

I&A Steering Committee Meeting, 2018-05-02

11:00am-12:00pm PST

Call-in Procedures

Call-in Number: (641) 715-0700

Access Code: 767350

Agenda

Opening Items

- In attendance: Rachel, Courtney, Samantha, Stephanie, Steve
- Not in attendance: Lisa, Alison, Hope
- Notes: Courtney

Upcoming Deadlines, Events, and Goals:

- Steering Shares
 - 5/11: Last steering share- Stephanie
 - 5/16: Last steering share- Samantha
 - 5/25: Last steering share- Steve

Monthly Recap

- Steering Shares
 - **3/2: Lisa -- not received**
 - 4/13: Last steering share-Rachel, received
 - 4/27: Last steering share- Courtney - coming soon re: ArchivesNOW
- Archivists on the Issues
 - 4/3: Mid-year post- Catherine Peebles (received 3!)

- 4/17 : Mid-year post- Summer Espinosa (not received)- RM has been in touch
- 4/30: Mid-year post- Lindy Smith (received!) - break into 2 posts?
- Research teams
 - 4/12: Mid-year post- News Team- received; post on closing gaps in archival collections + news roundup
 - 4/26: Mid-year post- Legis* Team (will send to Stephanie after the meeting)- RM compiled blurbs
- Affiliates/friends:
 - Joint Advocacy Call (I&A, CoPA, CoPP, RAAC) took place on 4/30
 - Everyone is invited to the “Hill Advocacy” event on Tuesday, August 14; more details coming soon!
 - CoPP and congressional scorecard to identify allies
 - RAAC: Archives Design Share
 - Recap: there would be “portal” on I&A site for templates that could be reused for archival outreach/advocacy. (Ex. “Ask an Archivist Day”)
 - Need to touch base:
 - Set up a time to have a call
 - Actually work on the project...
 - Maybe we can unveil something at SAA?
 - I&A Steering committee Happy Hour post-section meeting (yay!)
 - [Open City](#) next door to conference hotel
 - Advocacy mixer!
 - Getting ready for transition
 - Alison and Stephanie rotating off of Steering Committee
 - Rachel will stay on as immediate past chair member (similar to Hope)
 - SAA Pop-up session

- Labor practices in the archives: don't exploit people, yo!
- Stacie Williams
- Rachel and Steve and courtbot

Updates

- Research teams (Steve & Rachel)?
- Social Media (Samantha)?
- Blog master (Stephanie)?
- Toolkit (Hope)?
- Recap (Courtney)?
- Liaison (Lisa)?

Action Items

- Rachel: follow-up w/ Archives Design Share, follow up with Summer
- Steve: April news highlights
- Lisa:
- Stephanie: Post + push
- Samantha:
- Courtney: email folks about Pop-Up proposal
- Hope:
- Alison: