

Standards Committee

Agenda for 2025 June 12, 9-10 PDT, 10-11 MDT, 11-12 CST, 12-1 EST

Zoom info: You can join this meeting from your computer, tablet, or smartphone.

<https://smith.zoom.us/j/92651039913>

Attending:

Regrets: Lydia, Sue, Regine

Leading the meeting: Lara

Minute taker: Alexis

Operations

Roster issues: None

Deadlines for council item submission:

- Annual meeting: July 21, 2025

[Liaison](#) assignments (no change for now)

No information on new regular appointees yet, but we did get 2(!) early-career members:

- Alexis Bohlander
- John Shamgochian

Continuing Business

- Proposal for Standards Development Form—[completed](#).
- [Standards survey results](#) and analysis
 - Lara has been putting together [slides](#) summarizing the results
 - Lara provided an overview of the results and the committee discussed them, particularly around the topic of new standards.
- **Best Practices for Internships**—request from Graduate Archival Education
- Subcommittee of the SAA Committee on Education for Standards Committee approval of revision of standard
 - [Submission memo](#)
 - [Text of standard](#)
 - No change from last meeting, Lara will draft Council item asking for approval
- **Principles in Indigenous Archival Repatriation (PINAR)**—request from SAA Archival Repatriation Committee for Standards Committee approval of new standard

- [Updated version](#)
 - As requested, submitters also sent proposed standard to the Diversity Committee and Accessibility section provided an updated version with a specific revision cycle.
- Version control for standards—deferred to next year
- Will also be submitted to Council for approval.

New Business

- [Agenda](#) for Annual Meeting
 - **Annual Meeting scheduled July 23, 1:00-2:30pm CDT**
 - Agenda discussion
 - Report out what we've been doing
 - Lara and Dan current thinking: Focus meeting on the survey results and defer providing details on the revision process to a separate fall meeting targeted at the maintaining groups
 - Discussed having folks fill in if constituent group reps cannot attend. Will plan for that.
 - Agenda approved
 - When agenda is complete, send to announcements listserv
 - Focus will be on discussion of survey results and initial thinking about next steps for action based on survey results.
- July 10 meeting—cancel?
 - No objections to cancelling the July 10 meeting.
- Heads up: ArchivesSpace will be posting for a Standards Archivist within the next week or so. It's an entry-level position. If you know someone, alert them to this opportunity, it's pretty cool and unique! The person will be responsible for keeping track of the evolving standards landscape and work with ArchivesSpace staff on incorporating them into the application. The posting will be on the usual listservs and here: <https://archivesspace.org/archives/category/job-openings>
 - This is a 3 year term position
 - May be an ability this person to assist in addressing gaps between standards, people, and systems.

Updates (if any)

Co-chairs (Lara and Dan)

- DadoCM update

- Greg Wiedeman, who is leading the project, is interested in having the draft standard eventually become an SAA approved standard. Dan had an initial conversation with him about what that entails.
- Nothing official. Something they may want to pursue.
- SAA Council approved both items submitted by Standards for their May meeting
 - [TS-GRD extension](#)
 - [Assignment of Guidelines for Standardized Holdings Counts and Measures for Archival Repositories and Special Collections Libraries to the Collection Management Section](#)
- Two items submitted to Council for annual meeting
 - [TS-AFG Charge Revision](#)
 - [Assignment of Best Practices for Volunteers in Archives to the Archives Management Section](#)
- Lara asked SAA staff to edit Standards portal to move *Best Practices for Archival Term Positions* to its appropriate place on the site—in process with SAA staff (last updated via email on May 8)

Council (Lydia)

Technical Subcommittees (liaisons to)

TS-DACS (Dan)

- Met twice since last Standards Committee meeting
- Greg Wiedeman presented about DadoCM
- Kelli prepared an excellent overview of Github to help members understand it
- Discussion of various RDA, MARC, and PCC proposals with impact on *DACS*
- Call for comments on proposed changes to *DACS* delayed until mid-July to allow it to be incorporated into annual meeting
- Discussed plan for annual meeting

TS-EAS (Lara)

- DadoCM, 30 minutes (Greg Wiedeman). DadoCM report:
- Annual meeting, 22nd of July at noon EST
- EAD team working on analyzing feedback received from call for comments
- EAD [timeline](#)
- Discussion 1: was on Oxygen templates and Adobe XMP
- Discussion 2: future development of dates in the EAS standards

TS-AFG (Heather)

- No updates

TS-GRD (Heather)

- TS-GRD extension request approved by council
- Attended meeting in May
- Group is making a lot of progress
- Reviewing comments and each member assigned different appendices to review and working to make those match the new language

Other Groups (liaisons to)

Accessibility and Disability (Sue)

College and University Archives (Sue)

Education Committee (Alexis)

No updates from the Education Committee. Internship best practices completed by GAES and ready to send to Council for final approval.

Proposal to move volunteer standard to Archives Management is going to Council.

Intellectual Property WG (Anna) No updates.

Museum Archives (Anna) No updates.

Reference, Access and Outreach Section (Jen)

- The Literature Review team should finish its work in late July or early August.
- The survey team is currently analyzing the data and would like to host a feedback session as part of the TPS fest in July.
- Timeline is in progress. Plan to solicit feedback on the proposed revisions to the guidelines Summer 2026. Then a second review period once the draft guidelines are finalized.
- Next meeting of the full task force is the week before SAA.

Accessioning, Acquisitions and Appraisal Section (Sue)

Liaisons from Other Groups

ALA Committee on Cataloging: Description and Access and MARC Advisory Committee (Becca)

BIBFRAME-ARM (Regine): subteams have started meeting

Action Items:

Next meeting:

- Finalize annual meeting agenda and send to announcements listserv.
- Lara will draft and submit the internships proposal to Council.
- Dan will draft and submit the PINAR proposal to Council.
- Lara will send out a cancellation of the July 10 meeting.
- Liaisons for technical subcommittees should reach out to groups and invite them to annual meeting and prepare updates for their groups.