**Goals for the Architectural Records Roundtable**

**Created by the Steering Committee and Co-Chairs**

**August 2014**

Goals for the Architectural Records Roundtable, to be completed before the 2015 Annual Meeting:

* Create reliable archival supply vendor directory and add to ARR website or new wiki.
* Review, update and expand existing Resources list on SAA’s ARR site and mirror on other ARR web components.
* Identify and compile current and/or relevant literature on the digital preservation of architectural records with a special focus on case studies and the practical implementation of these recommendations in “average” repositories. Publish findings to ARR web components.

Goals for the Architectural Records Roundtable, to be completed before the 2017 Annual Meeting:

* Establish partnerships with other key SAA sections and roundtables.
  + Explore the possibility of establishing a presence in other sections and roundtable publications (i.e., re-establishing a presence in the Visual Materials Section newsletter VIEWS or posting to Electronic Records Section blog).
  + Explore the possibility of a joint SAA program with Visual Materials Section, Electronic Records Section, or other relevant group.
  + Investigate SAA architectural records management educational workshop and add digital records management to the program, or the more general educational sessions like #1515 “Cataloging the Universe of Visual Materials.”
* Establish alliances with architectural records partners outside of SAA (possibilities include: Society of Architectural Historians, American Institute of Architects (AIA), Committee for the Preservation of Architectural Records (COPAR), the Architecture Section of the Art Library Society of North America (ARLIS) , Association of Architecture School Librarians (AASL), and the International Confederation of Architectural Museums (ICAM)).
  + Identify individuals in ARR with affiliations in complementary professional organizations and provide a mechanism for them to report back to ARR members on that group’s activities.
  + Feed news from complementary professional organizations to the ARR web presence.

Goals for the Architectural Records Roundtable, to be completed before the 2019 Annual Meeting:

* Continue to cultivate partnerships with other key SAA sections and roundtables. These alliances will enable us to serve the needs of our increasingly diverse members in a more holistic way. Many of our members are responsible for collections other than architectural records and spend only a fraction of their time preserving architectural collections, so it will be crucial to provide integrated, well-rounded professional development opportunities, resources, and networks.
* Explore the possibility of a formal partnership with one or more complementary professional organizations outside of SAA. Establish formal continuity and sustainability plans for alliances.
  + Could entail having a representative from their organization as part of our annual SAA meeting and vice versa.
  + Could entail a joint educational opportunity.
  + Institute a plan to ensure that the Architectural Records Roundtable’s national and global professional alliances beyond SAA remain stable and fruitful from year to year.
* Continue to support and, as necessary, help steer the CAD/BIM Task Force’s work to research, innovate, and publish solutions for preserving born-digital architectural records, in partnership with national and global efforts focused on software and file format preservation within the archives profession and beyond.
* Stay in touch with and aware of rapidly evolving record creation and usage practices within architectural firms in order to anticipate future collection stewardship challenges.
* Work with SAA and other architectural records partners to develop an educational opportunity on the subject of preserving born-digital architectural records. Open access to the training to interested parties beyond the confines of the Roundtable and SAA.