

CORDA Meeting Agenda

June 14, 2019

1:00-2:00 p.m.

Amanda, Chris Marino, Courtney, Paul, Dennis, Erin Stoddard, Cristina, Nancy, Sarah Buchanan, Jennifer

1. Updates/Announcements

- a. an email address coming shortly that the public can use to communicate. Thanks Dennis M.
- b. Addition of Box to our suite of tools for CORDA work.
 - i. Microsite is for SAA members who are following CORDA
 1. Public Facing SAA site is for the official documentation of meetings, reports
 - ii. Box folder for holding working documents and use it as our repository for research. Authentication in the works through um
- c. New member Sarah Pratt, Simmons <sarah.pratt3@simmons.edu>
 - i. Simmons program, interest in assessing internships and programs as well as pursuing a UX degree from Michigan
 - ii. Dotted line keeping one eye on education. Sarah Buchanan is an alumni and this is her interest too. Let's not conflate the section on the committee. Section very active, committee not so much; put education on next month's agenda
 - iii. Which members of CORDA are members of the SAA Educators Section? Ricky is council liaison
- d. A brief article in Archival Outlook
- e. A brief notice forthcoming for the printed SAA meeting program and online version about the open forum
 - i. How is that going to shape up? Nancy explains that it will be included in the online program right away, and in the print program, encourages us to tweet about it – as members of CORDA invite colleagues to attend
- f. Submitted Research Forum Proposal – Paul (waiting for approval) - we will know by early July

2. Review progress on Action Items from May 10 Meeting

- a. RAAC outreach - Dennis and Courtney
 - i. Briefing on RAAC – Dennis drafted an email to send to RAAC. Courtney is in conversation with RAAC leadership, were waiting to hear about an email address. Touched base with Amanda and Christine about what they are sending out. Messages are harmonized. We should have an email address for this by Monday. Will put messages in a folder in Box for Paul and Jennifer review.
 - ii. Regional Archival Organizations -
 1. RAAC meets at SAA and SAA hosts microsite
 - iii. Keep track of who is contacted in our committee records
- b. SAA Leadership outreach - Amanda and Christine
- c. [Repository Research](#) – Erin
 - i. It is not complete, but is well established, reviewed 5 repositories identified in the report, pulled together notes on repositories from the report; Erin started to put in her own notes; 2nd tab of recommendations are pulled from the report. Next step is to pull some of that into the grid side. As Erin started with the Odum institute – dataverse is same platform as Odum institute

- ii. **We could set up our own instance through Dataverse vs. Be associated with social sciences side in Odum**
 - iii. ALAIR ALA Dspace – repository for all their different sections, like a microsite,
 - iv. LISSA – repository based on open science framework
 - v. Humanities Commons - Columbia/MLA (fedora + wordpress)
 - vi. Analysis that hasn't been done yet is thinking about what are our front-runners and being thoughtful about staff time
 - vii. What are costs and fees associated?
 - viii. Most of these are open-source
 - ix. Total space?
 - d. Start thinking about community needs assessment survey (Dennis, and a few others?)
 - i. Suggesting that CORDA will be looking for communities to talk about their needs with regard to CORDA. Mailbox will be helpful – one stream of feedback.
 - ii. Pre-CORDA documents prepared by Task Force – an [environmental scan](#) (what various source of agencies are doing research data and analysis)
 - iii. [23-page document](#) that is a set of hypothetical personas based on interviews with SAA and regional and archival individuals
 - iv. Helping us flesh out feedback from RAAC and SAA sessions – basis for putting together a survey document
 - v. Dennis – can you put them into box? Done
<https://umich.box.com/s/m9sixdcztavx5eppr4bqsiewm919f85g>
 - e. Description of the Open Forum on the SAA website - same language we would be developing for RAAC to go onto the SAA website - send it directly to Nancy
3. Conference call in mid-July
- a. Prepare for open forum In Austin
 - b. Another round of status reports

Action Items:

- Tweet about the forum, send online program - promote coming to the annual meeting, hashtag is SAA19 CORDA specific
 - <https://archives2019.sched.com/event/OKWD/committee-on-research-data-and-assessment>
 - Include a link to the Micro Site

Next Agenda

- i. put education on next month's agenda
- ii. Everyone looks at repositories – Ricky and Nancy would be the point people to help Erin assess what infrastructure could be possible
- iii. Education – Sarah Buchanan – can we find out more about committee role and section role, what is the landscape that would involve assessment? What is the intersection there?
- iv. Push out Outreach emails
- v. July – decided how to best spend our 3-hour working meeting

Next Meeting July 19 1-2 EST, 12-1 CT