

Society of American Archivists
American Archivist Editorial Board Meeting
Conference Call | March 16, 2020

MINUTES

In attendance: Cal Lee (Chair), Bethany Anderson (Reviews Editor), Sumayya Ahmed, Carrie Daniels, Benjamin Goldman, Katharina Hering, Shadrack Katuu, Josh Schneider, Heather Soyka, Karen Trivette, Alison Trulock; and *ex officio* members Chris Prom (Publications Editor) and SAA staff Teresa Brinati and Abigail Christian.

Unable to attend: Adriana Cuervo and *ex officio* member Mario Ramirez (Council Liaison).

I. Editor Updates

- A. Articles for Issue 83.1 (Spring/Summer 2020) are in layout and quite a few have been accepted for Issue 83.2 (Fall/Winter 2020).

TO DO 1: Lee to send the Editorial Board draft of the tables of contents for issues 83.1 and 83.2.

- B. [Theodore Calvin Pease Award](#) has garnered 5 submissions this year—a higher number than in recent years. Thanks to those who helped promote the award. The selection committee, which is chaired by the *American Archivist* editor, will select the recipient by May 1. The award is for excellence in a student paper nominated by archival instructors; prize includes publication in *American Archivist* in the following Spring/Summer issue. The Pease Award is one of 20 [awards given out by SAA](#).

II. Production Updates

- A. 82.2 (Fall/Winter 2019): Production is nearly done. The Editorial Board's statement will be ready to review in a day or two, then the issue will go to print and be distributed in April. Thanks to those who co-wrote and provided feedback on the statement, for the swift turnaround, and for Schneider's initiative in organizing the response.
- B. 84.2 (Fall/Winter 2021 - Design Records): The Archives by Design symposium in New York was canceled because of COVID-19 concerns, but a flyer inviting submissions to this issue will be distributed electronically to attendees. Trivette will also follow up with presenters to invite their submissions.

TO DO 2: Brinati and Christian to set up call with Trivette and Lee to work out guest editorship details for 84.2 issue on design records.

III. ARCHIVES*RECORDS 2020 – Chicago

- A. Develop a plan for facilitating article selection for discussion and decide when to hold the discussion and what to call it. [During the conference, there are two Open Forum slots on Thursday (August 6): a 60-minute slot from 10:30am to 11:30am AND a 75-

minute slot from 12:30pm to 1:45pm. Each has 8 openings. At this time, the Publications Board's One Book, One Profession discussion is tentatively scheduled in one of the 60-minute slots; the Diversity Forum is tentatively scheduled in one of the 75-minute slots.]

Board members feel that there is still room for healing between the journal and SAA members and that it would be valuable to have an open forum that discusses the past, present, and future of the Editorial Board and its operations ("Lessons Learned and Moving Forward") in one of the 60 minutes slot. While open, the session should still include an agenda and be moderated. Perhaps the Board could host a virtual discussion of an article.

TO DO 3: Brinati request a 60-minute Open Forum slot from the Annual Meeting schedulers.

TO DO 4: Form a subcommittee of Board members to plan Annual Meeting event.

IV. Miscellaneous

- A. [Search for Next Journal Editor](#): The deadline is April 15. Board members are encouraged to distribute announcement among their connections and encourage applications. The make-up of the Search Committee is still under review with the Council; representation will likely include the Council liaison, one or two Editorial Board members, possibly a recent journal author, and two SAA staff.
- B. [Incoming Publications Editor](#): Stacie Williams is the new Publication Editor. She officially begins her term on April 1. Transition planning is underway.
- C. Opt Out of Print Campaign: In April SAA will highlight an "opt out of print issues" option for *American Archivist* and *Archival Outlook*.
- D. [Fellows' Ernst Posner Award](#), given for outstanding essay in most recent volume of the journal is in progress and also is part of the [SAA Awards program](#). Essay to be selected by May 1.

TO DO 5: Brinati and Christian to set up meeting in early April at 10:00 AM CT to discuss Anderson and Hering's "[Proposal for a Strategy to Address Professional Mediation, Facilitation and Conflict Management](#)."