

I&A Steering Committee Meeting, 2017-12-06

11:00am-12:00pm PST

Call-in Procedures

Call-in Number: (641) 715-0700

Access Code: 767350

Agenda

Opening Items

- In attendance: Rachel, (eventually) Courtney, Stephanie, Steve, Samantha, Lisa, Hope, Courtney
- Not in attendance: Alison
- Notes:
 - Possible post on net neutrality - possible blog post or re-sharing SAA Statement is enough? Legislative Team member will follow issue & FCC ruling and outcomes.
 - Lisa forgot about steering share :D. Will turn in asap.
 - Legislative revamp: team members will choose three research topics that they want to follow related to legislation, legislators, resources related to archives or social justice issues. Possibly use data to create libguide or other resource that might be useful to the profession.
 - No reports or updates from social media or blog gurus.
 -

Upcoming Deadlines, Events, and Goals:

- Steering Shares
 - 12/15: Hope

- SAA Statement on [Net Neutrality](#). Do we want to do something too?

Monthly Recap

- Steering Shares:
 - 11/17: Lisa ???
 - 12/1: Alison- YEAH!
- Research teams Update
 - New Monitoring Team? (Steve)
 - 7 members in team
 - News outlets have been assigned
 - Will check in with everyone towards the end of December to start work on January post
 - Legislat* Team? (Rachel)
 - Revamp!
 - Affiliates/friends: Updates from CoPP (FYI- but mostly F Rachel's I)
 - Legislators to add:
 - Expand to include legislators who are on other appropriations subcommittees (not just the one for NARA and NHPRC) as well as subcommittee that oversees IMLS, NEH
 - Columns/data points to add:
 - A column identifying 2-3 SAA members who live in the legislator's district and are willing to meet with their legislator in time of need
 - When the legislator might be up for re-election (or retiring)
 - Info relevant to SAA's forthcoming legislative agenda (policy issues SAA is focusing on)
 - How can we use this data?

- Develop blog post for I&A blog (and Archives Aware?) that utilizes the data in some way. For example:
 - A post or series that discusses how to invite your legislator to visit your archives
 - A post or series about the letter template CoPP plans to develop for commenting on pending legislation
 - Contact SAA members who live in legislators' districts when the need arises and provide them with talking points.
 - Utilize the data during in-person advocacy meetings in D.C. or for advocacy training
- Archivists on the Issues
 - Nothing new to report! First posts will be in January

Updates

- Research teams (Steve & Rachel)?
- Social Media (Samantha)?
- Blog master (Stephanie)?
- Toolkit (Hope)?
 - Taking down old content, archiving it in the google drive
 - Endorsed SAA sessions; Past I&A Actions
 - Microsite has old and outdated content. Suggested to take down old content. Keep content "archived" in Section google drive.
- Recap (Courtney)?
- Liaison (Lisa)?

Action Items

- Rachel

- Update CoPP on Legis* team revamp
- Steve:
- Lisa
 - First steering share blog post
- Stephanie:
- Samantha:
- Courtney:
 - Mid-month update
- Hope:
 - First steering share blog post
- Alison: