I. Welcome and Chair’s report (Tara Laver)
   • Review of 2024’s *Museum Archives: Practice, Issues, Advocacy* Symposium, held in conjunction with the Yale Center for British Art: 39 onsite attendees; 399 streaming views; 93 concurrent viewers
   • Review of 2023-2024 pop-up sessions: four virtual sessions, with an average attendance of 47
   • Upcoming MAS tour of Adler Planetarium at 2024 SAA conference

II. Vice-Chair’s report (Laura Uglean-Jackson)
   • MAS section elections: open positions, and final vote tallies. New steering committee members elected were:
     o Vice chair/chaired elect: Celia Emmelhainz
     o Recording secretary: Kim Bradshaw
     o Web liaison: Lena Hansen

III. Newsletter Editor report (Kelly Schulz)
   • Request for upcoming newsletter submissions

IV. Web Liaison report (Kelli Yakabu)
   • Review of resources on the site

V. Thanks to outgoing MAS officers (Tara Laver)

VI. New business (Tara Laver)
   • Survey results: review of questions and answers
     • Section conducted a survey of members January 24 to March 1, 2024, to gauge members’ opinions on priorities for sections projects and priorities for next 1-3 years.
     • Low response rate but bore out direction steering committee was leaning.
     • Priorities: pop-ups, something at annual meeting, Standards and Best Practices Resources Guide; top topics for programming (40% or more ranking it high): digital preservation, policy and procedure development, training on specific tools or platforms, records management, collection development and appraisal.
• Takeaways/plans: regular (quarterly or more) pop-ups and a museum archives tour at the onsite SAA annual meeting (or similar). In addition, we will maintain Standards and Best Practices Resource Guide. Last updated in 2021, it was a project of the now-disbanded standards and best practices working group. Going forward, the steering committee will organize a committee to review and update every 5 years. In the meantime, can send any new or updated policies for the site to current chair.

VII. Council Liaison report (Terry Baxter)
• Review of business and actions of the Council

VIII. Presentations
• Hillary Bober and Zoe Heinsohn (Dallas Museum of Art), Reparative Description at the Dallas Museum of Art: From Audit to Access. Describes the history and mission of the DMA. Discusses collection description audit, audit research, tools, drafting of statements, audit results, and various guidelines for reparative language.
• Jenna Stout (St. Louis Art Museum), Files, Fields & Schedules in an Art Museum Archive: The Case for Redescribing Legacy Records. Describes the history and mission of the museum and the history of archives. Discusses workflow for MARC records, file review, description, prioritizing departmental records, and education in the galleries.
• Allyce Farino (Denver Museum of Nature and Science), Migrating History: How Digital Asset Migrations Inspire Change. Provides a collection overview and mission of museum archives. Discusses migrations, opening of the DAMs, harmful terms, various collections within the archives, next steps, and advice for large projects.

IX. Questions/comments
• Requesting information on collaborations with colleagues in Denver
• Will the slides be shared? (yes)
• Comment regarding museum practice of description/cataloging at the item level vs. archival practice of aggregate description and navigating that within the museum archives context.

Compiled by Kelly Burton, Recording Secretary