

DAS Subcommittee Meeting: Minutes

Monday, November 15, 2021, 12-1:30 p.m. MT, Zoom

Members: Present (P) Absent (A)

- Alison Anderson - A
- Sally Benny - P
- Lauren Burroughs (vice-chair/chair elect) - P
- Pamela Campbell - P
- Sara Davis (chair) - P
- Katherine Fisher - P (leave early)
- Lara Friedman-Shedlov - P
- Angela Fritz (immediate past chair) - A
- Larissa Kraye - A
- Maren Read - P
- Georgina Tom - P
- Akila Ruffin (Education Program Specialist) - A
- Rana Salzmann (Director of Education) - P

- Tomaro Vela (ACA representative/Co-creator of DAS Comprehensive Exam) - A
- Sarah Shipley (ACA representative/Co-creator of DAS Comprehensive Exam) - A

1. Convene

2. Subteam Break Out Session

3. SAA and CoE Updates

- a. [Liaison DAS Course Worksheet](#)
- b. Liaison/Course Calendar Updates
- c. DAS Comprehensive Exam

Rana is still building the spring course calendar; more information to come.

The next comprehensive exam is scheduled for January.

4. Subteams Reports

a. Comprehensive Exam Team

- Lauren Burroughs
- Sally Benny
- Alison Anderson
- Katherine Fisher
- Sarah Shipley (ACA representative)
- Tomaro Vela (ACA representative)

- The subteam compiled readings for most of the courses that are currently offered and added them to the comprehensive exam reading list. The reading list is now very long, and some readings are listed under multiple courses. We propose rearranging the reading list by topic, to make it a better tool for preparing for the exam. The rest of the subcommittee agreed that this was a good approach.
- About 5 courses still do not have readings, and some of these do not have course liaisons.
 - Sally will email the group a list of courses that do not have liaisons.
- Future plans: Before December meeting, we would like to add readings for the remaining classes. In January, we will start working on rearranging the readings by topic.

b. Documentation Team

- Angela Fritz
- Maren Read
- Larissa Krayner
- Pamela Campbell

- Fixed Maren's permissions for the shared folder
- Goal 2: Compiling inventory, have sent to Rana to review and identify any gaps
- Goal 1: Identifying gaps in handbook, will reach out to Rana to request a first pass filling in a few specific gaps

c. Course Development Team

- Sara Davis
- Rana Hutchinson Salzmänn (SAA Staff Liaison)
- Lara Friedman-Shedlov
- Georgina Tom

- Working on creating an RFP for a prerequisite course on OAIS model.
 - This course will cover material that is currently covered in multiple DAS courses, reducing repetition of content.
- Future consideration: Review of DAS curriculum to consider courses that are offered, necessary prerequisites, and which classes can be retired or are no longer appropriate for the certificate.

5. Additional reports/comments

Planning to reschedule December and January meetings. Sara will send out a Doodle poll for optional dates/times by end of week.

Proposed recertification change has been reviewed by DAS subcommittee and is ready to be submitted to CoE committee by Sara Davis.

6. Adjourn