

# I&A Steering Committee Meeting, 2018-04-04

11:00am-12:00pm PST

Call-in Procedures

Call-in Number: (641) 715-0700

Access Code: 767350

## Agenda

### Opening Items

- In attendance: Rachel, Courtney, Samantha, Stephanie, Alison, Steve (late)
- Not in attendance: Lisa, Hope
- Notes: Courtney

### Upcoming Deadlines, Events, and Goals:

- Steering Shares
  - 4/13: Last steering share-Rachel
  - 4/27: Last steering share- Courtney (will be a little late!)
- Archivists on the Issues
  - 4/3: Mid-year post- Catherine Peebles (receiving around 4/9)
  - 4/17 (tax day!!): Mid-year post- Summer Espinosa
    - Will be presenting at SAA
- Research teams
  - 4/12: Mid-year post- News Team
    - Some of team has been unresponsive but Steve will figure out!
  - 4/26: Mid-year post- Legis\* Team
    - Ideas for future posts? Digest versions?

## Monthly Recap

- Steering Shares
  - **3/2: Lisa -- not received**
  - 3/16: Alison- thanks!
- Archivists on the Issues
  - 3/9: Archivists on the Issues, Eira Tansey: Making Archives Visible through Maps
  - 4/3: Francois Dansereau (Canadian archivist)
    - Reached out to I&A (we have international appeal!)
- Affiliates/friends:
  - [Digital Library Federation \(DLF\) Labor Working Group](#)
    - Call on Monday, March 12th about potential collaboration
      - Turns out Courtney is famous (not really) (but maybe)
      - Invited to another call to meet the group
        - DLF group is working on [best-practices documents for grant-funded positions](#)
      - Percolating idea: Survey on temp labor
        - Project for next year? Sky's the limit!
      - Issue of unpaid internships. Do we want to address?
  - RAAC: Archives Design Share
    - Recap: there would be “portal” on I&A site for templates that could be reused for archival outreach/advocacy. (Ex. “Ask an Archivist Day”)
    - Need to touch base:
      - Set up a time to have a call
      - Actually work on the project...
    - Maybe we can unveil something at SAA?
    - Alison-- would you be interested as an RAO rep
      - Can chime in

- I&A Meeting at SAA time selection
  - I&A Section meeting: Thursday, August 16, 4:15pm-5:30pm (due to scheduling with our Archivists on the Issues, CoPP, etc)
    - Stephanie can't make it :(
    - Partially a joint meeting -- someone from CoPP will share their Hill visits experiences
    - Will have speakers from Archivists on the Issues (2)
    - Debut other projects/initiatives?
  - I&A Steering committee Happy Hour post-section meeting (yay!)
    - Does someone want to take the lead on organizing?
    - [Open City](#) next door to conference hotel
      - Good food and can get nicely drunk
    - Stephanie can look at some places

## Updates

- Research teams (Steve & Rachel)?
  - News team - relatively unresponsive this month. Steve will work on news highlights and try to rouse up some interest in a post for the scheduled one next week
- Would love help on figuring out a cool style/angle for our upcoming post-- any thoughts? Halp!
  - Suggestions: look into FOIA. Recent news items re: states; ICE + recordkeeping
  - News + Legis\* team MASHUP!
- Social Media (Samantha)?
  - Lots of international followers on Twitter (esp. Scotland!)
- Blog master (Stephanie)?
  - Will post our Canadian friend's post
  - Can push announcements to I&A list when new blog posts are up

- Toolkit (Hope)?
  - Taking down old content, archiving it in the google drive
    - Endorsed SAA sessions; Past I&A Actions
    - Microsite has old and outdated content. Suggested to take down old content. Keep content “archived” in Section google drive.
  - Posting minutes?
- Recap (Courtney)?
  - Keeping the cats
- Liaison (Lisa)?
  - RM to check in

## Action Items

- Rachel: follow-up with Lisa and Hope, Steering Share, Research Team post (mashup), Archives Design Share
- Steve: News team post
- Lisa?
- Stephanie: Lots of posts coming through this month
- Samantha: Archives Design Share
- Courtney: DLF collab related?, Archives Design Share
- Hope?
- Alison: Archives Design Share