

## **DAS Subcommittee Meeting: Agenda**

**Monday, February 24, 2025 1:00-2:30 p.m. CT, Zoom**

<https://us06web.zoom.us/j/85063605187?pwd=oetXEKl1kXfvE6pbZad5XWb4U9YGny.1>

Minute Taker: Alison Anderson | Nolan Vallier (Back-up)

Krista Oldham (chair) - P

Pamela Campbell - (vice-chair/chair elect) - A

Katherine Fisher (immediate past chair) - P

Alison Anderson - P

Nolan Eller - P

Angela Fritz - A

Brandon Jackson -A

Rose Oliveira-Abbey - P

Maren Read - P

Mitch Toda - A

Christina Vortia - P

Nolan Vallier - P

Rana Salzmann (Chief of Training and Organizational Development) - A

Akila Ruffin (Assistant Director, Education) - P

Michael Santiago (Education and Annual Meeting Specialist ) - A

1. Welcome (Check-in)
2. SAA and CoE updates (Rana)
  - Beginning to marry OAS pre-requisite course to learning management system/AMS (Salesforce). Testing should be done by next week, then moving on to the Production site.
  - Getting ready for the Option B pilot process (see agenda item 3)
3. Option B Pilot - Status Check
  - a. Pamela's Suggestions: Review third bullet
    - i. Review the Guidelines for Renewal-by-Petition Pilot.
    - ii. Fill out this form and collect proof of attendance (conference program, registration confirmation, appointment letter, etc.) for each proposed substitute activity.
    - iii. Email the form and supporting documentation to [education@archivists.org](mailto:education@archivists.org). If you are ready to apply for certificate renewal, include the DAS Tracking Sheet as well.
      1. Change to:
        - a. A copy of your form submission will be automatically sent to the email address entered in this form. Forward that email along with supporting documentation to [education@archivists.org](mailto:education@archivists.org). If you are ready to apply for certificate renewal, include the DAS Tracking Sheet as well.
  - b.

4. Course Proposal Form Discussion
  - a. Joint development- CoE & DAS
  - b. Current course proposal form:  
<https://www2.archivists.org/prof-education/Proposal-Form>
  - c. GoogleDoc for comments:  
<https://docs.google.com/document/d/17T2rsiPxpYpMzldrLTCesPjeMhtRXQ1yW8hbqg9x66s/edit?usp=sharing>
  - d. Timeline- End of March
    - There's still time to give feedback on the form.
5. Course Proposal - Records in Contexts, in Context (Regine Heberlein) Discussion
  - a. Both A&D and DAS
  - b. **Description:** An online course taught over two half-days (3 hrs each) circa mid-day (to accommodate participants from all US time zones as well as the instructors, one of whom is in Europe), introducing archives practitioners to the new ICA standard, Records in Contexts. Co-taught by Regine Heberlein, Archival Systems Technical Lead at Princeton University, and Merel Geerlings, Metadata Specialist and Project Manager for Linked Data, City Archives of Amsterdam
  - c. **Learning Objectives:**
    - \*understand how linked data works and how it differs from linked open data
    - \*understand the new ICA standard Records in Contexts (RiC-CM)
    - \*understand the difference between RiC-Conceptual Model and RiC-Ontology
    - \*understand how description in RiC differs from description in DACS/EAD or ArchivesSpace
    - \*understand how RiC differs from other major LD standards for special collections
    - \*understand pathways to implementation and the practical impact of RiC on archival workflows, tools, and systems
    - \*feel empowered to give feedback on RiC and participate in data modeling initiatives
  - d. **Potential Instructor(s):** Regine Heberlein, Archival Systems Technical Lead / Merel Geerlings, Metadata Specialist and Project Manager for Linked Data
  - e. **Duration:** Instructor Facilitated Online Course
  - f. **Target Audience:** Archivist Practitioner, Archivist Manager, Archivist Administrator, IT professional, Records manager, Municipal Clerk, Other
  - g. **Additional Course Proposal Materials:**  
[https://docs.google.com/document/d/1RUxes7Xk0Rh-49YCH16Nsfx62rV7ZpY0I2-Jp\\_etuA/edit?usp=sharing](https://docs.google.com/document/d/1RUxes7Xk0Rh-49YCH16Nsfx62rV7ZpY0I2-Jp_etuA/edit?usp=sharing)
    - Feedback from attendees tended to agree that the course outline was a bit of a stretch for the DAS, being more tangential and not specific enough for digital archives

- The DAS handbook doesn't say specifically how we vote officially on course proposals, except that we discuss and make a decision
  - Question as to how we officially rule as a Subcommittee on course matters
6. [Introduction to XML Analysis and Manipulation \(Regine Heberlein\) Discussion](#)
    - a. Regina no longer wants to teach the course
    - b. Do we want to officially retire the course or seek another instructor?
      - Question as to whether the course was highly attended? Akila noted that the times it is offered, it has met the minimum attendee requirement
      - Thoughts mentioned included that it has more to do with manipulation of technical metadata, but less about digital archives activities
      - What, if any, feedback has there been for the usefulness of this course content?
      - We'll hold off until we learn more about course feedback
  7. Team breakouts – 30 minutes
    - Only the Communication team stayed on the call to work on projects.
  8. Team reports
    - a. Course Development
    - b. Communications
      - This team is the only team that is fully present and able to move forward on concrete work during the meeting
    - c. Comprehensive Exam
  9. Additional reports/comments