SAA-ACRL/RBMS Joint Task Force on Holdings Counts and Measures
31 August 2017

Attending: Martha Conway, Rachel D'Agostino, Haven Hawley, Lisa Miller
Regrets: Lara Friedman-Shedlov, Emily Gustainis

Agenda

Report outline and content mapping

We discussed the content that Martha added to our "Outline Revised Level 1 Guidelines" document, based upon her review of her "JTF-HCM Thoughts" and "JTF-HCM Breakthrough Talking Points" documents.

We focused first on counting Intellectual Units held, specifically on the following concern: For some categories/types of material, and for some repositories, it will be difficult to get a count of intellectual units/titles held for collection material that is not yet cataloged/processed/described online.

We agreed on the following: Need to be able to distinguish "I don't have any" (0) from "I don't know if I have any" and "I have some, but I can't count them / I don't know how many I have" (unknown). Suggest that what gets entered into into the boxes on the Intellectual Units Held sheet is either a number (including 0, when appropriate) or "unknown."

We then turned our attention to measuring Physical Space Occupied, specifically on the following two concerns:

1. For some categories/types of material, and for some repositories, it will be difficult to categorize physical space occupied by category/type of collection material. For example:

- A case of drawers containing a variety of types of collection material (maps, posters, oversized single-sheet publications).
- A set of shelves containing a mix of "books" and atlases.
- A set of shelves containing all kinds of collection material in boxes (archival and manuscript material, published language material, graphic/visual material, objects and artifacts) -- U-M example: Jewish Heritage Collection.

2. For some categories/types of material, and for some repositories, it will be difficult to distinguish physical space occupied by collection material that is described online from physical space occupied by collection material that is not yet described online.

We agreed on the following: Need to account for/be able to indicate:

- Physical space occupied by a mix of categories/types of collection material.
- Physical space occupied by collection material that may or may not be described online.
- Physical space occupied by collection material, some of which is described online and some of which isn't.

 For our next meeting (Thursday 7 September):

- Pick up/continue the current conversation (about the content that Martha added to the "Outline" document)
- Discuss other content added to the "Outline" document