Acquisitions and Appraisal Section Steering Committee Society of American Archivists

Meeting Notes: May 24, 2016

Agenda

* Look ahead - major deadline review/status (Jaimie)
* Nominations/Elections (Laura)
* Social Media Subcommittee report/update (Bethany, Mat)
* Best Practices Subcommittee discussion (Cliff, Marcella)
* 2016 annual meeting discussion (Jaimie, Bethany)
* Case Study idea (Jaimie, Bethany)
* Announcements / new business (all)

Members present

Jaimie, Bethany, Denise, Marcella, Cliff, Heather, Laura, Mat

Notes

Look ahead - major deadline review/status

* Major deadlines: elections deadline is coming up;

Nominations/Elections (Laura)

* Nomination cmte (Marcella, Heather, and Laura), just posted supplemental info about elections, put out call on May 11, Lily will post on Twitter, and then will send out another call today (5/24)
* Have not received any responses so far, will also put together a list of people to reach out to, deadline is based on what they did last year but this can be extended (possibly a week before June 15), and elections are the first week of July
* In addition to steering committee elections, will also be voting on bylaws revisions (Jaimie)
* Heather noted that she may need to step down because she was just appointed to T*he American Archivist* editorial board, but she will check and let us know

Social Media Subcommittee report/update (Bethany, Mat)

* Raising more awareness about connecting with colleagues; we want to open this, ahead a week ahead of time
* Mention the Third Thursday conversation during the Twitter chat
* Survey out to membership - social media subcommittee to meet soon and try to send out to membership out in June and have results by July

Best Practices Subcommittee (Cliff, Marcella)

* Hope to get Abandoned Property project website updated before the annual meeting; currently drafting publicity for Archival Outlook or In the Loop (and Mark Greene will draft something for this); since 10 states don’t have abandoned property laws, advocacy piece about developing laws about this, hope to find out more about the situations in these states
* Collection development and acquisitions policies, looking at what’s out there, possibly survey archivists to find out what their institutions have in terms of these policies

2016 annual meeting (Bethany, Jaimie)

* Business meeting will be on Thursday August 4, and panel from 4:00-5:00 pm; fleshed out scenario, sent to panelists; Jaimie can serve as chair but asked if anyone else wants to help facilitate
* We will collaborate on agenda for business meeting; steering committee meeting will be from 5:00-5:30 pm following the section meeting
* Come up with a list of questions after they respond to the prompt, open it up to the audience;
* Heather asks how are we going to share prompt with audience? Idea was floated to have it up on a slide and also send out beforehand and have handouts
* Cliff suggests to open the discussion up to audience to make it more engaging

Case study (Bethany, Jaimie)

* Bethany and Jaimie discuss reaching out to SAA publications to ask about this, haven’t heard back yet
* Heather asks who would we reach out to, maybe advertise during Third Thursday? Looks for appraisal presentations at SAA, contact appraisal classe, putt out call at annual meeting; Bethany and Jaimie to talk about this offline

Announcements / new business (all)

* No new business
* When are we meeting next? Group consensus is to meet sometime in early July

The meeting adjourned at 2:29 pm CST