

CORDA Agenda: February 10, 2022

Present: Jennifer King, Erin Passehl Stoddart, Chris Marino, Jen Wachtel, Gwen Higgins, Jane Fiegel, Sarah Buchanan, Sarah Pratt Martin, Emily Lapworth, Jackie Price Osafo, Maggie Hughes, Dennis Meissner

Absent: Nance McGovern, Jasmine Jones

AGENDA:

1. Co-Chairs (Erin and Jennifer)
 - a. Celebrate the launch of Facts and Figures!
 - i. [CORDA's New Facts+Figures Microsite Shares Data and Resources with Archivists](#)
 1. Formal launch! Got great exposure through many outlets
 2. Work will continue to populate
 - b. Meeting with co-chairs and Amy Cooper Cary and Teresa Brinati
 - i. Discussed more connections through acceptance letter to authors and increased links to SAA Dataverse on *American Archivist* and Publications webpages
 - ii. They are discussing emerging research themes with their editorial board; good opportunity to collaborate, perhaps. Follow-up scheduled in April.
 - c. SAA Strategic Plan - open session with SAA Leadership
 - i. SAA reached out to leaderboard, two sessions welcoming one member from our group, Erin attended on behalf of CORDA.
 - ii. SAA also offered an open member comment period. Overlaid diversity workplan within the strategic plan. Some of the things were already there. One document rather than 2. We should hear final approval soon.
 - d. A*CENSUS II update
 - i. Erin is liaison to A*CENSUS II. February meeting is cancelled. Reviewing administrator's survey which is hopefully launching next week. Creating two new groups: marketing subcommittee and dissemination subcommittee. Erin is chair of dissemination subcommittee. Looking at grant requirements around dissemination. Thinking about opportunities to make use of the data. Possibly have a special edition of A*CENSUS II in the *American Archivist*. Goal to have that before the next meeting.
 - e. Committee Appointments
 - i. Volunteer nomination process like every year; co-chairs reviewed and submitted, VP Terry Baxter makes final decisions
2. Research and Innovation Roadmap (Jennifer, Erin, Sarah, Nance)
 - a. Background reading – if you have a moment, please skim through these early task force documents, and if you don't have a minute, putting them here and we can refer to them:
 1. TF-CORDE [Research Agenda](#)

2. TF-CORDE [Personas](#)
 3. TF-CORDE [Environmental Scan](#)
 4. This content formed the background and launch for CORDA. Research & Innovation Roadmap will pull from these roots while updating some content.
- b. Process for Updating Roadmap - 5 minutes
 - i. [Revised Roadmap](#) Assessment and Eval team 2021
 - ii. Examples and Process from other organizations
 1. [National Endowment for the Arts](#) and [infographic](#) (infographic could help visualize the roadmap)
 2. Process [The 6 Steps to Roadmapping](#)
 - c. Strategy to move this forward - 5 minutes
 - i. Updated [2022 Draft Research and Innovation Roadmap](#)
 1. Review with CORDA at March 10 meeting
 2. Review with Section and Committee Chairs TBD
 3. Review with Research and Innovation Partners
 - a. American Archivist - meeting April 1, 2022
 - b. SAA Foundation TBD
 - c. Research Forum TBD
 4. Present for Open Comment by SAA Annual Meeting (process TBD)
 5. Determine where SAA Council fits in
 - d. Next steps - group review/discussion at March 10 meeting
 - i. In your review of the document before the March meeting:
 1. What is missing?
 2. What is there that shouldn't be there?
 3. Anything to add that would make it more useful?
 4. Perhaps break into small groups during next meeting
 - ii. Helpful to look closely at themes, think about prioritization of theme
 - iii. Trying to identify what, how, and why for each theme ("Scope")
 - iv. Within each theme, there are examples "topics" that help exemplify what research can look like in this area (not exhaustive list)
 - v. Immediate Comments during meeting:
 1. Emphasize that all research areas will not be listed here, still want to validate what people are working on.
 2. Seeing elements within themes that relate to Code of Ethics and Values (maybe move up into framing than embedded in the themes).
 3. Map to enduring values, but also consider mapping with the new SAA Strategic Plan/Dashboard.
 4. Going into Annual Meeting, we may have a broad set/domain of things
 5. Think about prioritization - maybe that occurs after getting feedback from all the people/groups (if thinking about this as a roadmap)
 6. Consider mapping to DEIA workplan
<https://www2.archivists.org/news/2021/call-for-member-comments-saa-work-plan-on-deia>

3. Education and Outreach Update (Sarah PM, Gwen, Jen W as liaison)
 - a. [Dataverse Tutorials 2-4-22](#) [Draft]
 - i. Identified 5 initial videos to create, (all) look at list of questions underneath the table
4. Facts and Figures (Dennis and Chris)
 - a. Chris created Google Form for folks to submit ideas for additional content, on F&F site. We can contribute there too.
 - b. Continue to think about ways to share this, encourage folks to submit, etc. Maybe SAA social media.
5. Repository Update (Emily, Jane, Maggie, Erin)
 - a. Ongoing: soliciting submissions
 - b. Submitted Archival Outlook article about Dataverse for the March/April issue
 - c. Social media posts about Dataverse sent to Abigail to share during Love Data week next week
 - d. Small update to [F+F Dataverse page](#) to link directly to an easy-to-view version of the collection development policy
 - e. Met with Sarah PM & Gwen in January to discuss collaboration on outreach, tutorials, etc.
 - f. Advocate for getting permission at the front of surveys for depositing data in the SAA Dataverse. Coming up against surveys that didn't get that permission, and it is a roadblock for deposits. Great to know and great to advocate.
6. Liaison Updates
 - a. Education (Jen W)
 - i. Next meeting on Monday 2/14
 - ii. Consider proposed RFP for the OAIS Prerequisite course created by the DAS Subcommittee
 - iii. Consider accessibility requirements for in-person education sessions created by the Accessibility Working Group
 - iv. RIM Working Group continues to flesh out [business case for RIM certificate](#)
 - v. CoE received wonderful volunteer applications. I have made my recommendations to CoE Chair Carli Lowe for new members and the next Vice-Chair/Chair-Elect
 - b. Council (Jasmine) - absent
 - c. SAA (Jackie) - left early

Next general CORDA Meeting: March 10, 2022