

**Society of American Archivists
Committee on Public Policy**

**Reference Document on the
National Historical Publications and Records Commission**

Last updated: February 12, 2017

Source: <https://www.archives.gov/nhprc>

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Background

The NHPRC was established by Congress in 1934. It is a 15 member body chaired by the Archivist of the United States and composed of representatives from all three branches of the federal government and professional archivists, historians, documentary editors, and records administrators.

Since 1964, the National Historical Publications and Records Commission has funded projects to document democracy. Over 4,200 grants have been awarded to state and local archives, colleges and universities, libraries and historical societies, and other non-profit organizations. This funding has:

- preserved thousands of collections
- increased public access and use of archives and records
- trained scores of archivists and documentary editors

In November 2016, Archivist of the United States David S. Ferriero awarded 30 grants and 3 cooperative agreements totaling \$2,104,819 to projects being undertaken in 22 states and the District of Columbia.

The complete list of grants funded by the NHPRC by state since 1976:

<https://www.archives.gov/nhprc/projects/states-territories>. Each state page includes total dollars received from the agency from 1976-2015.

The full statute governing the NHPRC can be found here:

<https://www.archives.gov/about/laws/nhprc>

Current Membership

Archivist of the United States, Chair	David S. Ferriero
Representing the United States Supreme Court	Judge Jeremy D. Fogel
U.S. Senate	Daniel Sullivan, Alaska
U.S. House of Representatives	Vacant
Presidential Appointee	Rebecca Hankins, Associate Professor, Curator, and Librarian for Africana Studies, Women's and Gender Studies, and Arabic Language, Texas A&M University
Presidential Appointee	Naomi Nelson, Associate University Librarian, Duke University
Department of Defense	Erin Mahan, Chief Historian
Library of Congress	Nicole Saylor, Head, American Folklife Center Archive
State Department	Stephen Randolph, Historian
Association for Documentary Editing	Michael Stevens, State Historian of Wisconsin emeritus and past president of the Association for Documentary Editing
American Association for State and Local History	W. Eric Emerson, Director, South Carolina Department of Archives and History
American Historical Association	William G. Thomas, III, Chairman, Department of History, University of Nebraska-Lincoln
National Association of	Kaye Lanning Minchew, former Director, Troup County

Government Archives and Records Administrators	(GA) Archives
Organization of American Historians	George Miles, Curator, Western Americana Collection at the Beinecke Rare Book and Manuscript Library, Yale University
Society of American Archivists	Dennis Meissner, former Deputy Director, Minnesota Historical Society and Past President of the Society of American Archivists

Quotable Quotes

NHPRC grants are the linchpins for the funding structure of most projects--without them the structure will collapse and current projects could lose all funding, and since the vast majority of NHPRC grant money goes for personnel costs, there would be a corresponding loss of jobs in a field that is already hard hit by state and local funding cuts. (From the National Coalition for History's FY16 talking points: <http://historycoalition.org/wp-content/uploads/2015/07/NHPRC-FY16-Talking-Points-revised.pdf>)

Mission

The National Historical Publications and Records Commission provides opportunities for the American people to discover and use records that increase understanding of our democracy, history, and culture.

Vision

Through leadership initiatives, grants, and fostering the creation of new tools and methods, the National Historical Publications and Records Commission connects the work of the National Archives to the work of the nation’s archives. The Commission acts as a bridge for innovation and creativity in advancing best archival practices, publishing historical records, and connecting citizens to their records.

Strategic Plan (adopted May 2016)

Goal One: Connect the National Archives with the work of the nation’s archives.

Strategy: The Commission will provide national leadership in addressing core challenges, developing and promoting best practices, and building partnerships among the nation’s vast network of archives and documentary editing projects.

Objectives:

Build national and state partnerships around key needs

Support professional development opportunities for archivists and documentary editors

Fund research, development, and dissemination of best practices, tools, and methodologies

Tactics:

1. Develop and lead targeted national initiatives that convene archivists, editors, historians, publishers, librarians, and others to discuss critical issues, best practices, innovative tools, and methodologies in the publishing and stewardship of historical records collections. Initiatives will serve as collaborative efforts of the National Archives, other Federal funders, and the private sector. *Initial undertakings* will focus on:
 - a. new publishing methods, including digital documentary editions
 - b. digital records preservation and access, with an initial focus on email
 - c. partnerships between the states and the National Archives, including the role and capacity of state historical records advisory boards and state archives
 - d. public engagement with archives' collections, processes, and outcomes
1. Organize and sponsor regular opportunities for project staff of NHPRC grants and staff of the National Archives to share best practices and new methods to advance the field
1. Publish and disseminate findings on best practices, tools, and methodologies drawn from funded projects, authored by staff and others

Goal Two: Expand access to the nation's historical records.

