CORDA Friday May 1, 2020

1:00-2:00 p.m. EST Zoom Call

Review minutes from last meeting for any action items

Attendees: Jennifer King, Paul Conway, Julia Corrin, Sarah Buchanan, Dennis Meissner, Erin Stoddart, Chris Marino, Amanda Hawk,

AGENDA

Status reports

1. Repository subcommittee
	1. Status report for upcoming SAA Council meeting: <https://umich.app.box.com/folder/79414409106>
	2. CORDA member access to SAA Dataverse (prior to publishing the site)
2. Education & Training subcommittee
	1. Annual meeting workshop planning
	2. Notes from meeting on April 24: <https://umich.app.box.com/notes/657492982436>
3. Assessment and Evaluation subcommittee
	1. Survey <https://umich.box.com/s/vr3nilfkjs95sn8svzerhnfqgllhvyiq>
	2. Facts and Figures <https://umich.box.com/s/drzlac315ijx39vmn0d78d16ifm3i1ni>

Discussion Topics, if there is time:

* SAA Meeting scenarios and logistics
* Collection Development Policies
* establish team
* Nancy could chime in
* look at exemplar policies and survey results - particularly from other Dataverse sites
* [TOOLS AND TIPS - BRAINSTORMING](https://umich.box.com/s/jxkqusq5mh2ed009haxnm6xp159y76ec)

**Minutes:**

**Repository**

* Erin met with Education and Training Subcommittee twice, talking about how the repository gets integrated into workshops
* Paul and Jennifer sent a report to SAA Council on repository
* A few things on hold, repository is now accessible to CORDA, and is user-instigated. CORDA members create an account, and Erin will send out information on how to set it up.
* Go to [https://dataverse.unc.edu/dataverse/unc](https://urldefense.com/v3/__https%3A/dataverse.unc.edu/dataverse/unc__;!!C5qS4YX3!Sp_MYlUGX8HLX9LV9v5xUEp8BirqrXMTgwkj74Lyt5Zi-SBtJgFSnmyEnTkUjtFg$) and click on “Log In” in top right corner. You can then choose how you want to set up your account, choices include: Username/Email and Password, Institutional Log In, ORCID, GitHub, Google. To make it easier I use my institutional login (Shibboleth). There is an explanation here: [http://guides.dataverse.org/en/4.16/user/account.html?highlight=add%20user](https://urldefense.com/v3/__http%3A/guides.dataverse.org/en/4.16/user/account.html?highlight=add*20user__;JQ!!C5qS4YX3!Sp_MYlUGX8HLX9LV9v5xUEp8BirqrXMTgwkj74Lyt5Zi-SBtJgFSnmyEnYUZjB0n$). Let me know if you run into any issues, happy to help.

**Education and training subcommittee:**

* organizing 2 pre-conference workshops at SAA
	+ "Unworkshop" is a flexible briefing discussion on Dataverse
		- how, what, why, and practice using dataverse
	+ Traditional "pre-conference workshop" for meeting attendees (ca. 30 people) "data analysis 101"
		- learn how to take a dataset and turn into a report
		- with A\*Census 1.0 data and documentation
		- instructor: Jeremy York (UMich doctoral student) and graduate of ICPSR summer program
		- once format of annual meeting is finalized, the Ed & Training subcommittee will develop the workshop

**Annual Meeting in Chicago:**

* SAA good idea to invest in plan b for annual meeting - possibly online or hybrid in some form
* one day CORDA could partner with SAA Research Forum to offer a broader research methodology workshops (Nance uses constructive research methodology)

**Assessment & evaluation subcommittee**

* Amanda briefed CORDA on the ongoing work to identify datasets from SAA groups and others.  Eighteen responses to survey indicated availability of data and documentation
* The subcommittee will continue to work on building a list of viable datasets and documentation
* Sarah B asked about the relevance of datasets gathered by individuals as opposed to archival groups. We encouraged her to identify some good and relevant examples for possible upload to Dataverse

**Facts & Figures redesign**

* Dennis briefed CORDA on a document that assembles and assesses information on organizational or institutional websites that display "facts&figures" or provide access to data/data anaysis.
* See: <https://umich.app.box.com/file/654150650834>
* Dennis, Amanda, Chris are working together to further the analysis
* Next step is analysis of what is appropriate, attractive, doable,and sustainable
* We will want to work initially with the strengths and limitations of SAA's Drupal content mgmt system
* Need to consult with SAA office (Felicia and Matt)
* After some further analysis, preliminary wire-framing of the structure and content is needed.

Follow-up: Paul and Jennifer will complete minutes and follow up with action items.

As the meeting was ending, Paul uploaded to M+Box a graphic showing the range of possible collections that could be added to the SAA Dataverse.

* See: <https://umich.app.box.com/file/660165929767>

Next meeting: Friday, May 22 at 1:00 pm EDT.