

I&A Steering Committee
2016 January 13
Conference Call

Last Meeting Follow-up:

- 1) Research Team Infrastructure, Advocacy Protocol, and Advocacy Overview Template drafts—everyone provided comments on the documents.
- 2) Wordpress website (Christine). Ready to go, with a “welcome” post, a “Steering Share” from our Chair, and a blog from Project ARCC. Advocacy Toolkit will be included. SAA “In the Loop” editor will be notified. [Launched January 7]
- 3) Models of Practice (Wendy). Research Team sign-ups—added “sign up for ONE team.” Continues to confer with SAA leaders about Research Teams. Met with RAAC chair (Rachel) to discuss collaborating on updating our Advocacy Toolkit; and a pilot CAAP/COPA/I&A/RAAC joint meeting in March (to occur biannually).

New Business:

- A. Research Team Pilot—feedback and next steps.
 - a) The drafts (see #1 above) were discussed; Wendy will revise as needed.
 - b) Leaders for each team: News Monitoring & Awareness—Professional Associations (Tara); News Monitoring & Awareness—News Media (Jeremy); Legislators #1 (Wendy); Legislators #2 (Sarah); Legislators #3 (Laurel); News Monitoring & Awareness—On-Call #1 (Christine); News Monitoring & Awareness—On-Call #2 (Alison).
 - c) Legislators teams—confer with SAA re: which legislators, what to document, and where/how to document.
 - d) Draft an email for recruiting research team members; sent to I&A listserv; two-week deadline for volunteers to sign up.
- B. Advocacy Protocol and Advocacy Overview Template (for I&A members).
 - a) The drafts (see #1 above) were discussed; Wendy will revise as needed.
 - b) Create a form for the Advocacy Protocol on both the Wordpress site (<https://issuesandadvocacy.wordpress.com/>) and the SAA microsite (<http://www2.archivists.org/groups/issues-and-advocacy-roundtable>).
- C. RAAC meeting update.
 - a) RAAC’s Advocacy Subcommittee wants to partner with I&A to update our Advocacy Toolkit.
 - b) A project for SAA students and/or new professionals? Two from RAAC? Two more from I&A? Finish update by summer.
- D. I&A program for our business meeting at 2016 SAA Annual Meeting (Atlanta).
 - a) We brainstormed topics and formats; decided on “Great Advocates” in SAA history.
 - b) Wendy will draft a blurb for review; due February 16; is Archives History Roundtable interested?
- E. Wordpress website—we’re getting traffic; Christine recruited another “Archivists on the Issues” post.