

MDOS Steering Committee Meeting Minutes

2023 March 14, 12:00 p.m. CT

Agenda

1. Announcements/updates
2. Focus group follow-up - progress on summary points
3. Annual section meeting planning
 - Meeting date
 - Any ideas generated from focus groups?

Attendance

Present

- Adolph, Bailey (Member, 2022-2023)*
- Bailey-Tomecek, Christy (Social Media Coordinator, 2020-2023)
- Cobourn, Alston (Member, 2023-2024)
- Diakonenko, Evgenia (Education Coordinator, 2022-2025)
- Friedman-Shedlov, Lara (Co-Chair, 2021-2024)
- Johnson, Randi (Member, 2020-2023)
- Rosier, Julie (Web Liaison, 2022-2025)
- Serrao, Jessica (Incoming Co-Chair, 2022-2025)

*Minute-taker

Absent

- Shallcross, Mike (Immediate Past Co-chair, 2020-2023)
- Russano-Simpkins, Danielle (Member, 2022-2025)

Minutes

1. General announcements
 - a. Approaching time to consider elections
2. Focus group follow-up
 - a. Members are working on transcripts and notes from each focus group

- b. Consider broad themes to categorize under
 - i. What is a metadata object? How is that classified?
 - ii. It would be useful to do more collaboration with other sections on programming, as well as outside organizations.
 - iii. A lot of sections are thinking about how to work on engagement, what is the overlap with other sections. Suggestion to ask other sections to do the same exercise to determine their purpose as individuals and in relation to each other.
 - 1. Have conversations with other sections and the SAA council about what everyone is doing
 - iv. Lack of engagement
 - 1. An issue for all groups
 - 2. People are over-committed and so they are not as able to give time to these groups
 - 3. There are also a lot of barriers with SAA- fees, elections, etc.
 - 4. Are these reasons to have fewer sections?
 - v. Why did people join originally?
 - 1. Community building- Networking, connections, and learning
 - a. Maybe we could start a blog for members to contribute to
 - b. Monthly coffee chat, partner with other sections
 - 2. Share resources for specific kind of work
 - 3. Simple clicking to join relevant groups
 - vi. Distinguish collaboration from communication
 - 1. This is a platform for sharing experiences in the field
 - c. Get all notes down on paper and then have another round of review for larger takeaways
 - d. Determine next level of analysis- discuss at next meeting, update council liaison on the focus group progress.
 - i. Lara to invite council liaison to next meeting
 - ii. <https://www2.archivists.org/news/2022/saa-council-reviews-strategic-plan-sections-structure-annual-reports>
3. Annual meeting
 - a. Tentative date is Thursday, June 15 11:00 am - 12:30 pm CT
 - b. Report on the focus groups, overlap with other groups (like electronic records though they would need to be invited)
 - c. Need to think about if we are recording it and what the content will be
 - i. Could do what we did last year. If so, will need to come up with some topics. Perhaps topics should be narrowed down to fit the year's theme (Work in Common/Work Toward Commons)
 - 1. Challenges with mass description
 - 2. Challenges of born-digital materials
 - a. Handling complex digital objects (like AV),
 - b. What kind of metadata are we using to document provenance,

- c. Born-digital vs digitized and how we note that (or don't) and why
 - d. Digital preservation systems- demystifying tools
 3. Diversity and inclusion in description; how are we indicating potentially harmful content in our metadata?
 - ii. Should we collaborate with another section?
 - iii. Have someone give a presentation (or multiple mini talks) on a topic or a panel and then have larger conversations in breakout rooms
 1. Who to invite?
 - iv. Subgroup: Lara, Christy, Alston
 4. Whoever is done with the note taking, send out an email to remind everyone to finalize before posting.
 5. The next scheduled meeting is **Tuesday, April 11, 2023, 12:00 CT.**

Action Items

- 1.

Supplemental Materials

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