Strategy: The Commission will support innovative and collaborative projects in preserving, arranging, describing, and publishing collections of primary sources.

Objectives:

Broaden preservation of, and increased online access to, historical records collections

Initiate collaborative projects leading to the long-term sustainability of digital resources

Promote open access to collections to encourage re-use and analysis

Support the development and use of standards for online publishing of historical records collections

Tactics:

1. Combine the current Access, Digitization, and Electronic Records programs into a single Access program with a two-tiered annual cycle:
 - a. *Major Initiatives:* for innovative and collaborative approaches to address significant challenges. Grants would be limited to several large awards and require a 50 percent cost share. The initial application would be a three-page proposal, with an invitation to make a full application to a select set of applicants

- b. *Archives Projects*: modest-sized grant awards to carry out preservation and access activities. Implement a reduced cost share (25%) to widen the applicant pool
2. Complete current documentary editions (print and online) and identify new projects to make historical records collections more widely accessible
3. Develop and sponsor national convenings (see also Goal One) to address challenges associated with primary sources, including long-term sustainability of digital resources, digital publishing standards, and open access to humanities-based work, among others
4. Support, where appropriate, the use of Creative Commons licenses, the building of APIs (application program interfaces), and other Open Access principles that promote use and re-use of collections and associated data

Goal Three: Engage the American people in preserving and discovering the American record.

Strategy: The Commission will support activities that put the American people in touch with primary sources in their communities and online.

Objectives:

- Encourage innovative methods for the public to share their knowledge about and interest in historical records
- Support efforts to train people of all ages in using primary source materials
- Partner with state boards on local and statewide projects that enhance public participation and engagement in the work of archives

Tactics:

1. Promote education and training efforts led by archivists, editors, and records managers for the creation and use of innovative curriculum that advances public engagement with historic records
2. Identify needs for open source tools to help the public find fulfilling and useful ways to benefit from the increasing amount of digital resources in American history and culture
3. Offer regular forums for archival and documentary editing projects to share best practices in public engagement

Goal Four: Enhance the capacity of small and diverse organizations with historical records collections.

Strategy: The Commission will promote the institutional advancement of organizations in underserved communities with historical records collections and assist locally-based repositories with training and tools to improve their stewardship abilities.

Objectives:

- Encourage a wider pool of applicants

Fund the creation of methods and tools designed for smaller repositories and underserved communities

Partner with state boards, state archives, and other entities to advance the capacity of local institutions in their states

Tactics:

1. Develop and lead a national initiative (see Goal One) to examine the collaborative role of state boards and state archives in identifying and meeting the needs of local archives and repositories
2. Partner with state boards, state archives, or other leading institutions to target institutional advancement for local archives and repositories
3. Streamline the application and review processes – reduce reviews to one panel comprised of peers and state board members; offer brief preliminary applications for some grant programs
4. Support and offer workshops through a variety of sponsors – regional professional organizations, State Boards, and others – to educate locally-based applicants about project design and the application process
5. Regularly survey applicants and potential applicants about NHPRC processes and programs

Budget Appropriations

NHPRC's recent appropriations history:

FY08	\$9.5 million
FY09	\$11.25 million
FY10	\$13 million
FY11	\$7 million
FY12	\$5 million
FY13*	\$4.75 million
FY14	\$4.5 million
FY15	\$5 million
FY16	\$5 million

* Continuing resolution at FY12 level minus approximately 5 percent due to sequestration.

