**2018 December 10**

**Standards Committee conference call**

**Attendees:**

John Bence (Co-Chair)

Becca Wiederhold (Co-Chair)

Keith Chevalier

Kira Dietz

Jennifer Coggins

Lindsay Wittwer

Erin Sonnenberg

**Review of submission packet from Task Force to Revise Best Practices on Accessibility**

* Submission packet from the Task Force to Revise Best Practices on Accessibility was reviewed by committee members prior to the call.
* Liked the addition of core values and combining the guidelines with the resources list.
* Discussion about the somewhat aggressive maintenance plan (review every three years) and goal of making it a “living document.” We recommend restricting the “living” portion to the resources list, the remainder of the document staying on the same approval process for future changes.
* No group is assigned to maintain the guidelines. We will make a suggestion in our recommendation to Council.
* Action item: John will work with the task force leader to identify a section that might be appropriate, run it past them before making our recommendation to Council.
* Vote: All were in favor of recommending approval with the suggestion that Council appoint a group to maintain it.

**Review of SAA’s Intellectual Property Working Group proposal for external endorsement**

* Submission packet from IPWG’s proposal for endorsement of an external standard (Code of Best Practices in Fair Use for Software Preservation) was reviewed by committee members prior to the call.
* A note of concern is that there is no maintenance plan. Will note in recommendation to Council
* Casework is closely followed. Much like a white paper.
* Vote: All in favor of recommending approval to Council.

**Other Items**

* Update on DACS principles revision progress. We’ll be discussing in our January call once we receive final revised documentation.
* Update on RBMS-JTF Holdings Counts Metrics. RBMS approvals come first. They will be voting at ALA Midwinter; then it will go to ACRL’s committee, then their executive, then will come to us. Maybe in the Spring.
* Update on Council meeting
  + SAA participation in BIBFRAME ARM ontology approved. Open call for volunteers rather than appointing our suggested chair/rep.
  + Council revised our committee’s by-laws to include responsibility to keep the Standards Portal up-to-date. We will get clarification from our Council rep on how to handle standards that are not SAA owned or are jointly owned with an outside group.
* Major/minor revision planning. We need to put more into our definitions of major and minor revisions for standards before our next call.
* Next meeting likely January 28th