

# **A Collaborative Effort to Plan a Digital Preservation Program at a Small Library**

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**Abstract:** The Special Collections & Archives and other departments of the University of Baltimore's Robert L. Bogomolny (RLB) Library hold numerous audiovisual and textual digital resources. These materials are at risk without a digital preservation program. This poster presentation showcases the collaborative ongoing effort to gain support and plan for a digital preservation program at the RLB Library. A team of archivists and librarians formed the Digital Preservation Task Force at the RLB Library in 2019 and are currently in the process of developing a digital preservation policy and workflow for the library. This poster will illustrate the context of this project and the steps taken so far, including the use of Charles Dollar and Lori Ashley's Digital Preservation Capability Maturity Model (DPCMM) assessment tool as a method to gain support from and engage Library leadership regarding digital preservation. The poster will highlight the importance of a collaborative task force crossing Library departments and the archives, and the task force's agenda for the first year of a five year plan to foster and build the foundation for a digital preservation program in the library.

This poster illustrates the ongoing work and plans of the Digital Preservation Task Force at the RLB Library. It is hoped that this poster presentation will open discussion regarding digital preservation planning and implementation in smaller institutions.

## **About the authors:**

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