Acquisitions and Appraisal Section Steering Committee Society of American Archivists

Meeting Notes: July 13, 2016

Agenda

* Look ahead / Deadline review (JQ)
* Elections update (Laura, Marcella, Heather)
* Social Media update (Bethany, Lily, Mat)
* Best practices subcommittee update (Cliff, Marcella)
* SAA annual meeting (JQ)

o Business and Steering Committee meetings

o “Recommended schedules”

* Announcements / new business (all)

Members present

Jaimie, Bethany, Marcella, Cliff, Laura, Mat

Notes

Look ahead / Deadline review (JQ)

* In election zone currently until July 22; who will announce election results? Will work out those details later on
* Annual meeting, next update really

Elections update

* Jaimie will send out reminder to membership about ballot (and to check junk mail for section gmail account)

Social Media update

* Member survey wrapped up July 6; subcommittee will review the results and share with rest of steering committee for discussion
* We haven’t had as many responses during the last Third Thursday. Is this something we want to continue? Can explore further at steering committee meeting at SAA
* Joint Twitter chat with SNAP went well - think about other Twitter chats we can have in the future?
* Twitter following continues to grow - now have over a 1000 followers
* Teague article - follow up with Lily to find out status
* Bethany is doing an interview w/ Sarah Barsness at the Minnesota Historical Society - hope to wrap up and share with the steering committee before posting

Best practices subcommittee update

* Green’s article on the Abandoned Property project will be in future *Archival Outlook*; asks about feedback on content? Question about layout - should it mention more about the subcommittee?
* New volunteer on the subcommitee - Rachel Rosenfeld (works for the Oscars), has experience with A/V material
* Starting to compile lists of acquisitions policies, with the idea to provide resources to members so that they can create/edit their own acquisitions policies
* Marcella will take over the senior co-chair position b/c Cliff’s term as member-at-large is over at the annual meeting
* Clean up the microsite (Bethany and Denise to review)

SAA annual meeting

* Create a recommended schedule to alert people to acquisitions and appraisal based sesssions (Jaimie and Denise will work on)
* What logo should we use for the Sched site? Use same one as we use for Twitter?

Business and Steering Committee meetings

* Business meeting will be short, 0 minutes tops; panel discussion will be an hour, 4:00-5:00 pm
* Bethany to ping Doug Boyd again, who has agreed, but to confirm his participation
* Jaimie will send out prompts to the steering committee to review
* After business meeting and panel, steering committee will meet for 30 minutes
* Jaimie to send out scenario beforehand

Announcements / new business (all)

* None mentioned

The meeting adjourned at 3:47 pm CST