

**Accessioning, Acquisitions & Appraisal Section Steering Committee Meeting
Wednesday, March 22, 3-3:45 p.m. [EDT]**

Zoom link: <https://yale.zoom.us/j/95862546990?pwd=a3lTN2EyV2doMGICYWpNWnNMeGVdUT09&from=addon>
Password: 470454

Present: Rosemary, Meg, Rose, Sarah, Lexy, Tamar

Absent: Meaghan (birthday girl!!), Joyce

Notetaker: Tamar [Thanks so much, Tamar!]

I. Welcome

A. Assign notetaker - Tamar

II. Approval of minutes

A. Meeting from [January](#)

1. Move to approve. Meg moved. Lexy and Sarah seconded.

III. Thursday events

A. Content, structure, logistics for upcoming events

1. Recap of March Thursday event **[Meg]**

a) Went well, we had 10 attendees

b) It was remarked upon that it was nice to have a relaxed environment to chat - we may wish to consider alternating between 1 large Third Thursday event 1 month and then do a tiny group chat about a topic the other. It keeps the section active and helps build community.

(1) Agreed that this is a good idea. (peer support events)

(2) Born digital accessioning as a focus for a 3rd Thursday at a later point.

2. Response from Aaron Ramirez? **[Tamar]**

a) RKJD emailed on 1/26; AR responded that there might still be a possibility for a May event; Tamar assumed next steps

b) TZ emailed on 1/26 suggesting next steps. Emailed AR again on 3/14. No response yet. **Update:** AR responded on 3/21 that he is still available on May 18. He has not heard back from Kathryn Hujda—he will reach out again.

3. August event updates? **[Rose]**

a) Not started-will reach out to Archival Management section after this meeting

b) Propose that we push this event to August 17th since our Annual meeting will be on July 13th and this month will probably be busy with other groups annual meetings

c) I'd like to brainstorm this with the group:

- (1) What aspect of management do we want to focus on:
hiring / managing up managing down/ Managing your self/
transitioning into management? Lessons we wished we
learned/ Pros and Cons of moving into management?
- (2) Get 1-2 speakers and present or some other style Like
workshop? Or more of an informal mixer?
- (3) Are there specific people we want to reach out to?

IV. Update on SAA section meeting

- A. **Mark your calendars**: section meeting will take place from **12-1:30 p.m. EDT on Thursday, July 13**
 1. RKJD forwarded the calendar invite to all—let her know if you didn't receive it.
- B. Response from ERecs? [RKJD emailed on 1/26]
 1. ER responded on 3/20/23 to say they had not been able to meet in February and so wanted to know if we were still interested in collaborating so they could discuss at upcoming meeting. Are we? Other ideas?

V. Subcommittee business

- A. Outreach subcommittee
- B. Best Practices subcommittee [**Rosemary**]
 1. Drafts still rolling in from all subgroups
 2. Summit is May 1-5 in Providence

VI. Next meetings [*there is flexibility for meeting more frequently if need be; subcommittee meetings may be more frequent.*]

- A. Wednesday, May 24, 3-3:45 p.m. [EDT]
- B. **SECTION MEETING** → Thursday, July 13, 12-1:30 p.m. [EDT]

VII. Carry over/queue up for next time

- A. Blog content/social media
- B. Thursday event rebrand?