

Society of American Archivists
American Archivist Editorial Board
Virtual Meeting | January 10, 2025

MINUTES

In attendance: Amy Cooper Cary (*American Archivist* Editor and Editorial Board Chair); Rose Buchanan (Reviews Editor); Natalia Fernandez, Shirley Franco, Amanda Greenwood, Rebecca Hankins, Jordon Steele, and Bradley Wiles; and SAA staff Hannah Stryker and Savanah Tiffany

Unable to attend: Stephanie Luke (Reviews Editor); Joyce Gabiola (Council Liaison); James Lowry, Sawyer Magnus, maría matienzo, Sammie Morris, and Marlee Newman

I. Welcome!

II. 87.2 – Done- [Read and share widely!](#)

III. 88.1 – Spring/Summer 2025

- ACC has conducted several meetings with the editorial team on the Special Section on Archival Accessioning. Call for papers closed on October 1, 2024. The Editorial Team is currently reading and selecting articles. ACC will begin editing and reviewing in February 2025. [6 – 8 articles] Another article has just been added to the TOC.
- **Current TOC:** Velte “Where do I begin: An MPLP Approach to the Collection Survey,” Friedel “Down Syndrome in the Archives,” Wisniewska-Drewniak “Landscape of Community Archives in Poland,” TBD (in case ACC decides to add anything from current submissions)
- **No Pease Award Winner for 2024:** ACC has engaged the Pease Award Committee and is working with them on making contacts for potential submissions. Submission deadline is February 28, and publication of the winning essay will be Spring/Summer 2026. The committee has been emailing all educators in charge of the Archival Education Database programs, and has also contacted SSA, MAC, MARAC, AERI, and other organizations.
 - Please promote the Pease award by reaching out to colleagues and archival educators. The Board discussed the submission process and if it should move away from having educators submit on students’ behalf or if students should self-submit. The Board also discussed reaching out to SAA student chapter leaders to encourage them to submit. We might want to expand the scope of the award to include data-based pieces and topics outside of archival studies.

IV. ACC worked with Hannah Stryker and Savanah Tiffany to revise the Submissions page to more clearly reflect submissions policy and process: <https://www2.archivists.org/american-archivist/submissions>

- Submissions Window Workflow has been instituted: <https://www2.archivists.org/american-archivist/submissionwindow> We are currently in the submissions window for 88.2 -- Fall/Winter 2025. Share this widely! ACC has contacted multiple sections – feel free to send this to the sections that you’re a part of. Call ends February 15, 2025 – more general announcement to come in the next week or

so. Board peer review will begin no later than March 1, 2025. ACC is hoping the Board will get about 16 articles – we probably won't have Board members working on more than two at a time.

- Articles will be considered for 89.1 starting February 16.
- ACC received a question about an author submitting multiple pieces. This is a good thing, and it is encouraged! The peer review process is blinded anyway.

V. Report from Rose/Steph re: Intergenerational Conversations

- The presidential addresses iteration is still in process.
- For a third iteration, the reviews editors are considering the mid-1980s to 2000s as there were many changes in the profession during this time. Different themes explored could include social memory, technological changes, archival eras, the SAA Code of Ethics, etc.
- The Board discussed potentially adding an in memoriam section to the Portal to highlight the work archivists have done (similar to [Archival Outlook's section](#)).

VI. Brief conversation – Ideas for getting more exposure for the Reviews Portal?

- How do we solicit reviews?
 - We have a list of potential books and resources available for review. If we have a book, reviewers can be contacted and asked.
- Why is this important?
 - The Board has considered adding to the Reviews Portal description to explain why reviews are important to read.
- The Board talked about incorporating a system for ratings– Hollinger boxes as stars.

VII. Anything from the Board?

- The SAA Write Away Forum occurred on January 28, 2025. Watch the recording [here](#).

TO DO #1 (Cooper Cary): Finalize language for opt-in on reviewer identity in Editorial Manager to share with the Board; send to SAA staff for implementation.

TO DO #2 (Cooper Cary): Cooper Cary will connect with members to create a bibliography about what's been written about the Journal's and SAA's history.

TO DO #3 (Cooper Cary): Review formatting of the rubric so that visual clues encourage explanation rather than brief comments and write an introduction for the rubric which stresses the purpose and value of the responses, especially for reviewers not on the Board. Board members can send examples of other good rubrics or suggestions for additional/revised questions to Cooper Cary.

TO DO #4 (Cooper Cary and the Dictionary Working Group): Review classifications and add to the Classifications Revisions spreadsheet:

<https://docs.google.com/spreadsheets/d/1wid6tZeyyyaTZFa5byAZqtPk1d5IrwJRmwf1Q4AdoSU/edit?gid=0#gid=0>.

TO DO #5 (Cooper Cary, Greenwood, and Newman) Assemble team to work on Hidden Content Project. Marlee Newman volunteered to join.