

Society of American Archivists
Awards Committee FAQs

(Updated December 2019)

A timeline of events is available in the [Calendar of Activities](#).

General Questions

- ***Can the awards application deadline be extended?*** No, February 28 is a hard deadline.
- ***How much is the award amount for my particular award?*** The cash prize amount is indicated in the description of the award, if applicable.

Questions about a Qualification for a Scholarship

- ***I will be enrolling in an MLIS program in the Summer (or Fall). Am I eligible to apply for your scholarships?*** Yes, unless stated otherwise in the award description, new students are eligible for scholarships, although preference is typically given to those currently enrolled.

Questions about Notifying Winners and Other Applicants

- ***How soon after a selection committee makes its decision can it notify the recipient?*** For most awards, by May 1. But for some — namely the scholarship and student travel awards — applicants apply for multiple awards. Because SAA does not give multiple awards to a single individual, we ask that those subcommittee chairs first email the Awards Committee Co-chairs to notify them of their selection decision. After selection decisions have been made by all student awards, the Awards Committee Co-chairs will let the subcommittee chairs know whether any conflicts exist.
- ***How should notification be made?*** All nominators or applicants should be notified via email by the chair of the subcommittee. This includes the winner and all of the other nominations/applicants.

Questions from Award Winners

- ***When can I tell people I won?*** Please ask award winners to hold off on any official announcements until SAA is able to prepare news releases based on citations and submit them for review and approval by award recipients. Typically, this is done in May.
- ***I won a travel scholarship. How do I arrange travel?*** The award winner should contact the [SAA Service Center](#).