

Minutes, SAA Acquisitions and Appraisal Section Steering Committee Business Meeting

Thursday, August 20, 2015

Chair Jaimie Quaglino called the meeting to order at 5:15pm.

Upcoming deadlines were discussed:

- Sept. 1: meeting minutes for Section business meeting and steering committee minutes completed
- Sept 4: election results due
- Oct. 4: agenda items should be sent to Council for their next meeting. Revised Section by-laws should be ready to be submitted at this time.
- Nov. 13: panel submissions are due. It was suggested that it might be a good blog post to compile examples of past panels related to acquisitions and appraisal before this deadline.
- Nov. 21st: Section annual report due
- Feb. 16th: description of Section business meeting due

Next year's annual business meeting:

Ideas for next year's annual business meeting were discussed. It was suggested that it might be a good idea to propose to Council to change the traditional times section and roundtables meet, especially if the new affinity group proposal is adopted. The same roundtables and sections usually meet at the same time, making it hard for members to attend different meetings each year. It was also suggested that the Section should investigate co-meeting with another section or roundtable.

Microsite:

A few updates to the Section's microsite need to take place, including filling some of the gaps in the documentation on the site.

Social media:

Lily Troia will help put together a scalable plan for the Section's social media activities by December 15th. Metrics should be put together so that the Facebook account and other social media can be evaluated. Lily will investigate switching from a Page to a Group.

By-laws:

A few small changes to the by-laws will be made and re-submitted to Nancy Beaumont. The wording to the election results will be changed so that results can be sent out before the annual meeting. Who is sending out the nomination information will also be clarified.

Next meeting:

A schedule will be put together mid to late September for conference calls. Four meetings are needed per year. It was decided to try to have meetings in September, January, April/June, and August.

Best practices subcommittee:

It was suggested to get membership involved in putting together a best practices document, and updating the abandoned property links.

Minutes for the last steering committee meeting were approved.

The meeting was adjourned.