

Society of American Archivists
American Archivist Editorial Board
Virtual Meeting | July 16, 2025

MINUTES

In attendance: Amy Cooper Cary (*American Archivist* Editor and Editorial Board Chair); Rose Buchanan and Stephanie Luke (Reviews Editors); Natalia Fernandez, Shirley Franco, Amanda Greenwood, Rebecca Hankins, James Lowry, Sammie Morris, Marlee Newman, Jordon Steele, and Bradley Wiles; SAA staff Hannah Stryker and Savannah Tiffany; and Joyce Gabiola (Council Liaison)

Unable to attend: Sawyer Magnus and maria matienzo

I. Welcome new members and thank you to long-term members

- Bree'ya Brown, who was a former early-career member, is coming back to serve on the Board. Stephen Szgedi is also joining us. Cooper Cary will be reaching out to them soon to introduce them.
- Thank you to maria matienzo and Marlee Newman for their amazing service on the Board. We will miss their dedication!

II. Thank you to Council Liaison Joyce Gabiola

- Gabiola's term as Council Liaison has ended. They have been fantastic as our Council Liaison. Cooper Cary will continue working on Pease Award submission adjustments.

III. Update on issues:

- [88.1](#) – Out now! Please share the issue with your communities.
- 88.2 – Table of Contents (attached). The Board discusses how the submissions window helped with the peer review process. There were about twenty submissions in the first submissions window, which is quite a lot. The Board found it helpful to know when they can expect assignments.
- 89.1 – Submissions Window closed July 15. We have received eight submissions as of July 14. This issue will include a Special Section on User Experience (ACC met with the editorial team 7/22).

IV. Report from Reviews Editors

- Things are moving in the reviews world. Recently, an eclectic mix of review types have been published spanning from hands-on archival practice to theory to books about archives use. Six reviews were featured in 88.1, and seven are going to be in 88.2.
- [Intergenerational Conversations: Presidential Addresses](#) series has concluded. The third series will analyze social history and activism. Articles that fit the theme have been selected, and reviewers have been contacted.
- Kudos to Rose Buchanan, Stephanie Luke, and the authors for their work.

V. Discussion on Submissions Window Workflow

- The next deadline is February 15, which we will start promoting soon. If you saw good sessions at the Annual Meeting, tell Cooper Cary to talk about submissions.

VI. Upcoming (or, Keeping the Plates Spinning!)

- Special Section proposal – Future of Asian American Community Archives (Eric Hung)
 - This will be sent out to the Board soon. New Board members will be included in the process of evaluating special sections, closer to late September.
- How to integrate Hidden Content Project
 - Amanda Greenwood, Hannah Stryker, and Cooper Cary will be gathering information and discussing next steps with staff at KnowledgeWorks Global.
- AI Statement revisions forthcoming
 - Many Board members made suggestions for revisions which have been compiled. James Lowry has volunteered to help with next steps.
- Classifications [retrieving them from the back burner]
 - Everyone made comments on the spreadsheet. Cooper Cary will send the sheet to new members for their review. Rosemary Pleva Flynn and the Dictionary Working Group will be collaborating on this.
- Changes to Pease Award.
 - Cooper Cary will be in contact with Awards Committee members.

Questions from Cooper Cary: What do you want to see coming from this board? How would we like to challenge ourselves in the coming year?

Responses:

- What kind of outreach can we do for students in this age of AI? The Board wants to encourage actual research. The Reviews Editors have discussed launching a series of reviews on AI in the profession. Issue 88.2 will have a few articles touching on AI.
- Cooper Cary will ask Dr. Michael Zimmer, the Director of Marquette's [Center for Data, Ethics, and Society](#), if he would be willing to speak to the board about data ethics.

TO DO #1 (Cooper Cary): Finalize language for opt-in on reviewer identity in Editorial Manager to share with the Board; send to SAA staff for implementation.

TO DO #2 (Cooper Cary): Cooper Cary will connect with members to create a bibliography about what's been written about the Journal's and SAA's history.

TO DO #3 (Cooper Cary): Review formatting of the rubric so that visual clues encourage explanation rather than brief comments and write an introduction for the rubric which stresses the purpose and value of the responses, especially for reviewers not on the Board. Board members can send examples of other good rubrics or suggestions for additional/revised questions to Cooper Cary.

TO DO #4 (Cooper Cary and the Dictionary Working Group): Review classifications and add to the Classifications Revisions spreadsheet:
<https://docs.google.com/spreadsheets/d/1wid6tZeyyyaTZFa5byAZqtPk1d5IrwjRmwf1Q4AdoSU/edit?gid=0#gid=0>.

TO DO #5 (Cooper Cary, Greenwood, and Stryker) Work on Hidden Content Project.