

**CEPC Annual Meeting Agenda, Tuesday, 7/23, 11 am Pacific, 12pm Mountain, 1pm  
Central, 2pm Eastern**  
Via SAA Webex account

- Welcome and introductions (Ashley, 5–7 minutes)
  - Recording business meeting portion and presentation, but not Q&A
  - Committee members: Nikki Lynn Thomas, Celeste Brewer, Dennis Riley, Carrie Hintz, Haley Doty Vaden, Ryan Lee
  - Pass off to new senior co-chair (Ashley Williams Clawson) and intro of new co-chair (Ryan Lee)
- Business (Nikki, 12–15 minutes)
  - 2023-2024 activities
    - Documentation subcommittee (Nikki, Ryan)
      - Governance document changes that were approved by SAA Council in July 2023 are now reflected on the microsite
      - Developed workflow for adding to SAA organization archives at Univ of Wisconsin
      - Developed workflow for management of committee records using SAA preferred tools, SAA Connect and Committee microsite, including adding update responsibilities to outgoing senior co-chair
    - Outreach subcommittee (Ashley)
      - Programming this year centered around the issues regarding the ethics of acquisitions
      - January 30 community discussion with Chela Weber with a presentation on the OCLC white paper [Total Cost of Stewardship: Responsible Collection Building in Archives and Special Collections](#). There were 78 attendees.
      - May 21 community discussion with Laura Uglean-Jackson and Marcella Huggard, who summarized the work they have been doing regarding retrospective accessioning, reappraisal, and deaccessioning and the ethics surrounding those decisions. We solicited situations to share anonymously during the discussion portions. There were 95 attendees.
        - 2019 American Archivist article - Marcella Huggard, Laura Uglean Jackson; Practices in Progress: The State of Reappraisal and Deaccessioning in Archives. *The American Archivist* 1 September 2019; 82 (2): 508–547. doi: <https://doi.org/10.17723/aarc-82-02-04>
    - Case study subcommittee (Celeste)
      - Changed course re: case studies and launched a CEPC blog
        - Rosemary K.J. Davis and Tywana Whorley left us in good shape with a revised call for case studies addressing the August 2020 revision of the Core Values and Code of

Ethics. However, we had trouble identifying interested writers for case studies. After meeting with Amy Cooper Cary and Stacy Williams of the publications committee, former early career member Grace Munoz and I decided that instead of a fully peer-reviewed, formal case study, we would create a blog. (We love the Description section's Descriptive Notes blog!) Haley Doty Vaden joined the CEPC just in time to contribute her graphic design skills to setting the blog up. We launched in June. It's still early days, but traffic looks promising. Please consider writing for us!

- **Text for chat:** The SAA Committee on Ethics and Professional Conduct (CEPC) seeks submissions for [a new blog](#) engaging with the principles set forth in the current [SAA Core Values and Code of Ethics](#). Suggested length is **500 to 1,500 words**. Blog posts should address one or more of the areas covered by the SAA Core Values and Code of Ethics, and can take a variety of formats. To submit a blog post, please use the [SUBMISSION FORM](#). All submissions will be reviewed by a member of CEPC and may be edited in collaboration with the author before publication.
- [Statement on Ethical Acquisitions of Campus Protest Materials](#) (Nikki)
  - Formed a working group to draft statement; reviewed by full committee and released on microsite and blog [Statement on Ethical Acquisitions of Campus Protest Materials](#)
  - Presentation and discussion at SAA Diversity Committee Annual Business Meeting
- Panel presentation (Ashley, Carrie and Nikki, 60 minutes)
  - Total Cost of Stewardship - Reappraisal project from L. Tom Perry Special Collections, BYU Library, Brigham Young University
    - Glenn, Karen; Murphy, John; Nimer, Cory L.; and Skeem, Dainan M. (2024) "Stewardship and Sustainability: Applying the TCOS Framework to Reappraisal," *Journal of Western Archives*: Vol. 15: Iss. 2, Article 6. <https://digitalcommons.usu.edu/westernarchives/vol15/iss2/6>
      - Karen Glenn, Archival Processing Section Supervisor
      - John Murphy, Curator - 19th - 20th Century Latter Day Saint Movements & Western Americana Manuscripts
      - Cory Nimer, Archivist - University Archives
      - Dainan Skeem, Special Collections Department Chair; Curator - 21st Century Manuscripts