

DAS Subcommittee Meeting: Agenda

Monday, March 17, 2025 1:00-2:30 p.m. CT, Zoom

<https://us06web.zoom.us/j/85063605187?pwd=oetXEKl1kXfvE6pbZad5XWb4U9YGny.1>

Minute Taker: Christina Vortia | Rose Oliveria-Abbey (Back-up)

Krista Oldham (chair) - A

Pamela Campbell - (vice-chair/chair elect) - A

Katherine Fisher (immediate past chair) - P

Alison Anderson - P

Nolan Eller - P

Angela Fritz - A

Brandon Jackson -A

Rose Oliveira-Abbey -P

Maren Read - P

Mitch Toda -P

Christina Vortia - A

Nolan Vallier - A

Rana Salzmann (Chief of Training and Organizational Development) - P

Akila Ruffin (Assistant Director, Education) - A

Michael Santiago (Education and Annual Meeting Specialist) - P

1. Welcome (Check-in)
 - a. SAA Annual Meeting DAS Survey- Virtual Session Accepted: *Looking Back, Moving Forward: Measuring the Effectiveness of the DAS Certificate Program, 2013-2024*
2. SAA and CoE updates (Rana)
 - a. Publicizing option b last week (Yay!)
 - Will keep updated as we get applications (reminder it is a 2 year pilot)
 - Already getting some questions. The promotion included: news items out in newsletters and email, and direct email to people coming up in renewal (400 people)
 - Talked about the response from the Electronic Records group on the Leadership list who would have liked a heads-up about being included in the pilot program. Originally, did not consider checking in with them because it would be a reward for past participation. However, DAS Leadership should connect with these groups especially if it does become permanent as it may create more engagement.
 - Noted that the detailed description was not in the blurbs. Ranan said it should be linked on the website but if it is not or if there is something missing
 - b. Behind the scenes on the OAIS Hopeful to get the pre request in the next month or so - another long term project that will be completed
 - c. Change in the curriculum, and a required reassured that they are all working on it.

- d. Session on DAS accepted for SAA (Congrats!)
 - 3. Course Proposal Form Discussion Follow-up (Rana-CoE discussion)
 - a. Joint development- CoE & DAS?
 - b. Current course proposal form:
<https://www2.archivists.org/prof-education/Proposal-Form>
 - c. GoogleDoc for comments:
<https://docs.google.com/document/d/17T2rsiPxpYpMzldrLTCesPjeMhtRXQ1yW8hbqg9x66s/edit?usp=sharing>
 - d. Timeline- End of March
 - Rana's goal is to get feedback on how we can update a new course proposal form that is universal for both CoE and DAS
 - Not a decision item; just a request for comment
 - Anyone who hasn't had a chance to comment please add your comments **by March 31st**
 - 4. [Introduction to XML Analysis and Manipulation \(Regine Heberlein\) Discussion](#)
 - a. Regina no longer wants to teach the course
 - b. Do we want to officially retire the course or seek another instructor?
 - Course feedback - it's met the minimal requirements it's reliable course
 - Keep it Curriculum as DAS class? Just as a Class? Maybe in another form?
 - There was discussion around the topic and based on the feedback from the classes a suggestion was made to possibly record the class and offer it as a webinar. Some felt it wasn't strongly enough related to digital preservation. Others noted If it's already in the curriculum it doesn't hurt to keep it and attendance is good
 - 1. Q1 do you support keep it or retire DAS
 - a. 1 keep
 - b. 2 retire
 - c. 2 On the fence
 - 2. Q2 If it was to remain in the curriculum or recorded course
 - a. Live 0
 - b. Recorded 5
- Additional note from the chat : (I also think that not a lot changes in xml over the course of the years, so it's less likely to get outdated than some of the other digital archives topics)
- 3. If the instructor doesn't want to record, we can come back to decide if we want to retire it from DAS

5. Course Development Needs and Issues

Emerging

- a. PDAX- Preserving Digital Archives
 - Met w/ instructors Noonan and Grogin before they run the course do some updates and merging of approaches. Katherine will do audit and Ranan with work with them to integrate feedback. Won't appear in course calendar in the Fall
 - b. Web Archiving
 - 2014-2015 Emily Collier interested in updating that Ranan working with her on what that will look up. Rana will bring it to the appropriate liaisons
 - Ranan notes that What is starting to happen getting bites from people to update some of the classes.
 - This may Impact on upcoming fisical budget : we may need to reconsider the foundational webcast big projects
 - Hard to get a big project done that way move by doing things pieces
 - c. Digital Forensics
 - Another content area looking for new instructors some interest from a couple folks. It is a bigger ticket item. If we can't get it done this fiscal year, it may be a dedicated line item for next year
 - Haven't had an advanced course: looking to be able to make it virtual as well as in person
 - Previously it was not done virtually because it was the instructor preference: Ranna thinks that we could do it virtually
 - Rana asks to please send any suggestions of good instructors
 - d. PSIP- Tool Integration: SIP to DIP
 - Will start looking for new instructor
 - Max will be stepping down
 - Will put a blurb out to Max is available for onboarding and consulting
6. Team breakouts – 30 minutes
7. Team reports
- a. Course Development
 - Identified core webinars to get redone. We created a spreadsheet that we need to fill in with information. Some information there but some information missing. Plan to assign to fill the rest of the information. This will help to formulate the RFP
 - Identified some webinars that could be sunsetted or offered for free. Need to continue to discuss those
 - b. Communications
 - Ongoing work updating the DAS pages

- Good place on the Exams page; that needed the most work. Will send that around for comment
- Pivoting to other goals Campaign toolkit, developing some graphics, templates to attach to emails will be working on that for next meeting
- c. Comprehensive Exam
 - Hadn't had a full team since the first meeting and reviewed initial Goals
 - Questions:
 1. Will the website updates effect registration?
 - a. Rana says no
 2. The group has some accessibility questions. Who is the best person to contact? Should they email Akila?
 3. Rana: Email Akila and copy Rana, they may be able to point to additional people on SAA's team.
- 8. Additional reports/comments
 - a. Question: What is the current progress with the DANIS survey?
 - Danis finalized the survey and will be going out soon. Communications is putting it into the newsletter to send out
 - Should have some data following that