SAA Committee on Research, Data, and Assessment
Minutes of Full Committee Meeting
August 23, 2019, 1:00-2:00 p.m. (via BlueJeans)

Present:
Paul Conway (University of Michigan)
Amanda Hawk (Louisiana State University)
Sarah Buchanan (University of Missouri Columbia)
Courtney Dean (University of California Los Angeles)
Cristina Horak (Federal Reserve, Dallas)
Jennifer Gunter King (Emory University)
Sarah Pratt (Simmons GLSIS)
Ricky Punzalan (University of Maryland) – SAA Council liaison

Regrets:
Nancy Beaumont (SAA) - ex officio
Chris Marino (University of California Berkeley)
Dennis Meissner (retired)
Erin Passehl Stoddart (University of Oregon)

Debrief on CORDA Business Meeting and Open Forum at SAA 2019

Business Meeting. An opening ice-breaker gave the eight CORDA members present, and five guests, an effective opportunity to get to know each other and to understand how each of them understands the CORDA mission. Paul presaged his presentation at the upcoming Research Forum, in which he drew distinctions between the academic research (critical inquiry) that is the focus of the Forum, and the sort of work CORDA sees ahead of it, which focuses on archival practice, institutional performance, and advocacy. Jennifer outlined CORDA's intended agenda for the coming year and the breakdown of the work into three areas—establishing a *data repository*, *training and education* in assessment and evaluation, and an *evaluation and assessment* effort to (1) identify and evaluate existing datasets and research instruments and (2) perform a gap analysis to inform future CORDA research. The bulk of the meeting was devoted to an organized discussion of these three activities and the subcommittees that will carry them out. Business meeting minutes are available at: https://umich.app.box.com/file/506074123075 .

Report to SAA Council. Paul and Jennifer summarized their August progress report to Council in advance of its meeting. The report is available at: https://umich.app.box.com/file/506095931443

Open Forum. Following Paul's presentation about CORDA and research, CORDA held a Q&A session, which harvested many questions, comments, and suggestions from attendees. Notes taken by Erin are available at: https://umich.app.box.com/file/512530515501 .

Organize and Plan Work of Subcommittees

Data Repository Subcommittee.
CORDA Repository Sub-committee members will be: Erin Passehl Stoddart, Cristina Horak, Rachel Walton (volunteer). Paul as a liaison and will be copied in on this work. Next phase work will be to examine CORDA's needs and possibilities in terms of an appropriate data repository. They will investigate hosts, including Odum (UNC) and Dataverse (Harvard). Cal Lee will provide appropriate liaison with the Odum Institute. (Cristina is on vacation until 9/16). Goal is to have a handshake and agreement on developing a pilot by October. The subcommittee was also tasked to identify 5 potential datasets by October.

Training and Education Subcommittee.
CORDA Training & Education Subcommittee members will be: Paul Conway, Courtney Dean, and Sarah Pratt. Based on discussion at business meeting, priorities for Year 1 will be establishing strong liaison with SAA Education Committee and to conduct a pre-conference workshop on some phase of data and assessment at SAA2020. CORDA will also manage some sort of discussion on research for the profession at the 2020 Research Forum. We must be ready for the October deadline for pre-conference workshop proposals.

Assessment & Evaluation Subcommittee
CORDA Assessment & Evaluation Subcommittee members will be: Amanda Hawk, Sarah Buchanan, Chris Marino, Jennifer Gunter King, Dennis Meissner, and Nancy McGovern (advisor). One critical priority will be to "shake the tree" to see what existing data lives within the SAA ecosphere. The subcommittee will approach leaders of committees, boards, and sections with a survey instrument to identify existing data and to understand each group's history with conducting surveys and managing data. The next step will be to determine which data would be useful to CORDA. The second large priority will be to assess the existing SAA "Facts & Figures" page and to reimagine it as a larger resource.

Upcoming Meetings
Jennifer will send out a Doodle poll to establish a day and time for regular CORDA meetings (via BlueJeans).