



Preliminary Archives & Special Collections Gallery Exhibit Proposal

Thank you for your interest in curating an exhibit in the University of Pittsburgh Library System (ULS)'s Archives & Special Collections Gallery on Hillman Library's 3rd Floor!

To exhibit in the Archives & Special Collections Gallery in Hillman Library, you must incorporate primary source materials from [Archives & Special Collections](#), the [Center for American Music](#), the [Theodore M. Finney Music Library](#), the [East Asian Library](#), the [Frick Fine Arts Library](#), the [Eduardo Lozano Latin American Studies Collection](#), and/or the [Russian, East European and Eurasian Collection](#) at the University of Pittsburgh Library System.

Our staff have expertise in a variety of subject areas, in addition to curation and exhibit design and are here to help.

Proposals must be submitted at least one academic year ahead of the proposed installation date for the exhibit. A limited number of exhibits can be accommodated each semester. Completion of this form does not guarantee an exhibit will be granted.

Proposals will be evaluated by the Archives & Special Collections department on a rolling basis. After completing this form, you will be contacted to set up a consultation with one of our librarians.

Questions? Contact Engagement & Outreach Librarian for Archives & Special Collections, Megan Massanelli at mam687@pitt.edu.

Contact Name (required)

Email (required)

I am (required)

- ☐ Pitt Undergraduate Student
- ☐ Pitt Graduate Student
- ☐ Pitt Faculty
- ☐ Pitt Staff
- ☐ Other

Department/Organization (required)

Is this exhibit to be created as part of a class assignment? (required)

- ☒ Yes
- ☐ No

If this exhibit is part of a class assignment, are you planning for a class visit to Archives & Special Collections?

- ☐ Yes

- ☐ No
- ☐ Maybe

Is this exhibit meant to coincide with a pre-scheduled event (i.e. visiting scholar/speaker, book launch, etc)?

- ☐ No
- ☐ If Yes, please describe the pre-scheduled event:

What type of exhibit do you propose? (Choose at least one) (required)

- ☐ Physical exhibit
- ☐ Digital Interactive Wall exhibit
- ☐ I'm not sure

If you have identified collection materials you would like to work with, please describe them here. Please include collection or volume titles, authors, and call numbers, when appropriate. See [ULS Digital Collections](#) or [PittCat](#) for collection name and citation information.

Do you need assistance identifying ULS collection materials for your exhibit or general research assistance?

- ☒ Yes
- ☐ No
- ☐ Maybe

Have you already consulted a ULS librarian or archivist about your project?

- ☒ No
- ☐ Yes (please include name of individual(s))

Do you hope to have programming (i.e. an exhibit talk, workshop, etc) to accompany your exhibit?
(required)

Make a selection

Description of exhibit (required)

Preferred Installation Date (required)

- ☐ Fall semester
- ☐ Spring semester
- ☐ Summer semester

Alternative Installation Date (required)

- ☐ Fall semester
- ☐ Spring semester
- ☐ Summer semester

Please indicate your availability for a follow-up consultation concerning this proposal.

MM/DD/YYYY

HH

:

MM

AM

Submit