/1920
	9	M.C. Sherman & Co. storefront, 1900s-1910s
		M.C. Sherman & Co. storefront, 1900/1920
	10	DeWitt storefront, 1900s-1910s
		DeWitt storefront, 1900/1920
	11	Wisman & Mohler grocery storefront, 1900s-1910s
		Wisman & Mohler grocery storefront, 1900/1920



Conclusion

- Can generate finding aids with links to digital objects
- Major difference is when the link is made between resource record and digital object record
- With large metadata projects, consider importing into AT