Case Study: Working with a patron to process a collection

The George W. Headley Papers at the University of Kentucky Special Collections
An update on the status of your request: The George W. Headley III papers are currently not available for public use. However, our Director of Archives, Ruth Bryan, will be contacting you within the next few days to discuss making portions of the collection available for your research.

Please let me know if you need anything else.

-Matt Harris

Thank you for contacting the UK Special Collections Library reference desk. We will research your request and respond within a few days.

Thank you,
Matt Harris

Dear archive staff,

Amy Greene at the Headley-Whitney Museum informed me that George Headley's correspondences are housed at UK's archives. I am going to be researching at the Headley-Whitney Museum on June 1 and would like to arrange to see the papers if possible. I realize that some of your materials are stored off-site, so I wanted to insure that my request was made in enough time to organize access. Can you please let me know if this access is possible and where the archives (or other location for materials) is located?

Many thanks,
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The Smithsonian Associates

George Mason University
I saw you some time ago three different issues of Fairchilds in which I ??? my drawings. I think there is great improvement in the first and last issue. Though due to bad printing one during this month didn't come out very well.

Letter dated Feb. 17, 1929, from 59 Rue de Lille to Mother and Dad

I had lunch the other day with the vice-president of Stewart's new store in New York. He is quite interested in my work, and told me his advertising idea, which is the opposite of advertising in New York at present. Namely that while Saks and other stores are so stiff and formal and graceful with touches of the old-fashioned. I think it a most original idea and am working on some projects along those lines.

Letter dated March 29, 1929 from 59 Rue de Lille to Mother and Dad

I don't take my afternoon class anymore as I am getting so much work to do (having 8 full page ads in the May Fairchilds) as well as other stuff that one class a day is all I can take it from 9-12.

"I put two drawings in with assorted veterans. Suff in an attempt to get the 1930 drawings for each or 2 drawings a month, and ?? ?? liked the best so I now go a silk at the Manufactures Roumaines in the South of France. I have a page spread for a society combined of most of the best underwear brokers in Paris. When these things come out I shall send you copies which is the 14th of April.

Letter dated April 14 on "La Coupole Restaurant, 102 bd du Montparnasse, Paris" to Dad

I plan to be back in the states the end of the summer is begin work in New York. There are three or four places with five openings. I do the society sketches for women's wear in New York as well as my advertising work. This means I am given some much say 15000 and have to dine at Circa or some equally swank place de three or four swank night clubs, taking in the new jewelry, shoes, gowns and what nots. The other night I think I had a bit too much champagne and we all the places one must order champagne, and it becomes quite a problem what to do with it all. Anyway the next morning Mrs. Perkins the head of Fairchild's here and your remember that new Chanel dress or Cartier's latest necklace we saw on Lady Abby? and I vainly search my mind and finally end up by saying oh yes naturally and rush away to Chanel to find the latest to refresh my memory. I have a whole front page of sketches coming out in New York as soon as the Ille de France gets there.

Letter dated ??2, 1929 from Saint Tropez "Le Cafe de Paris" to Mother

Before leaving Paris I sent three dozen designs to Ashbury ?? in New York at $10 apiece. Also had an interesting interview with ?? Skipperoll of ? Rue de la Paix to design on a royalty basis. So hope to be rich soon. ?? I shall stay on the Woo Woo until the 15th of June. I design a bathing suit, most simple, which dress makers are mad about in Paris. Here it is (Drawing.)