

Archivists and Archives of Color Section of the Society of American Archivists

BYLAWS

I. NAME.

The name of the roundtable shall be Archivists and Archives of Color.

II. MISSION.

The mission of the roundtable is to identify and address the concerns of archivists of African, Asian, Latino, Native American and Pacific Islander descent; promote wider participation of said archivists in the archival profession; and promote the preservation of archival materials that pertain to the people of color.

III. MEMBERS.

Membership in the roundtable shall be determined according to the guidelines in [Section X](#) of the SAA Governance Manual

IV. GOVERNANCE.

1. **Officers.** The officers of the roundtable shall be a Senior Co-chair and a Junior Co-chair. The Junior Co-chair shall be elected annually for a two-year term, serving in year one as Junior Co-chair and in year two as Senior Co-chair.
2. **Duties of Officers.** Officers shall fulfill those responsibilities specified in [Section X](#) of the SAA Governance Manual.
3. **Nominations.** The Senior Co-chair shall issue a call for nominations, including self-nominations, for the position of Junior Co-chair every June to all roundtable members via the roundtable's official email discussion list and website. A slate of candidates shall be established by the officers[s] and announced to roundtable members no later than June 15.
4. **Elections.** Elections shall be conducted online with the assistance of the SAA staff and in accordance with the guidelines for Section elections as specified in [Section IX](#) of the SAA Governance Manual. Availability of the online ballot and the deadline for voting shall be announced by the Chair to all roundtable members via the roundtable's official email discussion list and website.
5. **Appointments.** Roundtable members may be appointed to additional leadership roles (e.g. Newsletter Editor, Web Liaison, etc.) by a simple majority vote.

V. MEETINGS.

The roundtable shall hold a meeting in conjunction with the SAA Annual Meeting and may meet at other time as deemed appropriate by the officer[s]. The time and agenda shall be communicated in advance via the roundtable's official email discussion list and website.

VI. AMENDMENTS.

Amendments to these bylaws shall be determined by a majority vote of roundtable members in a referendum held in conjunction with the roundtable's annual election. Once adopted, new or revised bylaws shall be submitted for approval by the Council to ensure that they become part of the permanent record as component of Council meeting minutes.

Approved by the roundtable membership and the SAA Council, September 2013.