

Conference Call Agenda + Notes

10-11 AM Pacific /11 AM-Noon Mountain /Noon-1 PM Central /1-2 PM Eastern.

Call-in Instructions:

1. Dial (855) 925-3266.
2. When prompted enter meeting ID (21069), then #
3. When prompted speak your name, then enter #

Members Present: Bill Landis, Julie Grob, Lisa Sjoberg, Gordon Daines, Sarah Horowitz, Sam Crisp, Robin Katz, Heather Smedberg

Absent:

Notetaker: Sam Crisp

Getting Started:

- Welcome
- Roll Call
- Call for additions to the agenda - none
- Announcements- none

Discussion of Feedback:

Prior to conference call please review feedback:

- [Heather's notes on ALA Midwinter 2017 feedback](#)
 - Follow-up from ALA: Seems like people are overall happy with the structure/length of the document. Mostly feedback on how to strengthen individual parts.
 - Need to find a way to state the gravitas of the document, but be mindful of not getting too "librarian-y." Keep as inclusive as possible.
 - Silences issue: need to work a reference to silences in the main body of the document, possibly in introduction, either with footnote or pithy statement, or both. Also continue to think about relationship of this question to learning objectives IID and IIID.
 - Audience: have consistently gotten this question at every single meeting. Clarify sentence at bottom of page 1, e.g. "the primary audience for this document is archivists, librarians, and others working with..."
 - Clarify introduction to better capture the question of primary v. secondary, address explicitly in learning objectives
 - Tweak practical concepts to better capture issue of institutional context.
 - Tweak introduction to learning objectives to better answer the question of scaffolding learning objectives
 - Glossary: Terms were adapted to an extent that defies citation to SAA glossary. Should double-check to make sure nothing was taken verbatim, then wordsmith sentence to clarify.

- Appendix 2: Reference assessment and stress the importance of it, point to other references in literature for further information. Need to decide on the scope of this appendix. Bill and Heather will work up options run them by the group.

Next Steps:

- Incorporating feedback that we agree needs to be folded in.
- Come to an agreement about what we need to do in terms of an Examples appendix (Appendix 2) and who is going to draft it.
- Write pithy text for Background appendix (Appendix 4) and solicit volunteer(s) to write.

Timeline (proposed):

- March 31, 2017: Push to have all of our work on a final draft completed
- April 2017: put final draft out for feedback from a broad swath of potential stakeholders
 - What formats?
 - digress.it
 - webinars (Heather will check in with Christian Dupont on feedback about the webinar his JTF did)
 - individual JTF members reach out to their local constituents (faculty, etc)
- May 2017: final edits to create final draft for submission to RBMS/ACRL and SAA.
- June 9, 2017: final version of guidelines ready to submit to RBMS/ACRL and SAA.
 - For SAA: Bill to work with Standards Ctte cochairs to prep standards approval documentation in advance of their late July meeting in Portland.