

Standards Committee

Agenda for 2023 December 14, 10-11 MDT

You can join this meeting from your computer, tablet, or smartphone.

smith.zoom.us/j/97738734018

THANK YOU DAN!!!

Attending: Daniel, Regine, Maristella, Alexis, Wendy, Jodi, Heather, Anna, Lara

Regrets: Sue, Stephanie

Guests: none

Chairing meeting: Lara

Minutes: Jodi

Liaisons to other groups: Bethany, Karin, Stephanie, Sharry, Rebecca, Lydia

Continuing Business

Procedures

We deferred this item to January in favor of using meeting time for the RiC statements and making our plans.

Revision of [Procedures for Review and Approval of an SAA-Developed Standard](#)

[Marked up version](#)

[Summary of issues in markup](#)

We will continue our discussion of *only* the items in section 3, DEI considerations

Outcomes we would like to get to:

- What would be the *ideal* role of the Diversity committee?
- What would be an *acceptable* role for the Diversity committee?
- What elements of diversity and accessibility should come from the Standards committee?

How will we define diversity? Our homework was to go looking for examples in their own institutional and standards universe, and put them in [this document](#).

Planned next steps:

- Defining diversity: Use the discussion today to inform a working definition of diversity
- Take that scope to the Diversity Committee
- Ask them what they would like their role to be, including but not limited to:
 - They review all standards submissions
 - They appoint an ex officio member to Standards

Standards Portal

SAA staff did the updates! This doesn't resolve the longer-term problem, but at least our "brief version" documents on creating or revising a standard are available.

Funding for Standards Maintenance

Lydia on any updates she has from her work with Alison Clemans on Membership - Alison has scheduled a kickoff meeting in January.

Updates

Co-chairs (Jodi and Lara)

RiC: Progress on statement for Council agenda item for Jan/Feb meeting

[Text of statement prepared by TS-EAS co-chairs](#)

- The gist of the statement makes sense; TS-EAS is more directly affected by the ontology
- A gentle statement that emphasizes future communication and more productive working relationships

[Text of statement prepared by TS-DACS co-chairs](#)

- Summary of issues:
 - Developed outside current expectations for transparency and dialogue
 - Rolling out a standard that is unfinished and without implementation or content standards
 - Retiring ISAD(G) without a full understanding of the implications
- The proposal is asking for a statement on the SAA website in this proposal. What do we really want? Can we give Council options?

We would ultimately like this to be dealt with at a higher level and to find a way to move forward with ICA/EGAD and re-set for a more productive process going forward. A conversation at the highest level is what we have in mind. Direct input from the people who have experienced the problems (Standards Committee members) is important. ICA is very formal and structured and we need to work with that. (This paragraph is the gist of what we want in the overarching statement)

Council agenda items are due January 10. Before then we need:

- Work on written statements from two TS groups
 - Standards members can weigh in asynchronously with any suggestions
 - Lara, Jodi, and Lydia to do final polish
- L/L/J drafting Standards statement and sending it to the Committee for review along with final versions of the TS statements
 - Note that we have TWO constituencies with concerns

- Summarize the other two statements and pull out the broad themes
- Council members who might be particularly on board: Alison, Conor
- Draft and out to committee by Jan 3, reviews by COB Jan 8, in for Jan 10
- Finishing overarching Standards statement in time for Council deadline
- To talk with SAA leadership about the importance of the statement: L/L/J will continue to pursue information on how to do this within the structures of the organization(s)
- Later thought sent by email: What role would our liaisons to EGAD (Bethany Anderson, Stephanie Luke) play in this project?

Re-up of ARM BIBFRAME group: Update on status of Council agenda item for Jan/Feb meeting.

- Regine will draft and send out to the group; she and Lara are shepherding the process.

Council (Lydia)

December Council meeting update - there was an informal Council meeting in December which focused on some procedural issues within Council. The February meeting is still the main one to target agenda item submissions.

Technical Subcommittees (liaisons)

TS-DACS (Dan)

- Met twice since last Standards call
- RiC and more RiC
- Ticket discussion, including a new minor change submission coming to Standards in January or soon after
- Planning for Spring virtual public meeting
- Discussion of the difficulty of making major changes as part of the current continuous revision process, especially without compensation
 - Since monetary compensation seems a non-starter, what about free membership and/or conference registration?
 - Lydia continues to pursue this in concert with the Standards chairs
 - Possible move away from continuous revision process for major changes (more like TS-EAS)

TS-EAS (Lara)

- TS-EAS has been working on the following:
 - Getting a statement on RiC ready for Council by Jan. 10. TS-EAS has expressed a preference for TS-EAS and TS-DACS to draft separate statements on RiC alignment concerns.
 - A funding request to the SAA Council with respect to providing funding for an audiovisual setup for the TS-EAS annual hybrid meeting. The request will go to the SAA Finance Committee at the May Council meeting for consideration in the 2025 budget.

- TS-EAS was informed that their minor change for EAC-CPF was approved at the November Standards Committee Meeting

TS-AFG (Heather)

No responses to emails, but evidence that they are working

TS-GRD (Heather)

The group is meeting but is slow to respond

Other Groups (liaisons)

Accessibility and Disability (Jodi)

- Nothing to report

Acquisitions and Appraisal (Wendy)

College and University Archives (Sue)

Education Committee (Becca)

Intellectual Property WG (Anna)

- Nothing to report

Action Items

RiC next steps

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 - Draft and out to committee by Jan 3, reviews by COB Jan 8, in for Jan 10
- Finishing overarching Standards statement in time for Council deadline
- To talk with SAA leadership about the importance of the statement and our desire to convene an SAA/ICA conversation: L/L/J will continue to pursue information on how to do this within the structures of the organization(s)
- Later thought sent by email: What role would our liaisons to EGAD (Bethany Anderson, Stephanie Luke) play in this project?

BIBFRAME proposal for Jan 10 Council deadline: Lara and Regine will prepare the statement before the deadline