Standards Committee

Agenda for 2024 November 14, 9-10 PDT, 10-11 MDT, 11-12 CST, 12-1 EST

Zoom info: **You can join this meeting from your computer, tablet, or smartphone.**
https://smith.zoom.us/j/92651039913

Attending: Lara, Dan,Jen, Heather, Karin, Sue, Anna, Mary, Yogita, Maristella, Kelli
Regrets: Alexis, Lydia
Leading the meeting: Lara
Minute taker: Jen

Operations

Roster issues:
- [Extension of TS-AFG term](#) through end of this year was approved by Council as an interim action. Notes: the current group expires at the end of the fiscal year, will need to decide on continuing the same group or creating a new group.
- After much back and forth, the [call for volunteers](#) has the correct numbers

[Liaison](#) assignments
- New assignments:
  - Anticipating having a mid-term appointment be liaison to [ARM-Bibframe task force](#) Notes: Two groups working together, Call for taskforce members going out soon. Current liaisons are Lara and Dan.

Continuing Business

- [Accessibility Standard Revision and proposal](#)–APPROVED by Council
- [RAO proposal](#)–APPROVED by Council. Guidelines for Primary Source Literacy will be reviewed by a review committee.
- [Archival Accessioning Best Practices Submission Package](#)
  - Standards approved. Submitted to Council.
- [Archival Continuing Education proposal](#) from the Education Committee
  - Submitted to Council.
- [Internship Best Practices proposal](#) from the Graduate Archival Education Subcommittee
  - Submitted to Council.
- [TS-EAS constituent group funding proposal](#) for 2025 annual meeting
  - Submitted to Council.
- Council meeting is coming up Nov 18-19, 2024.

New Business

1. Planning/brainstorming for a survey to inform development of a standards roadmap (in alignment with the SAA Strategic Plan). Link to Google Doc for brainstorming.

Updates (if any)

Co-chairs (Lara and Dan)

No additional updates

Council (Lydia)

Council is meeting early next week. Please feel free to drop in virtually to the meeting. Here's the agenda and registration link.

Technical Subcommittees (liaisons to)

TS-DACS (Dan)
- Primarily working on setting up processes for and roles for the year, including a nifty Github issue tracker
- DACS Part II video submitted to SAA for publication
- Maristella: continuing to move ahead on the Principles Project

TS-EAS (Lara)
- Meeting on 10/24 (Dan attended) was first meeting of the year and dedicated to introductions and updates
- 5 reappointed members, 3 new members
- Introduction to TS-EAS, its various teams, and its standards
- Administrative review–how TS-EAS works and communicates
- Updates from EAS Section, EAC-CPF, EAC-F (which includes a summary of results of recent survey), EAD, Schema team, Outreach and Communications team.
- Karin: Yogita is in the early career program and is learning co-chair responsibilities. Responders agreed 'yes' to EAC-F tag library. Discussion about how to implement it, but there is enough interest in it to continue. EAD4 revision is in progress, there will be one more call for comments.

TS-AFG (Heather)
- Extension approved by council

TS-GRD (Heather)

- Actively working on revisions and specifically looking at the standard's language and structure
- Discussions around decentralizing deaccessioning as the end goal of reappraisal
- Plans discuss legal issues on issues such as abandoned property in December
- Looking into issues around digital records, and open to suggestions about subject matter experts they should consult
- Two new members joined who have already contributed a lot

Other Groups (liaisons to)

Accessibility and Disability (Sue)

College and University Archives (Sue): Meeting December 2

Education Committee (Alexis)

- I have been in touch with the committee as well as the GAE subcommittee. I will attend meetings in December. There is a question about if the GAE is actually responsible for the Best Practices for Volunteers standard, and, if so, whether it actually makes sense.

Intellectual Property WG (Anna): No updates.

Museum Archives (Anna): No updates.

Reference, Access and Outreach Section (Jen)

- I attended two meetings with RAO with a rep from RBMS to discuss the next steps after the proposal was approved by SAA Council. We discussed how to put out a call for 5-6 volunteers for a review committee and the deadline was set as November 15. RBMS is pulling together 5-6 volunteers on their end to participate as well. The same process will be followed for the second proposal RAO has pending approval with SAA Council, although the stakeholders will be slightly different.

Accessioning, Acquisitions and Appraisal Section (Sue): on hold until their proposal is approved.

Liaisons from Other Groups

Experts Group on Archival Description (Stephanie)

ALA Committee on Cataloging: Description and Access and MARC Advisory Committee (Becca)

Action Items:

- Lara check with Lydia on the TS-EAS funding request that went to Council
- Lara will draft a Google form survey
- Dan will confirm Volunteer standard assignment to GAES

Next meeting: 2024 December 12