

March RMRT Steering Committee

April 8 at 2pm EST

To connect to the web conference: <https://www.connectmeeting.att.com>

Meeting Number: 888-331-6674

Code: 4809076

Just phone:888-331-6674

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Attendees:

Agenda:

1. Administrivia
 - a. Do we see any need to revise *Best Practices for Working with Archives Employees with Physical Disabilities* and *Best Practices for Working with Archives Researchers with Physical Disabilities*. We “co-owns” these two standards with the Archives Management Roundtable. The date of publication for both of these standards is August 1, 2010, and there is no review date scheduled.
2. Bylaws changes - Sent to SAA. Awaiting next steps.
3. Newsletter--
4. Annual meeting
 - a. Unconference - How to solicit ideas. We could set up a google spreadsheet (send to list and blog) 2 months ahead of time. Remind 1 month out. Who wants to present?
5. Blog schedule
 - a. Review upcoming weeks
6. Status of existing projects - Subcommittee
 - a. RM Bibliography
 - b. Education
 - i. Brad to send a message to the RMRT membership soliciting desires for education and volunteers for new webinar content.
 - ii. [RMRT Liaisons for webinars](#) - Ask Brad to explain the role of liaison and assign steering committee members.
 1. E-Records/ERMS implementation: Beth

2. Records Management in College/University settings:
 3. Legal and Compliance Issues in Records Management:
 4. RM Advocacy/Outreach:
- c. Student Liaison/Outreach: Looking at dates for SNAP chat on Twitter
 - d. Other professional organizations Liaison - ARMA/AIIM
 - e. New project brainstorm