

Key Contact Subcommittee 2018 Annual Report

Submitted by co-chairs Tommy Brown and Karen Spicher

Program Summary

The Key Contact Subcommittee is a unit of the Society of American Archivists Membership Committee. It is comprised of 2 co-chairs and 11 District Representatives overseeing geographic regions covering the United States and international countries. The Representatives work with 68 appointed Key Contacts to reach out to SAA's membership in greeting and welcoming new members, promoting the value of SAA's services, and periodically offering information on various archival resources.

Activities in 2017-2018

- Reviewed membership on email distribution lists and worked with SAA to ensure that distribution lists were up-to-date and include current active volunteers.
- Contacted 1,093 individuals (members with a join date of July 1, 2016-June 30, 2017).

Bi-Monthly Membership Report, 2017 – 2018

Year	Months	New Members Added
2017	July – August	172
	September – October	202
	November – December	126
2018	January – February	189
	March – April	190
	May – June	148
Total		1027

Current Vacancies

A Key Contact is needed for each of the following states:

- The District 1 representative, is looking for replacements for Massachusetts and Rhode Island.
- District 5 concerns:

- Not sure if the District 5 representative will be able to continue. Need to find a replacement.
- This district has several states that need Key Contacts. The Key Contacts for Indiana, Wisconsin, and Kentucky have all served two or more terms.

Business for 2018-2019

- District 5 issues need to be resolved.
- Co-Chairs for 2018-2019: Karen Spicer (Lead); Bridget Kamsler; Tamar Zeffren