Amounts Available for Obligation
(Dollars in Thousands)

	FY 2014 Actual	FY 2015 Enacted	FY 2016 Request
Unobligated balances carried forward.....	\$ 524	\$ 182	\$ 182
Recoveries of prior-year obligations.....	\$ 205	\$ 60	\$ 0
New discretionary authority:			
No-year appropriation.....	\$ 4,500	\$ 5,000	\$ 5,000
Spending authority collected.....	\$ 5	\$ 0	\$ 0
New Discretionary authority.....	\$ 4,505	\$ 5,000	\$ 5,000
Unobligated balance, available in future years.....	-\$ 182	-\$ 182	-\$ 182
Total obligations.....	\$ 5,052	\$ 5,060	\$ 5,000
<i>Net outlays</i>	<i>\$ 6,378</i>	<i>\$ 5,494</i>	<i>\$ 5,934</i>

Table from NARA FY17 Congressional Justification:

<https://www.archives.gov/files/about/plans-reports/performance-budget/2017-performance-budget.pdf>

Grants Overview

[Access to Historical Records: Archival Projects](#)

The National Historical Publications and Records Commission seeks projects that ensure online public discovery and use of historical records collections. All types of historical records are eligible, including documents, photographs, born-digital records, and analog audio and moving images. Projects may preserve and process historical records to:

- Create new online Finding Aids to collections

- Digitize historical records collections and make them freely available online

The NHPRC encourages organizations to actively engage the public in the work of the project.

[Access to Historical Records: Major Initiatives](#)

The National Historical Publications and Records Commission seeks projects that will significantly improve public discovery and use of major historical records collections. All types of historical records are eligible, including documents, photographs, born-digital records, and analog audio and moving images. Projects may:

- Digitize historical records collections, or related collections, held by a single institution and make them freely available online
- Provide access to born-digital records
- Create new freely-available virtual collections drawn from historical records held by multiple institutions
- Create new tools and methods for users to access records

The NHPRC welcomes collaborative projects, particularly for bringing together related records from multiple institutions. Projects that address significant needs in the field and result in replicable and scalable approaches will be more competitive. We also encourage organizations to actively engage the public in the work of the project.

[Public Engagement with Historical Records](#)

The National Historical Publications and Records Commission seeks projects that encourage public engagement with historical records, including the development of new tools that enable people to engage online. The NHPRC is looking for projects that create models and technologies that other institutions can freely adopt. In general, collaborations among archivists, documentary editors, historians, educators, and/or community-based individuals are more likely to create a competitive proposal.

Projects might create and develop programs to engage people in the study and use of historical records for institutional, educational or personal reasons. For example, an applicant can:

- Enlist volunteer "citizen archivists" in projects to accelerate access to historical records, especially those online. This may include, but is not limited to, efforts to identify, tag, transcribe, annotate, or otherwise enhance digitized historical records.

- Develop educational programs for K-16 students or community members that encourage them to engage with historical records already in repositories or that are collected as part of the project.

[Publishing Historical Records in Documentary Editions](#)

The National Historical Publications and Records Commission seeks proposals to publish documentary editions of historical records. Projects may focus on the papers of major figures from American history or cover broad historical movements in politics, military, business, social reform, the arts, and other aspects of the national experience. The historical value of the records and their expected usefulness to broad audiences must justify the costs of the project.

The goal of this program is to provide access to, and editorial context for, the historical documents and records that tell the American story. The NHPRC encourages projects, whenever possible and appropriate, to provide free access to these materials in an open online environment,

without precluding other forms of publication. Applicants should demonstrate familiarity with the best practices recommended by the Association for Documentary Editing or the Modern Language Association Committee on Scholarly Editions .

Projects may also prepare print editions as part of their overall publishing plan. However, projects that do not have definitive plans for digital dissemination and preservation in place at the time of application will not be considered. It is also expected that the contents of any print volumes produced will be made available online within a reasonable period of time following print publication.

Grants are awarded for collecting, describing, preserving, compiling, transcribing, annotating, editing, encoding, and publishing documentary source materials online and in print. Because of the focus on documentary sources, grants do not support preparation of critical editions of published works unless such works are just a small portion of the larger project. *All applicants should be aware that the application process is highly competitive.*

Ongoing projects: Applicants from ongoing projects must demonstrate that they have successfully achieved the performance objectives associated with previous NHPRC awards; provide updated, current information, including a description of the new activities; describe the content and historical significance of the specific materials to be edited during the proposed grant period; show progress towards completing the edition; and justify costs in a new budget.

