Drexel University Society of American Archivists (DUSAA)  
Student Chapter  
2011 Annual Report  

Prepared and Submitted by Brian Kantorek, DUSAA President  
December 2011
INTRODUCTION

The Drexel University Society of American Archivists (DUSAA) is pleased to submit to the Society of American Archivists (SAA) Executive Council this second Annual Report on accomplishments, overarching developments, and future goals. This past year has been another engrossing one filled with new Officers, Members, events, and outreach efforts for the group.

DUSAA has worked to foster partnerships and a greater sense of community with other regional archives organizations and repositories, such as the Delaware Valley Archivists Group (DVAG). In addition, the Student Chapter continues to explore ways in which to better integrate the online student demographic so prevalent within the Archival Studies Concentration of the Master of Science in Library and Information Science (MS/LIS) degree program of the iSchool at Drexel.

Below is a summary of DUSAA information pertaining to Members and Officers, as well as events and developments of 2011.

MEMBERS AND OFFICERS SUMMARY

DUSAA Members

The following is a current list of DUSAA Members and non-Member “Friends of DUSAA” (including iSchool Alumni and colleagues from the archival field), as integrated with the DUSAA Google Group for news, events, and employment postings:

Theresa Altieri
Todd Anselmo
Ashley Armstrong
Lacey Baxter
Laura Bees
Doreva Belfiore
Elizabeth Berilla
Megan Blair
Garrett Boos
Jonyce Brown
Kristen Brown
Daniel Cavanaugh
Siobhan Cerny
Christy Cibes
Elizabeth Clephane
Nicholas Consales
Leidy Cook
Nathan DeHoff
Cory Dieterly
Christiana Dobrzynski Grippe
Leah Donnelly
Eric Dreizen
Janae Dwight
Laura Eaton
Gregory Farr
Jan Patton
Sarah Potter
Amy Resh
Sarah Reynolds
Cynthia Schwartz
Stephanie Sendaula
Christine Sharbrough
Robert Sieczkiewicz
Susan Siu
Maureen Skorupa
Josie Smith
Veda Tulasir Darby Soberman
Ryan Taylor
Trena Taylor
Caitlin Tingo
Tiffinie Tobias
Hoang Tran
Melissa VanOtterloo
Roberto Vargas
Adam Wasserman
Andrew Wickliffe
Ian Williams
Sarah Wilson
Yvonne Wingard
Scott Ziegler

DUSAA Faculty Advisor and Officers

The following is a list of the current DUSAA Faculty Advisor and Officers:

Faculty Advisor
Susan Davis, sedavis@drexel.edu

President
Brian Kantorek, briank@drexel.edu; brian.kantorek@gmail.com

Events Coordinator
Christiana Dobrzynski Grippe, cjd85@drexel.edu; cjdobrzynski@gmail.com

Online Outreach Coordinator
Stephanie Sendaula, sds82@drexel.edu; sendaula@gmail.com

Treasurer
Caitlin Tingo, caitlin.e.tingo@drexel.edu; caitlin.tingo@gmail.com

Secretary
Erica Harman, erica.may.green@drexel.edu; em.harman83@gmail.com
DEVELOPMENTS AND ACTIVITIES SUMMARY

