

BOWLING GREEN STATE UNIVERSITY



Introduction

The College and University Archives Section of the Society of American Archivists periodically reviews its Guidelines for College and University Archives, a comprehensive document that recommends best practices specific to our colleagues' needs.

The Guidelines were created in 1999, with the most recent revisions made in 2006. The Section Steering Committee is now beginning a comprehensive review of the Guidelines that will inform updates and revisions through a process that is anticipated to take approximately two years to complete.

This process starts with you, our Section membership. Please take some time to review the [Guidelines in their current form](#), and then complete our 10-minute survey.

Your responses will be confidential, and are essential in assisting the Steering Committee as it updates this important resource.

Thank you,
C&U Standards Subcommittee, College and University Archives Section

Demographic Information

What kind of institution are you affiliated with?

Private college/university

Public college/university

Tribal college

Other (please specify):

What is the Carnegie classification of your institution? (If you are uncertain, you can [look it up in this database.](#))

What is the total student enrollment at your academic institution?

0-4,999

5,000-14,999

15,000-29,999

30,000+

In which state is your institution located?

Administrative Relationships Section

The questions on this page all address the [Administrative Relationships section](#) of the current standard.

Is this section useful?

No

Maybe

Yes

What needs to be added to this section?

Is there anything that should be removed from this section?

Is there anything else you would like to share about this section?

Records Management Section

The questions on this page all address the [Records Management section](#) of the current standard.

Is this section useful?

No

Maybe

Yes

What needs to be added to this section?

Is there anything that should be removed from this section?

Is there anything else you would like to share about this section?

Core Archival Functions

The questions on this page all address the [Core Archival Functions section](#) of the current standard.

Is this section useful?

No

Maybe

Yes

What needs to be added to this section?

Is there anything that should be removed from this section?

Is there anything else you would like to share about this section?

Facilities and Equipment Section

The questions on this page all address the [Facilities and Equipment section](#) of the current standard.

Is this section useful?

No

Maybe

Yes

What needs to be added to this section?

Is there anything that should be removed from this section?

Is there anything else you would like to share about this section?

Supporting Services Section

The questions on this page all address the [Supporting Services section](#) of the current standard.

Is this section useful?

No

Maybe

Yes

What needs to be added to this section?

Is there anything that should be removed from this section?

Is there anything else you would like to share about this section?

Closing Questions

How frequently have you referenced parts of the standard before?

Rarely

Sometimes

Regularly

What additional sections or topics might be useful to include in the standard (e.g., legislation)?

Is it useful to include a list of [Types of Academic Records](#) as an appendix?

Definitely not

Probably not

Might or might not

Probably yes

Definitely yes

Is it useful to include a [bibliography/resource list](#) as an appendix?

Definitely not

Probably not

Might or might not

Probably yes

Definitely yes

Is there anything else you would like to share about the standard?

Follow-Up

If you would like to be contacted for future participation in the standards revision process, please share you email address below.

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