

DAS Subcommittee Meeting: Minutes

Monday, May 15, 2023, 2:00-3:30 p.m. ET, Zoom

Members: Present (P) Absent (A)

Alison Anderson - P
Sally Benny- P (minutes)
Lauren Burroughs (chair)- P
Pamela Campbell - P
Sara Davis (immediate past chair) - P
Nolan Eller - P
Katherine Fisher (vice-chair/chair elect) - P
Larissa Krayner - P
Maren Read - P
Ryan Leimkuehler - A
Krista Oldham - P
Michael "Mike" Santiago (SAA - Education and Annual Meeting Specialist) - A
Akila Ruffin (SAA - Education Manager) - A
Rana Salzmann (SAA - Director of Training and Organizational Development) - P

1. SAA and CoE Updates (Rana)

- There are 30 people signed up for the May exam
- FY24 budget includes funding for psychometricians to manage the DAS exam
 - stopped the search for exam managers - need to move forward with developing the new exam for September
 - Psychometricians are now managing storage of the exam questions in a secure, offsite system
- Courses coming up:
 - Digital Forensics, Crosswalking Metadata, and Building Advocacy and Support in June
 - July: Privacy 101 for Archivists (webcast) and Fire Protection in Archives, Museums, and Collections (free webcast)
 - See https://mysaa.archivists.org/nc__upcomingevents?type=Live+Course for current list

2. Governance Meeting 6/19 (Lauren)

- Governance meeting will be open to the public (outside the committee)
- The governance meeting will have a separate (non-Zoom) link and will not have subteam break out sessions
- Full agenda in progress, but meeting will focus on discussing our annual goals and public will be able to give feedback
- Will be rescheduled to July, due to Juneteenth - June will be a regular meeting

3. Subteams (Breakout, 30 minutes)

Comprehensive Exam Team

- Will be meeting with exam consultants

- Wrapping up suggested changes to contracts
 - Still not sure what language should be used to describe different types of courses
- Documentation will focus on our functional responsibilities - exam management and reading list management
 - Suggested meeting with the documentation team to determine how we should organize our documentation

Documentation Team

- Working through feedback on webcasts
- Draft survey for people who have taken DAS courses in the past ([here](#))
- Would like feedback on the survey by the next meeting
- Would like to use the governance meeting to get additional feedback and input about courses

Course Development Team

- Recertification proposal is still in progress
- Council would like more detail about how we will evaluate course petitions
- Developing a [checklist](#) for evaluating external courses
 - See the [full recertification proposal](#) for more information about the guidelines for evaluating courses
 - Would like feedback on checklist by next meeting
- Issues:
 - Trying to anticipate situations where we might reject a course
 - How can the current requirements be made more detailed?

Additional reports/ comments

- Liason updates:
 - OASIS course (Pamela): Course has been delayed due to upcoming changes in the OASIS reference model
 - Pamela put together a template that she used as she was working with the instructor, which she [shared](#) in case others find it useful
- Will reschedule the June meeting and find a new time for the governance meeting