

**Society of American Archivists**  
**American Archivist Editorial Board**  
**Virtual Meeting | November 18, 2022**

**MINUTES**

**In attendance:** Amy Cooper Cary (American Archivist Editor and Editorial Board Chair), Rose Buchanan and Stephanie Luke (Reviews Editors), Sumayya Ahmed, Katharina Hering, Eric Hung, Marlee Newman; Bree-ya Brown and Amanda Greenwood (early-career members); SAA staff Abigail Christian; and CORDA guests Jennifer King, Sarah Pratt Martin, and Dennis Meissner.

**Unable to attend:** Rebecca Hankins, Jessica Lacher-Feldman, Mark Matienzo, Sylvia Welsh and ex officio members Stacie Williams (Publications Editor) and Joyce Gabiola (Council Liaison)

**I. WELCOME**

- A. Amy Cooper Cary welcomed guests from SAA's Committee on Research, Data, and Assessment (CORDA): Jennifer King, Sarah Pratt Martin, and Dennis Meissner.

**II. CORDA – Jennifer Gunter King**

A. King discussed the overall framework to CORDA's work regarding the:

- [SAA Dataverse](#)
  - [Facts and Figures website](#)
  - [SAA Research Forum](#)
- B. She requested Editorial Board's feedback on the [Beta Version of the CORDA Research and Innovation Roadmap](#), asking:
- a. What is missing? Completely open, who can use it, if the researcher would like certain restrictions.
  - b. What shouldn't be here?
  - c. What might make this document more useful to you?
  - d. Feedback on our development process?

**III. PREVIOUS TO-DO'S**

**To Do #1 (Cooper Cary, Buchanan and Luke):** Revisit Reviews Portal name, especially in light of Intergenerational Conversations.

**TO DO #2 (Amy Cooper Cary):** Finalize language for opt-in on reviewer identity in Editorial Manager to share with the Board; send to SAA staff for implementation.

**TO DO #3 (Cooper Cary, Hering, Hung, Lacher-Feldman, and Matienzo):** Cooper Cary will connect with members to create a bibliography about what's been written about the journal's and SAA's history. [Goal for 86:1]

**TO DO #4 (Cooper Cary):** Review formatting of the rubric so that visual clues encourage explanation rather than brief comments, and write an introduction for the rubric which stresses the

purpose and value of the responses, especially for reviewers not on the Board. Board members can send examples of other good rubrics or suggestions for additional/revised questions to Cooper Cary.

**TO DO #5 (Cooper Cary):** Develop a draft set of questions for the readership survey.