AGENDA 11/6/2020

Present: Jennifer, Erin, Paul, Nancy B, Nance, Sarah P, Emily, Dennis, Chris, Mary, Sarah B, Carli Lowe, Gwen

1. *SAA Strategic Plan (Jennifer and Erin) 10 minutes*
    a. Please review proposed edits and be prepared to discuss (Goals 1, 2, 3)
    b. https://umich.box.com/s/bqixqjv7d70jz1uhcq8frrpaf8eiqnvz

2. *Repository Team (Erin) 10 minutes*
    a. Met twice in October to review drafted MOU with SAA and Odum, including thorough read throughs of Terms of Use form and Data Deposit form. Sarah Pratt attended to provide input, ideas on education and outreach going forward. Erin and Paul preparing a short memo for SAA Council re: MOU.
    b. After MOU and announcement complete, will start to focus on policies, metadata, and workflows, with the idea that this will begin as mediated deposit through CORDA perhaps with a few test cases as identified by the Assessment Team. Jennifer and Erin met with CoSA (Council of State Archivists) in mid-October to discuss the types of data, reports they are interested in depositing with SAA Dataverse, would be open to acting as a guinea pig to provide feedback on workflows, etc.
    c. All of the forms and agreements are on Box, in the repository folder structure. Discussed documentation and agreements and policies will be embedded in the dataverse itself.
    d. Considerations for deposit: copyright, PII
    e. Start with a mediated approach, and each deposit will expand our process

2. *Assessment & Evaluation (Jennifer, Emily, Sarah B and Paul) 20 minutes*

    Dataverse Collecting Policies
        i. Clearinghouse with data + grey literature?
        ii. Hard core data repository?
        iii. Strict collecting vs generous? Decision Making: Will it need to be vetted by Council?

    b. Persona's/Use Cases for the repository
        i. Are the persona's that the TF Corde developed the right persona's for the dataverse?
        ii. https://emory.app.box.com/file/475823492073?s=wm1d5vsdzz12fc9myylpctlj351ktm64
        iii. Who is missing?
            ● LIS Professor

    b. Beginning outline of Collection Development Policy
        i. Data dataverse
        ii. Related benchmarking facts & figures

3. *[Education and Outreach](Sarah and team) 10 minutes*

   c. *Education*: An update from Educ/Outreach on the workshop participant [survey results](survey) (this survey will go out next week, and based on results, we plan to hold a focus group of willing participants from this summer's workshop in before the end of the year)

   d. *Outreach*: Time to ask CORDA members to offer suggestions for topics/foci for 2 CORDA open house sessions (tentative for February 2021 and June 2021)

4. *Facts and Figures (Dennis and Chris) 5 minutes*

   e. Review wireframe buildout
   f. Next steps: CORDA members review working wireframe over next 2 weeks: https://app.box.com/file/732155739019?s=k3xlijy4hrnr8fxblytd3wo0rkvlbfjf

5. *Updates from Liaisons 5* minutes

   g. SAA
   h. Education Committee
   i. SAA Council

Chat:

From Me to Everyone: (1:32 PM)
https://emory.app.box.com/file/730920020890?s=ff036chf8xj8md4i5ndllatzdtsu73lq
From Sarah Buchanan to Everyone: (1:32 PM)
https://www.google.com/url?client=internal-element-cse&cx=013982339786901321102:kjtzjctuzru&q=https://www2.archivists.org/groups/task-force-on-researchdata-and-evaluation/personas-developed-by-the-tf-corde-2017-2018&sa=U&ved=2ahUKEwii1pOBx-7sAhULCs0KHVHYC_AQFjAAegQIBBAC&usg=AOvVaw3reyZts954gULlg9FDAEmkhttps://www2.archivists.org/groups/task-force-on-researchdata-and-evaluation/personas-developed-by-the-tf-corde-2017-2018
From Nancy Beaumont to Everyone: (1:36 PM)
Agree with Dennis about benchmarking. A*CENSUS II, for example, will survey archival institution "directors" so that they can benchmark with other institutions.
From Dennis Meissner to Everyone: (1:46 PM)
Paul's impulse to keep it simple is absolutely right. The 8 personas were originally created to be exhaustive. Those personas could be collapsed into a smaller set of roles.
From Sarah Buchanan to Everyone: (1:50 PM)
Basically the personas revealed five needs. They're stated at the link on the first page of the personas report: 1. tools for survey or measurement, 2. centralized repository ...

From Nancy Beaumont to Everyone: (1:51 PM)
With apologies, I must excuse myself because I'm hosting another committee's Zoom call in 10 minutes. Thank you--all--for your excellent work!