DAS Subcommittee Meeting: Minutes

Monday, October 18, 2021, 12-1:30 p.m., Zoom

Members: Present (P) Absent (A)

- Alison Anderson - P
- Sally Benny - P
- Lauren Burroughs (vice-chair/chair elect) - P
- Pamela Campbell - A
- Sara Davis (chair) - A
- Katherine Fisher - P
- Lara Friedman-Shedlov - P
- Angela Fritz (immediate past chair) - A
- Larissa Krayer - A
- Maren Read - P
- Georgina Tom - P
- Akila Ruffin (Education Program Specialist) - P
- Rana Salzmann (Director of Education) - P

- Tomaro Vela (ACA representative/Co-creator of DAS Comprehensive Exam) - A
- Sarah Shipley (ACA representative/Co-creator of DAS Comprehensive Exam) - P

1. Convene

2. Virtual Retreat Review
   a. Feedback
      There was no feedback regarding the virtual retreat
   b. Goals

3. Subteam Break Out Session

4. SAA and CoE Updates
   a. Liaison DAS Course Worksheet

      No updates

   b. Liaison/Course Calendar Updates
   c. COE Yearly Goals
   d. DAS Comprehensive Exam
      37 people took the most recent exam. All but 3 passed the exam. Names of people who passed and received the certificate will go up on the website this week most likely.

5. Subteams Reports
   a. Comprehensive Exam Team

- ■ Lauren Burroughs
- ■ Sally Benny
- ■ Alison Anderson
- ■ Katherine Fisher
- ■ Sarah Shipley (ACA representative)
- ■ Tomaro Vela (ACA representative)

The team went through the current reading list and divided it up to review for current reading lists. People who had taken a course volunteered to review the slides for citations. For courses that the team have not taken, they have asked the course liaisons to look at the course material for resources. If the team needs additional assistance, Rana will assist the team with slides. The team will review the list at the next DASS meeting.

b. **Documentation Team**
- ■ Angela Fritz
- ■ Maren Read
- ■ Larissa Krayer
- ■ Pamela Campbell

Maren used the time today to work on the first goal that they had set during the last meeting as the rest of the team was absent from the meeting.

c. **Course Development Team**
- ■ Sara Davis
- ■ Rana Hutchinson Salzmann (SAA Staff Liaison)
- ■ Lara Friedman-Shedlov
- ■ Georgina Tom

The team discussed interactive tools that would be helpful to all SAA course instructors to incorporate into online courses. The team also started an RFP for an OAIS introduction course.

6. **Updated Requirements for DAS Certificate Program (Georgina)**
   a. Certification Requirements Proposal: https://docs.google.com/document/d/1p44Lf_5YXmB1EBVkqvQ4I3zUv8f7utKGiRst B5June4/edit
   - ■ The proposal removes the in-person requirement to allow hybrid courses to count towards the certificate as an equivalent.
   - ■ Subcommittee members will have another week to review the proposal; then Sara Davis will submit it to COE.
   b. Recertification Requirements Proposal: https://docs.google.com/document/d/1L4ViB2KauYRQg2sOMw8AWY-LAIV2YWHZeBhD2TO0JGA/edit

Georgina just recapped the reason behind updating the recertification requirements, which would increase flexibility for course takers. She asked that other subcommittee members go into the Recertification document and make suggestions or provide comments before the next meeting. [Certification requirements proposal is getting passed on to COE.]

7. Additional reports/comments

8. Adjourn