Overarching Achievements

- With quick turnover of graduating students in the iSchool’s MS/LIS program (relatively brief at approximately one year for full-time students), DUSAA again elected new Officers in early March 2011 via an online poll. DUSAA established a Vice President role, assumed by Daniel Cavanagh; Stephanie Sendaula took on the Online Outreach Coordinator role established in 2010; Caitlin Tingo assumed the ongoing Treasurer role; and Erica Harman assumed the ongoing Secretary role. Brian Kantorek and Christiana Dobrzynski Grippe continued in their roles as President and Events Coordinator, respectively.
- At each of DUSAA’s regular General Meetings throughout the past year, Members discussed developments in the archival field, as well as shared information about course curricula and conferences.
- Several DUSAA Officers and Members attended the SAA Annual Meeting in Chicago, IL (August 2011), in addition to Mid-Atlantic Regional Archives Conference (MARAC) meetings in Alexandria, VA (May 2011) and Bethlehem, PA (October 2011).
- DUSAA Members discussed ways to promote workshops and exhibitions of the Drexel University Archives & Special Collections, as well as ways in which to partner with the Delaware Valley Archivists Group (DVAG) for events and initiatives.
- DUSAA Officers worked closely with Faculty Advisor Susan Davis over the course of the past year to promote the organization’s efforts, and to recruit new Officers and Members.
- DUSAA continued to improve its outreach efforts through the role of the Online Outreach Coordinator. Stephanie Sendaula has helped DUSAA to utilize social networking tools like Blackboard, Google Groups, Facebook, Twitter, and LinkedIn to better broadcast information about DUSAA events, meetings, and professional archival opportunities; also to create greater online accessibility for Members to attend meetings and events via Internet capabilities, wherever possible.
- Erica Harman recorded detailed meeting minutes at all DUSAA General Meetings—as well as both DVAG events for which DUSAA was a cosponsor—which later were disseminated via the DUSAA Google Group. Erica also utilized Doodle as an effective social-networking instrument for coordinating meeting times among fellow Officers.
- Brian Kantorek established a dedicated institutional e-mail address for the student organization (DUSAA@drexel.edu) through the University’s e-mail system.
- Stephanie Sendaula maintained updates on the DUSAA website, now hosted by the University under a new URL: http://ischool.drexel.edu/dusaa/.
- In addition to an updated website, Stephanie Sendaula delivered a survey in July 2011 to all DUSAA Members of the Google Group to develop an Online Membership Directory. This came at the suggestion of Susan Davis, in an effort to better connect DUSAA Members and Alumni of the Drexel Online and On-Campus communities by region.
- Former Online Outreach Coordinator Melissa Hozik created DUSAA flyers to promote the organization at iSchool open houses, DUSAA General Meetings, and DVAG meetings. These—along with DUSAA pens and pins purchased as additional promotional tools—have served to help increase participation in the DUSAA Google Group and organization as a whole.
- On several occasions over the course of the year, DUSAA Officers joined with Officers from the Drexel University Special Libraries Association (DUSLA) and the Student Chapter of the American Library Association (SCALA) for social events at nearby venues throughout Philadelphia. This has been helpful to build rapport and community, and to strategize toward methods for future partnerships.
DUSAA Officers have made a consistent effort to host regular General Meetings each academic term (Drexel University functions according to an abbreviated quarterly academic calendar), in addition to at least one outreach event each term (i.e., an archives tour, a speaker event, and/or a social gathering). Officers receive ongoing support from the Staff of the University Archives, the iSchool, and DVAG’s leadership.

On Tuesday, February 22, 2011, Susan Davis met with Brian Kantorek and Melissa Hozik to strategize for DUSAA’s continual development throughout the calendar year.

On Friday, September 30, 2011, Caitlin Tingo submitted to the Drexel University Office of Campus Activities (OCA) the DUSAA budget for Fiscal Year 2012. Along with this budget proposal, Caitlin also prepared a written summary of 2011 events and funding allocations.

On Thursday, November 3, 2011, Brian Kantorek submitted to OCA the required application for renewed recognition as an official Drexel University student organization. It was approved soon thereafter; at which point Brian Kantorek and Caitlin Tingo fulfilled the required online Student Organization Officer Training (SOOT). This training demonstrated how DUSAA must pursue funding through the University; plus the proper protocol for hosting events.

On Wednesday, November 9, 2011, all DUSAA Officers met with Jessica Edonick, Director of Commuter, Graduate and Transfer Student Programs and Services (CGTSPS) at Drexel University to learn more about how CGTSPS can support DUSAA as a student organization. Officers learned about funding sources, as well as how DUSAA can better connect with iSchool Alumni in the archival field.

In December 2011, Brian Kantorek established contact with representatives of the Academy of Certified Archivists (ACA) for a possible presentation to DUSAA Members about the benefits and requirements of professional certification. DUSAA Officers and ACA representatives will continue the discussion in early 2012 to plan for an upcoming event.

**Events**

- In preparation for a repository open house on Wednesday, February 23, 2011, DUSAA partnered with the Drexel University Audio Archives (DUAA) to promote and participate in an event to learn more about the home of the Sigma Sound Studios collection. DUAA hosted this reception exclusively for Members of DUSAA and DVAG; coinciding with a special DUAA event held on Thursday, February 24, 2011, featuring a public discussion with two audio archivists: David Lemieux for The Grateful Dead, and Kevin Shapiro for Phish. DUSAA Members had an opportunity to meet and mingle with these audio archivists at both events.

- Prior to the DUAA event on Thursday, February 24, 2011, DUSAA held a General Meeting during which Brian Kantorek and Melissa Hozik delivered a PowerPoint presentation on the benefits and goals of DUSAA participation.

- On Wednesday, March 23, 2011, several DUSAA Officers met with DVAG Chair Margaret Graham and Vice Chair Matt Herbison to discuss plans for partnership opportunities; including a DVAG meeting and the Archives Career Panel held later during the year. The two organizations’ Officers agreed to partner for at least one event each year in the future. The Archives Career Panel will be held annually toward the close of Drexel University’s Spring Term each year.

