

## DAS Subcommittee Meeting: Agenda

Monday, March 20, 2023, 2:00-3:30 p.m. ET, Zoom

### Members: Present (P) Absent (A)

Alison Anderson - P  
Sally Benny- P  
Lauren Burroughs (chair)- P  
Pamela Campbell - A  
Sara Davis (immediate past chair) - A  
Nolan Eller - P  
Katherine Fisher (vice-chair/chair elect) - A  
Larissa Krayer - A  
Maren Read - P  
Ryan Leimkuehler - P  
Krista Oldham - P  
Mike(SAA) - A  
Akila Ruffin (Education Program Specialist) - A  
Rana Salzmann (Director of Education) - P

### 1. Welcome (Lauren)

### 2. SAA and CoE Updates (Rana)

- In January there were 34 individuals that had passed the DAS exam & we currently have 20 persons signed up for the May exam.
- A number of individuals have reached out regarding being instructors. Rana will upload CV to the appropriate folder to have on hand
- Upcoming DAS classes,  
[https://mysaa.archivists.org/nc\\_\\_upcomingevents?type=Live+Course](https://mysaa.archivists.org/nc__upcomingevents?type=Live+Course)
- Working on the Fall schedule. There are opportunities for in-person instruction coming soon.

### 3. SAA Appointed Group/Governance Meeting

- Meeting will be scheduled in June. Lauren will send a link out
- Rana mentioned that the meeting is open to everyone
  - Meeting normally covers Annual Report, talk about overall goals and projects, talk about what we do to allow questions for general attendees.

### 4. Subteams (Breakout, 30 minutes)

- Comprehensive Exam Team
- Documentation Team
- Course Development Team

### 5. Subteams - Report out

#### Comprehensive Exam Team

- Talk about the exam manager position. Unfortunately, we have not received any applicants. They will be looking at revising the announcement to adjust the wording.

- Look at contracts to clarify terminology to include ratings for reading lists and provide not just course exam items, but items for comprehensive exam
- Plan B is to look at developing a consultants role for the exam manager. Rana will follow up on this if targeted reachout does not yield any applicants for the Exam manager.

#### **Documentation Team**

- Still working on rubric for recertification by petition. Should have something fleshed out at the next meeting.

#### **Course Development Team**

- Reiterate to full group to try to get audits done by April meeting
- Reviewed on survey  
[https://docs.google.com/document/d/1q8PSSulia0wSZjn1yAtmyVAdmWhwCl\\_-o-SQbPKqzSTo/edit#](https://docs.google.com/document/d/1q8PSSulia0wSZjn1yAtmyVAdmWhwCl_-o-SQbPKqzSTo/edit#)

#### **6. Additional reports/comments**