

## Agenda: April 28, 2022

Present: Jennifer King, Erin Passehl Stoddart, Chris Marino, Gwen Higgins, Jane Fiegel, Sarah Buchanan, Sarah Pratt Martin, Emily Lapworth, Jackie Price Osafo, Dennis Meissner, Jasmine Jones, Nance McGovern, Maggie Hughes

Absent: Jen Wachtel

### AGENDA:

1. Committee Updates - 10 minutes – Please put full updates in agenda and report briefly on highlights
  - a. Education
    - i. Drafts for Dataverse Tutorials complete, 5 total ([Plan document](#))
    - ii. We invite CORDA members to explore the PPTs and script drafts in Drive and leave feedback/comments by Friday, May 13. [Dataverse Tutorials](#)
      1. Specific questions:
        - a. [Dataverse: Depositing Your Data](#): on the data deposit form: Difference between depositor and contact? Are all fields required?
    - iii. Gwen and Sarah plan to record the tutorials before our business meeting in July
    - iv. Next: identifying where these videos will live
  - b. Repository
    - i. Link to new *Archival Outlook* article <https://www.bluetoad.com/publication/?i=742427&ver=html5&p=14>
    - ii. Outreach to individuals ongoing but hasn't resulted in any new deposits so far. Announcements to regional, group, student listservs next. Tutorials will really help.
  - c. Roadmap - covered below
  - d. Facts and figures - draft Archives Aware blogpost
    - i. Thinking about how to operationalize adding content, maybe an open-ended workplan to grab and track
    - ii. \*Present those ideas at next meeting
    - iii. Added search bar to facts and figures with Matt's help align with a button for members to submit content
2. Liaisons - 7 minutes – Please put updates in agenda and walk-through highlights
  - a. Education - Jen (absent, will provide update via email to CORDA)
  - b. Council - Jasmine
    - i. SAA Council has approved the 2023-2025 strategic plan (includes DEIA - see below Roadmap). See news item here: <https://www2.archivists.org/news/2022/saa-council-approves-strategic-plan-for-fy-2023-2025>
    - ii. Next Council meeting is May 18-20: <https://www2.archivists.org/groups/saa-council/may-18-20-2022-council-meeting-agenda>
    - iii. Reminder to schedule your committee meeting for the annual meeting by May 1.

- iv. First year Council members have just started discussions on the SAA Leaders Forum, and Jasmine shared about potential inclusion of a CORDA presentation
  - c. Executive Director - Jackie
    - i. Opening registration for annual meeting in Boston (hybrid)
    - ii. SAA as of Monday has a new Marketing and Communications Specialist, Julia Pillard
    - iii. Teresa Brinati has left SAA to take a position in North Carolina
    - iv. Abigail is stepping up as publications lead and will determine next steps
    - v. IT Matt Black is leaving SAA to pursue his music dream - last day is May 20, interviewing for that position
    - vi. Please reach out to our new colleagues at SAA and our leaving colleagues
- 3. Research Forum - co-chairs 15 minutes
  - a. Email announcement
  - b. Feedback welcome on Council report and revisions to CORDA charge
  - c. Questions/discussion
    - i. CORDA has had several programs already so a good home.
    - ii. Research section has been a long-term interest of RF team.
    - iii. Reminder: anyone interested in shadowing the Research Forum team please let Jennifer/Erin/Nance know soon. Also send in comments/questions to Council documentation by end of day tomorrow.
    - iv. CORDA presentation at 2022 Research Forum? (Virtual, Wednesdays, August 3, 10)
- 4. Committee Appointments - co-chairs 5 minutes
  - a. Openings and appointments
  - b. Ex Officio Member
  - c. CORDA submitted for an early-career position. So did Research Forum
- 5. Annual Meeting - Co-Chairs 20 minutes
  - a. CORDA Business Meeting July 11- Aug 12 decision needed; fill out availability in Doodle poll by today
  - b. Leadership Orientation (Dataverse, Research & Innovation Roadmap)
    - i. Format changes every year, format still unknown now, Jasmine will let us know.
  - c. \*Conversation Lounge (Roadmap might be a great topic) - we can reach out to Felicia about this.
  - d. Educational session, CORDA is on lightning panel (Sarah P)
  - e. Open house - maybe just combined in the business meeting.
  - f. Workshop? (2020 Jeremy York ("Demystifying Data Analysis"), 2021 "Research Basics")
    - i. Sarah P reached out to Jeremy in the fall, he was on board for data analysis and data reuse, probably
    - ii. Maybe focus on "getting your data ready" and socializing the Dataverse, and think about a future program to focus on the A\*CENSUS II datasets since date will not be available before Annual Meeting

6. Research and Innovation Roadmap - Jennifer and team 5 minutes
  - a. Review [updates and table](#)
    - i. Consider using today's more how-to Strategic Plan rather than the former separate DEIA Plan
  - b. Prioritization at May meeting
    - i. Jennifer will take a look at strategic plan and its relationship with today's news
7. Wrap Up