- On Thursday, March 31, 2011, DVAG held its quarterly meeting in the Ewell Sale Stewart Library at the Academy of Natural Sciences (now an institutional entity of Drexel University). DUSAA officially cosponsored the meeting and repository tour, which included small-group discussions on the topic of “Getting the Most Out of Your Intern, and Out of Your Internship.”

- On Tuesday, April 12, 2011, the iSchool hosted a Professional Library Association Networking Event for which DUSAA Officers staffed an information table, and networked with members of other student organizations and student chapters of national associations. Brian Kantorek
addressed the group at large with a summary of DUSAA activities and Membership. Following
the event, the iSchool disseminated to MS/LIS students via e-mail a document with contact
information for all student organizations. A recording of the Networking Event is available here:
http://www.ischool.drexel.edu/video#143.

- On Friday, March 18, 2011, DUSAA Officers gathered at a nearby restaurant in the University
City section of Philadelphia to discuss future goals of the organization. Former Officers offered
guidance and suggestions to new Officers; a symbolic passing of the torch.
- The group held a General Meeting on Thursday, April 28, 2011. The meeting was well-attended
both in person and online. Matt Herbison of DVAG attended, and—with Christiana
Dobrzynski Grippe—reported on developments for the Archives Career Panel.
- On Friday, April 29, 2011, Stephanie Sendaula represented DUSAA at a cross-organizational
meeting of DUSAA, SCALA, and DUSLA to discuss opportunities for interaction among the
various iSchool graduate student organizations.
- Daniel Cavanaugh and Stephanie Sendaula worked to promote and coordinate a popular field trip
to the University of Pennsylvania’s Museum of Archeology and Anthropology—held on Friday,
May 20, 2011—where attendees had a chance to tour the Museum Archives and Mediterranean
Collections. Participants met with Alessandro Pezzati, Museum Archivist, and Lynn Makowsky,
Devries Keeper of the Mediterranean Collections.
- On Wednesday, May 25, 2011, DUSAA and DVAG collaborated to host what both groups hope
to be the first in an annual series of Archives Career Panels. Moderated by Susan Davis, the well-
attended event was held at the Historical Society of Pennsylvania in the Center City section of
Philadelphia. Representatives from a range of local archival institutions engaged participants in a
fascinating and educational discussion. A recording (available as an MP3), photographs, and
additional documentation are available here: http://dvarchivists.org/career-panel/.
- On Thursday, August 3, 2011, DUSAA held a General Meeting to discuss the Online
Membership Directory, DUSAA leadership planning, and events prospects.
- On Saturday, October 15, 2011, Stephanie Sendaula represented DUSAA at iConnect 2011 (a
conference of the iSchool at Drexel).
- On Wednesday, November 2, 2011, Toby Seay, DUAA Director, gave a presentation to DUSAA
Members and Friends on “The Foundations of Sound Recording Reformatting and Migration.”
Following the presentation, DUSAA held a General Meeting to discuss the search for its next
President and Events Coordinator; and the organization’s requirement to renew recognition as a
Drexel University student organization.

Future Objectives

- Donate DUSAA records (including e-mail correspondence, electronic files, and paper records) to
the Drexel University Archives & Special Collections after the close of 2011, at the request of
University Archivist Robert Sieckiewicz.
- Continue to recruit and conduct outreach to new Members and Officers; particularly from the
ever-growing Drexel Online student population, comprising a large percentage of MS/LIS
students in the Archival Studies Concentration.
- Seek prospective candidates to fill the roles of President and Events Coordinator—or consider a
less hierarchical approach to DUSAA leadership. Cultivate relationships with new Members to
eventually assume Officer positions, as others graduate and move on with professional
development in the archival field.
- Work to retain the support of iSchool Alumni by highlighting the free advantages of networking
and remaining connected with DUSAA at the institutional level and SAA at the national level.
- Consider creating an Officer position exclusively focused on Alumni relations.
• Pursue planning with DVAG Officers early in 2012 for a second annual Archives Career Panel. Integrate involvement from the DVAG Resume and Practice Interview Bureau.

• Continue to build upon a growing partnership with DVAG, regional repositories, other iSchool graduate student organizations, and Drexel University institutional archives and special collections.

• Work to establish DUSAA regional branches of students participating in the Drexel Online program. This will serve to unite MS/LIS students of like mind and interests by geographic location. This also will enable DUSAA to share experiences and education among members from region to region, while also distributing responsibilities among Members for shared organizational growth. Branches eventually may consider coordinating a larger cross-branch site visit (e.g., to the National Archives or New York Public Library).

• Utilize DUSAA’s available technological media (e.g., the website or a blog) as a hub of activity for all regional branch participants to post links to events, minutes, commentary, news, and the like. As the regional branches prove successful, each can share experiences with others within the DUSAA network.