DAS Subcommittee Meeting Minutes

Monday, April 15, 2024, 1:00-2:30 p.m. CT, Zoom

https://us06web.zoom.us/j/83385581421?pwd=UXRaUUxYUGY4SGs5NzhRYStzVG8xQT09

Members: Present (P) Absent (A)

Alison Anderson -A

Sally Benny - A

Lauren Burroughs (immediate past chair) - A

Pamela Campbell - P

Nolan Eller - A

Katherine Fisher (chair) - P

Angela Fritz - P

Brandon Jackson - A

Larissa Krayer - A

Maren Read - A

Krista Oldham (vice-chair/chair elect) - A

Akila Ruffin (Education Program Specialist) -P

Rana Salzmann (Director of Education) - P

Michael Santiago (Education Specialist) - A

Minutes by: Angela Fritz

1. Welcome (Katherine)
2. 2024 open meeting (Katherine)
   a. Scheduled for Monday, July 15, at 1:00 CT/2:00 ET
   b. Tentative agenda items
      - General update on FY24 goals and projects
      - New/updated courses
      - Webcast revision plans
      - Survey results (executive summary, impact on future plans)
      - Renewal by petition pilot
      - Q&A/general feedback

   General discussion

   - Overall, attendees approved the agenda items for open meeting in July
   - Renewal of certificate- Announce pilot and triage questions at July session with tentative call for pilot petitions at the beginning of September corresponding with the DAS comprehensive exam; SAA marketing of the pilot would begin in August.
   - Survey results will be addressed at a high level at July meeting
3. SAA and CoE updates (Rana)

- New reparative description course offered as A&D course. Should it be cross-listed with DAS?
- New Accessioning and Ingest of Digital Records Course scheduled for 6/4

4. Course liaison updates (Katherine)
   a. Recent reviews/audits
      - Pamela- Audit Email Archiving Course
      - Katherine-Audit Preserving Digital Archives
      - Angela-Audit Technology Management for Archivists (for inclusion into DAS Foundational Tier)
   b. Upcoming courses
      - Angela and Pamela-OAIS Course Development progressing
5. Renewal pilot (Katherine)
   a. Beta test results
   b. Next steps
      - Discussed schedule for BETA test and rubric revisions; will ask for feedback from full DAS subcommittee based on changes/revised rubric; goal is to discuss concrete updates at next meeting (5/20)
6. Team breakouts – 30 minutes; forgo due to low attendance; participants discussed meeting agenda items instead.
7. Team reports: None
8. Additional reports/comments:None
9. Action items: None
10. Next meeting: May 20, 2024