

Society of American Archivists
American Archivist Editorial Board
Conference Call | November 8, 2019

MINUTES

On the Call: Cal Lee (Chair), Bethany Anderson (Reviews Editor), Sumayya Ahmed, Adriana Cuervo, Caroline Daniels, Benjamin Goldman, Katharina Hering, Shadrack Katuu, Josh Schneider, Heather Soyka, Karen Trivette, Alison Trulock, Christopher Prom (*ex officio* as Publications Editor), and SAA staff Teresa Brinati and Abigail Christian.

Unable to participate: Mario Ramirez (Council Liaison).

Statement. The Editorial Board will proceed with a statement. Trivette, Cuervo, and Soyka volunteered to lead the drafting of it. A draft will be sent to the Board for feedback by November 18, with hopes of finalizing it and publishing it before Thanksgiving. If Board members have something they hope will be included or particular points from public feedback that think should be responded to, please send to Trivette, Cuervo, and Soyka in the next few days. The content could include multiple perspectives in one statement. It should emphasize that the Editor has followed the policy and governance in place. Should also include what steps are being taken to address the situation as well as what the Board is looking forward to, even if outcomes aren't there yet. Statement should also include how the Brown Bag Lunch article will be selected moving forward.

Editorial Board Contact Info. The link at *americanarchivist.org* for the [Editorial Board](#) has been fixed. An email address for the Editorial Board has been set up: editorialboard@archivists.org. An auto response can go out for any emails received. The emails would then be forwarded to the Editorial Board listserv for discussion and deciding who will directly respond so that the responsibility can be shared.

Idea. Another item discussed was the idea of recommending to the Council a task force to look at the broader issue of diversity, equality, and inclusivity across the association and, in particular, how to provide guidance to constituent groups for handling conflict. The Editorial Board needs to think further how to present this idea to the Council since there was not enough time on the conference call to full pursue.

[Code of Conduct/Core Values](#) + [Strategic Goals](#). The Editorial Board should also review and suggest additions/changes/enhancements to SAA's Code of Conduct. The code addresses harassment on the website and in online spaces, but should spell out that it also applies to publications. The Publications Board recently added language to its guidelines for book proposal submissions that the Publications Board will take into account the strategic goals and core organizational values of SAA. The Editorial Board will make sure similar language is reflected in its guidelines.

Conference Call. Another conference call can be scheduled as needed.