An update on Swedish Common Specifications
FGS:er

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All laws and regulations affecting the work

The Freedom of the Press Act

The Public Access to Information and Secrecy Act

The Archives Act

Regulations and other legislative instruments which purport to directly regulate data processing activities of natural and legal persons

The Archives Ordinance

Common regulations regarding archives at the governmental agencies

RA-FS 1991:1 (base)
RA-FS 1997:4 (change, new print)
RA-FS 2008:4 (change)
RA-FS 2012:1 (change)

Preservation / Appraisal
(based on subject or sector)

Common advices for registration of records in an records management system
RA-FS 1997:5

Committees
RA-FS 2013:3

By the National Archives decided regulatory rules

Media independent

Paper records
RA-FS 2006:2
RA-FS 2010:2
RA-FS 2012:5

Microfilm
RA-FS 2006:2 (base)
RA-FS 2012:6 (change)

Drawing film and reprographic film
RA-FS 2006:3
RA-FS 2012:7

 Anallog sound and image recordings
RA-FS 2013:2

ADB recordings / E records
RA-FS 2009:1

Media dependent

Technical demands and certifications (analog)
RA-FS 2006:4 (base)
RA-FS 2008:1 (change)
RA-FS 2012:8

Technical demands on archival buildings
RA-FS 2013:4

Technical demands ADB recordings / E records
RA-FS 2009:2

Technical

SIS, ISO, CS + own formulated demands

Standards, De Facto Standards

Riksarkivet
CS is demands of metadata for the information and packaging of the information in Information Packages (IP)
The most important document of it all is the guidance document which describes how a CS is developed, maintained and implemented (not shown).

Lowest level is amendment (pictures, valuelist explanations and more) and the actual XML-schema/schemas.
Publication

Specifications: http://riksarkivet.se/fgs-earkiv

XML-schema: http://xml.ra.se/e-arkiv/
Management

- At place:
  - A function in the Public Information Management section of the Swedish National Archives:
    - One expert of metadata who at the same time is responsible for the CS work (at place)
    - One administrator (missing)
    - A half person spreading the word (lost)

- A management board
- References groups as needed
- Working groups or sub projects as needed
What has happened?

- 16th of February final report delivered from project eARD, so project ended then.
- New document hierarchy as shown
- The CS for packages has been finished and published in first version on the 15th of August (or actually 14th….)
- The European project EARK, http://www.eark-project.com/ uses CS Package and the document hierarchy
- Handling questions where the answer is no:
  - Education in XML and CS
  - Checking information models and developed services
  - Supply and develop open source code
  - Build the wanted e-archive solutions
- Agency assignment to aid the Swedish Service Agency with e-archiving as a service. (Use of CS’s, archival law understanding and aiding pilot agencies)
Thank you for the attention!

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