

Friday, 12/2/16 AND Friday, 12/16/16

Conference Call Agenda + Notes

10-11 AM Pacific /11 AM-Noon Mountain /Noon-1 PM Central /1-2 PM Eastern.

Call-in Instructions:

1. Dial (855) 925-3266.
2. When prompted enter meeting ID (21069), then #
3. When prompted speak your name, then enter #

Members Present: Sarah, Bill, Sammie, Anne, Gordon, Sam, Morgan, Julie, Heather

Absent: Robin, Leah, Lisa

12/16

Present: Sarah, Lisa, Anne, Bill, Julie, Gordon, Robin, Heather

Notetaker: No notetaker necessary since we'll be working directly/collectively in our subgroup documents.

Getting Started:

- Welcome
- Roll Call
- Call for additions to the agenda

Announcements:

- Reminder of ALA 2017 Midwinter Meeting Details:
 - ALA Midwinter Meeting is Jan 20-24
 - Our meeting is scheduled for Sun, Jan 22, 10:30-11:30 and will be in the Piedmont Room at the Westin.
 - Link to our event announcement:
<https://www.eventscribe.com/2017/ALA-Midwinter/fsPopup.asp?Mode=pressInfo&PresentationID=232137>
 - Directions: <http://www.westinpeachtreeplazaatlanta.com/directions>
- **Winter Meeting times - Same schedule still work for everyone?**

Subgroup Documents Discussion (will take place over the course of 2 conference calls):

We'll work through each subgroup's section in order, striving mightily to discuss and resolve all comments and outstanding issues, aiming for a clean version of each of the document(s) representing each of the 3 sections by the end of our Friday, 12/16 conference call.

Each subgroup leader please organize someone in your subgroup to lead the discussion of your document(s) and someone to be the editor as we work through and resolve comments and issues.

We're hoping, following the 12/16 conference call, to be able to stitch all of the current parts of our 2nd draft together into a single document for a final round of commenting and editing by the entire group between January 1 and January 13. **January 13** is our self-imposed deadline to publicly distribute a 2nd draft in advance of ALA Midwinter.

SUBGROUP 1: Intro/Contextualizing

Sarah (group lead), Anne, Robin, Heather
Discussion leader: Sarah
Document editor: Anne

SUBGROUP 2: Learning Objectives

Sammie (group lead), Leah, Julie, Bill
Discussion leader: Sammie
Document editor: Bill

SUBGROUP 3: Annotated Bibliography

Gordon (group lead), Sam, Lisa, Morgan
Discussion leader: Gordon
Document editor: Morgan

LIST OF OTHER ANTICIPATED APPENDICES:

- Glossary
- Learning objective examples

Next Steps:

Nov-Jan Timeline:

- ~~Subgroups progress reports~~ **Friday, Nov 4**

- ~~Subgroups have solid draft for sharing and comment by the larger group by **Nov 18**~~
- Full JTF: Pull different sections of work together, and address lingering overarching to-dos - **By Dec 16**
- Full JTF: Next draft ready for full-group review - **by Jan 6**
- Send to ALA community in advance of Midwinter (Jan 20-24). – **Jan 13**
- JAN: Develop plan to send to academic/discipline/other affinity groups for comment.