[State Board Programming Grants](#)

The National Historical Publications and Records Commission seeks proposals that strengthen the nation's archival network through activities undertaken by state historical records advisory boards. The purpose of this grant program is to assist state boards to broaden preservation of, and increased online access to, historical records; develop and promote best practices; support activities that put the American people in touch with primary sources in their communities and online; promote the institutional advancement of organizations in underserved communities; and assist locally based repositories with training and tools to improve their stewardship abilities. The Commission will award grants to state historical records advisory boards to:

- Operate state-based regrant programs that preserve historical records and make them available online
- Provide educational and outreach programs, workshops, and other activities that enhance citizen and student engagement with historical records
- Offer scholarships, training opportunities, and other programs that support institutional advancement among records repositories, especially those in underserved communities
- Collaborate on projects with other organizations to address common problems or shared opportunities within a state or among a consortium of state archives

Hold or participate in meetings and public forums on statewide or national archival issues. The NHPRC encourages organizations to actively engage the public in the work of the project.

I. The Commission funds projects that deal with the following kinds of historical source material:

records of state, county, municipal, tribal, or other non-Federal units of government
manuscripts, personal and family papers, or organizational and business archives

collections of photographs, motion pictures, sound recordings, electronic records, and/or such
visual materials as unpublished architectural, cartographic, and engineering drawings

The Commission funds projects that focus on the following activities authorized in the NHPRC statute:

collecting, describing, preserving, compiling, and publishing (including microfilming and
other forms of reproduction) documentary sources significant to the history of the United
States

implementing solutions to the challenges of preserving electronic records with permanent
historical value

conducting institutes and training and educational programs

disseminating information about documentary sources through guides, directories, and other
technical publications

documentary editing and publishing; archival preservation and processing of records for
access; developing or updating descriptive systems; creation and development of archival
and records management programs; development of standards, tools, and techniques to
advance the work of archivists, records managers, and documentary editors; and
promotion of the use of records by teachers, students, and the public.

II. The Commission does NOT fund projects to undertake the following activities:

to construct, renovate, furnish, or purchase a building or land

to purchase manuscripts or other historical records

to exhibit or conserve archaeological artifacts, museum objects, or works of art

to undertake historical research apart from the editing of documentary publications

to undertake an oral history project unrelated to Native Americans

to catalog, acquire, or preserve books, periodicals, or other library materials

to acquire, preserve, or describe art objects, sheet music, or other works primarily of value as works of art or entertainment

to undertake a documentary editing project to publish the papers of someone who has been deceased for fewer than ten years

to undertake an archival project centered on the papers of an appointed or elected public official who remains in major office, or is politically active, or the majority of whose papers have not yet been accessioned in a repository

to undertake an arrangement, description, or preservation project in which the pertinent documents are privately owned or deposited in an institution subject to withdrawal upon demand for reasons other than requirements of law

to undertake arrangement, description, or preservation projects involving Federal government records that are (a) in the custody of the National Archives and Records Administration (NARA), or (b) in the custody of some other Federal agency, or (c) have been deposited in a non-Federal institution without an agreement authorized by NARA. Many Federally funded activities not undertaken by the government itself produce documents that may in law be considered Federal records, including records produced under Federal contracts or grants. If your project deals with Federal records, you should talk further with the NHPRC staff.

Funding Restrictions

As part of its funding restrictions, the Commission has deemed ineligible those projects in which:

a major portion of the processed documents will be kept closed to researchers for more than five years,

documents are not accessible to all qualified users on equal terms,

it is the repository's policy to deny public access, or

a repository charges fees for making available the materials in its holdings. However, reasonable fees may be charged for copying material or providing special services or facilities not provided to all researchers.

Grant Examples (all 2016 awards)

Access to Historical Records

Butte-Silver Bow Public Archives, Butte, MT

\$67,480 to support a two-year project to preserve and describe the C. Owen Smithers Photograph Collection, containing 25,000 images documenting the rise and development of Butte as a mining city.

University of California, San Francisco, San Francisco, CA

\$86,258 to support an 18-month project to arrange and describe seven AIDS History Project collections documenting the AIDS epidemic through the records of healthcare practitioners, activists, organizations, and agencies in San Francisco.

University of Florida, Gainesville, FL

\$116,032 to support a two year project to arrange and provide online description of 23,000 photographs, 2,400 maps, and 1,150 architectural drawings documenting the history of St. Augustine from the colonial period through the 20th century.

Iowa State University of Science and Technology, Ames, IA

\$118,825 to support a two-year project to migrate nearly 1,500 existing and 200 nearly-complete text-based finding aids into a new EAD-compliant archives management system, and to create and link the respective MARC records for collections focused broadly on the history of Iowa and its institutions, agriculture, and rural life.

