**SAA Independent Archives Section Agenda March 2nd, March 16th**

**February kickoff meeting:**

1. **Welcome: introduce topic for this month’s meeting (10 mins)**
	1. Review SAA’s [Code of conduct](https://www2.archivists.org/statements/saa-code-of-conduct),
	2. Introduce today’s discussion topic: How can we support each other, what do we want to accomplish?
		1. [Review SAA’s Strategic Plan](https://www2.archivists.org/governance/strategic-plan/2020-2022)
		2. Steering committee’s discussion regarding meeting often for professional support and community
		3. How to implement a plan that honor’s the [Independent Archivists Section’s mission](https://www2.archivists.org/groups/independent-archivists-section/standing-rules)
	3. Please contribute! [Social hour topics](https://docs.google.com/spreadsheets/d/1MQmHwYPZ66mv_T8WgcrF-ZxpsXMJqhoJ8Z1fFdPM6Qw/edit?usp=sharing)
2. **Programming for annual meeting: (10 mins)**

[Important Dates and Deadlines](https://www2.archivists.org/governance/leaderresources/important-deadlines): Section Annual Meeting Details Submit your section's annual meeting details for inclusion in the 2022 Annual Meeting schedule via Survey Monkey (link forthcoming). Appointed group leaders will receive an email from Governance Manager Felicia Owens to schedule and confirm your meeting needs. March 1 FY 2023 Funding Requests Deadline for submitting to your Council liaison any funding requests for consideration as part of the draft FY 2023 budget (July 1, 2022 – June 30, 2023).

**Annual Conference in Boston, Aug. 2022**

* 1. Programming ideas
	2. Do we need to request funding?
	3. Meeting logistics
1. **Share tools and/or resources for section website that may be helpful to others. (10 mins)**

We will capture all nominated resources and ensure that they meet our criteria before adding them to our online website

* 1. Criteria for online resources and nomination google form (work with Melissa Barker)
1. **Breakout rooms/discussion groups: How can we support each other (30 mins)**