University of Iowa, Iowa City, IA

\$93,632 to support a one-year project to digitize 1,100 oral history interviews from the Iowa Labor History Project, index 100 born-digital interviews, and digitize 50,000 pages of transcripts, releases, and indices.

Research Foundation of the City University of New York, Brooklyn, NY

\$120,631 to support a two-year project, on behalf of Brooklyn College, to arrange and describe approximately 198 feet of Young Women's Christian Association Brooklyn records, 1888-2011.

Washington University, St. Louis, MO

\$34,433 to support a two-year project to digitize and stream online 932 audio cassettes and 16 audio reels containing speaking engagements and public readings from approximately 700 poets in St. Louis from 1969-2005, and to digitize approximately 2,300 ancillary materials.

Publishing Historical Records

George Washington University, Washington, DC

\$197,897 to support the *Eleanor Roosevelt Papers* project, including the hiring and training of an electronic text editor, tagging control files, conversion of 4,000 digital files, processing materials related to her role in the Civil Rights Movement, and annotating documents to be published in Volume 3: *The Cold War Years, 1953-1955*.

Abraham Lincoln Presidential Library Foundation, Springfield, IL

\$106,513 to support a project to edit and publish an open-access, electronic edition of the *Papers of Abraham Lincoln*. The focus of this grant is on Lincoln's pre-Presidential papers to April 15, 1837.

Massachusetts Historical Society, Boston, MA

\$146,726 to support a project to edit the papers of John Adams and the Adams Family, including the publication of Volume 19 of the *Papers of John Adams* and work on Volume 20; and to advance work on Volume 14 of the *Adams Family Correspondence* and add Volume 11 of the *AFC* to the Adams Papers Digital Edition.

Rector and Visitors of the University of Virginia, Charlottesville, VA

\$74,433 to support the *Presidential Recordings* project, including transcribing, annotating, and preparing for publication secret White House recordings made by President Lyndon B. Johnson during 1968.

Rector and Visitors of the University of Virginia, Charlottesville, VA

Up to \$170,000 for a cooperative agreement to support Rotunda, a digital initiative of the University of Virginia Press, to manage and maintain the website for *Founders Online*.

University of Wisconsin, Madison, WI

\$149,725 to support editorial work on *The Documentary History of the Ratification of the Constitution and the Adoption of the Bill of Rights*, including publication of volumes on New Hampshire and Vermont's ratification and a volume of supplementary documents from Pennsylvania's ratification. Work will continue on the final two volumes of the *States Series* devoted to North Carolina's ratification, and on the first of six expected volumes in the *Bill of Rights Series*.

State Board Programming Grants

Alaska Department of Education and Early Development, Juneau, AK

\$24,512 to support one year of the Alaska Historical Records Advisory Board's programs, including the Journeyman Archival Processing Program, an Archives Month poster, updates to the board's website, an award for archival excellence, and travel funds.

Arizona State Historical Records Advisory Board, Phoenix, AZ

\$65,024 to support two years of the Board's programs, including a regrant program, a statewide Archives Summit, Archives Month promotion, six Archives 101 workshops and six emergency and disaster planning workshops, a professional development program aimed at archivists who have been working in the field for only a few years, and two National History Day workshops.

Colorado Historical Records Advisory Board, Denver, CO

\$40,000 to support one year of the Board's programs, including a regrant program, two "Archiving Colorado 101" workshops, a mentoring program, and travel funds.

Illinois Secretary of State- Illinois State Archives, Springfield, IL

\$65,000 to support two years of the Illinois Historical Records Advisory Board's programs, including regrant projects to create and enhance online access to historical records and scholarships to records custodians so that they can participate in training on the basics of archival practices and digitization for small institutions.

Indiana Archives and Records Administration, Indianapolis, IN

\$13,400 to support one year of the Indiana Historical Records Advisory Board's programs, including workshops on personal digital archives, promotional materials for Electronic Records Day, a technical assistance program for local government archives, and a statewide summit on best practices related to digital government.

State Historical Society of Iowa, Des Moines, IA

\$4,277 to support one year of the Iowa Historical Records Advisory Board's programs, including serving as a review panel for documentary collections applications to the state's Historical Resource Development Program (HRDP), five HRDP training sessions, and distribution of a bookmark.

Maryland State Archives, Annapolis, MD

\$3,780 to support one year of the Maryland Historical Records Advisory Board's programs, including an all-day Archives Month event to help the public identify and use archival materials.

Massachusetts Secretary of State, Boston, MA

\$80,000 to support two years of the Massachusetts Historical Records Advisory Board's programs, including a Roving Archivist to assist small and medium-sized repositories, re grants for purchasing archival supplies, an archival training forum, an online directory of cultural heritage institutions, and workshops on grant-writing and personal digital archiving.

Michigan Department of Natural Resources and Environment, Lansing, MI

\$16,500 to support one year of the Michigan Historical Records Advisory Board's programs, including five workshops and five webinars on records management to county and township officials, a project to survey and catalog local government records from 40 counties and add the catalog records to WorldCat and ArchivesGrid, and travel.

Missouri Office of the Secretary of State, Jefferson City, MO

\$21,679 to support one year of the Missouri Historical Records Advisory Board's programs, including records preservation workshops and conservation workshops in seven locations across the state, an informational poster on records preservation best practices, and travel.

Montana Historical Society, Helena, MT

\$17,245 to support one year of the Montana Historical Records Advisory Board's programs, including training scholarships for archivists, a one-day workshop on archives at the annual Montana History Conference, two editions of the *Montana Archivist* newsletter, an Archives Month poster, the Student Traveling Archivist program, an Archives Blitz for processing collections at small and underserved repositories, and travel funds.

New Mexico Commission of Public Records, Santa Fe, NM

\$65,000 to support two years of the New Mexico Historical Records Advisory Board's programs, including re grants; workshops addressing archival issues, the preservation of family papers, and applying for the regrant program; and updates to the Historical Information Network and Tracking System.

Ohio Historical Society, Columbus, OH

\$24,770 to support one year of the Ohio Historical Records Advisory Board's programs, including awards for History Day projects and significant achievements related to historical records, regrant projects, an electronic records workshop, and a strategic plan for 2018-2020.

Pennsylvania Heritage Society, Harrisburg, PA

\$14,796 to support two years of the Pennsylvania Historical Records Advisory Board's programs, including the development of online self-assessment leaflets and webinars to enhance

knowledge about electronic records, essential records/disaster preparedness, and local government records, Archives Without Tears workshops, and an Archives Month poster.

Tennessee State Library and Archives, Nashville, TN

\$38,500 to support one year of the Tennessee Historical Records Advisory Board's programs, including a regrant program, the Tennessee Archives Institute, free access to online workshops on digitization in order to encourage repositories to make their records available online, and the publication of a new strategic plan.

Texas State Library and Archives Commission, Austin, TX

\$30,954 to support one year of the Texas Historical Records Advisory Board's programs, including a "Metadata Overview for Archivists" webinar in 12 locations, two workshops on Copyright Issues in Digital Archives and Digital Curation Planning and Sustainable Future, three grant-writing workshops, a Teaching With Primary Sources workshop, an Archives Month poster, and awards for achievement for History Day projects.

Utah State Archives and Records Service, Salt Lake City, UT

\$40,000 to support one year of the Utah Historical Records Advisory Board's programs, including awards of at least 12 regrants, five site visits to provide direct assistance to repositories, a one-day state-wide forum for repositories, maintaining the board's website and consortium list, and travel.

State Historical Society of Wisconsin, Madison, WI

\$12,847 to support one year of the Wisconsin Historical Records Advisory Board's programs, including finalizing a strategic plan that will guide the board's work through 2021, Professional Development scholarships to make training more affordable for archivists, and Governor's Archives Awards for achievement, innovation, and advocacy.

Strategic Plan Implementation

Council of State Archivists, Albany, NY

Up to \$20,000 for a cooperative agreement to support a half-day symposium that will identify options for modifying and enhancing the current system of state historical records advisory boards in order to develop a stronger and more effective network of state boards, state archives, and state-based archival repositories, as well as a more cooperative relationship among the states and the National Archives.

Council of State Archivists, Albany, NY

Up to \$24,000 for a cooperative agreement to support a one-day gathering of Federal and state government archivists, records managers and industry representatives to exchange experiences and knowledge concerning official email records. The purpose of the symposium is to identify collaborative next steps to enhance the preservation of, and public access to, Federal/state government email records.